

VOORHEES TOWNSHIP BOARD OF EDUCATION
329 ROUTE 73, VOORHEES, NJ 08043

The regular meeting of the Voorhees Township Board of Education was held on Monday June 16, 2014 at 7:30 PM at the Administration Building, Mr. Bruce Karpf, Vice-President, presiding.

I. PUBLIC NOTICE

Public notice of this meeting pursuant to the Open Public Meetings Act has been given by the Board Secretary in the following manner:

1. Posting written notice on the official bulletin board at the Voorhees Township Public Schools Administrative Building on August 18, 2013.
2. Publishing written notice in the Courier Post on August 18, 2013.
3. Filing written notice with the Clerk of Voorhees Township on August 18, 2013.

II. SALUTE TO THE FLAG

III. ROLL CALL

Present

Matthew Dortch

Barbara Dunleavy

Richard Horner

Amy Lynch

John Schmus

Richard Wojdon

Bruce Karpf, Vice-President

Raymond J. Brosel, Jr., Superintendent

Dr. Frank T. DeBerardinis, Assistant Superintendent for Business/
Board Secretary

Howard Mendelson, Attorney

Absent

Denise Kirkland

Richard Nelson, President

IV. MINUTES

1. Motion by Mrs. Dunleavy, seconded by Mr. Schmus, to approve the minutes of the meeting of May 7, 2014.

Motion carried, 6 ayes, 1 abstention; Mr. Dortch.

V. INFORMATION ITEMS

1. Fire Drills and Safety Drills as shown on Attachment "A".
2. Suspensions as shown on Attachment "B".
3. (HIB) Harassment, Intimidation and Bullying

VI. COMMUNICATIONSVII. BOARD SECRETARY REPORT

1. Summer Projects
2. Direct Deposit

VIII. SUPERINTENDENT REPORT

1. 2014 – 2015 School Calendar Revisions
2. Consolidated Monitoring Report – May 2014 – Dr. Young
 - a. Opened to Public Comment
 - No public comment
 - b. Closed to Public Comment

IX. COMMITTEE REPORT

1. Policy Committee – Mrs. Dunleavy reported the Committee reviewed policies as presented on the agenda and recommend them for approval.

X. AUDIENCE PARTICIPATION

(The Board is limited in its ability to respond in public on the following matters: personnel, litigation, negotiations, attorney-client privilege.)

Ms. Charbonneau Would like to reinstate the tradition of an 8th Grade graduation celebration; dance and class trip to an amusement park.

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- Mr. Pennington E.T. Hamilton expressed concern about over-flow kindergarten students being sent to Kresson when they have a sibling at E.T. Hamilton.
- Ms. Joyce Commented on innovation in Voorhees schools and stated her belief that innovation should include letting kids have fun.
- Mr. Tinari Expressed concerns about class size at Signal Hill.
- Ms. Shmukler Stated that Voorhees Schools should look at what other districts are doing for end of the year class trips for 8th grade.
- Ms. Council Spoke in support of 8th grade dance and class trip. Education should not just be a classroom experience.
- Mr. Keating Expressed concern about an incident at Signal Hill which he felt was not communicated to parents quickly enough. Would like to see more efficient and effective communication from the school.

XI. BOARD COMMENTS

XII. TRANSPORTATION

XIII. POLICY

Motion by Mrs. Dunleavy, seconded by Mrs. Lynch, to approve:

1. the first reading of the following Policies:
 - a. 0141 Board Member Number and Term
 - b. 0143 Board Member Election and Appointment
 - c. 1581 Victim of Domestic or Sexual Violence Leave
 - d. 3125 Employment of Teaching Staff Members
 - e. 3230 Outside Activities
 - f. 3240 Professional Development for Teacher and School

Leaders

- g. 4125 Employment of Support Staff Members
 - h. 4230 Outside Activities
 - i. 6511 Direct Deposit
 - j. 8507 Breakfast Offer Versus Serve (OVS)
 - k. 8508 Lunch Offer Versus Serve (OVS)
2. the second reading of the following Policies:
- a. 7522 School District Provided Technology Devices to Staff Members
 - b. 7523 School District Provided Technology Devices to Pupils
3. the following regulations:
- a. 3240 Professional Development for Teachers and School Leaders

Motion carried, 7 ayes.

XIV. PERSONNEL

Motion by Mrs. Lynch, seconded by Mr. Schmus, to approve:

The Superintendent recommends the following for your approval:

- 1. requesting emergency approval from the New Jersey State Department of Education to employ staff pending outcome of background checks as indicated below by asterisk.
- 2. the 2014-2015 employment contract for Raymond J. Brosel, Jr., Superintendent, as reviewed and approved by the Camden County Office of Education as shown on Attachment "C".
- 3. the 2014-2015 employment contract for Dr. Frank T. DeBerardinis, Assistant Superintendent for Business/Board Secretary, as reviewed and approved by the Camden County Office of Education as shown on Attachment "D".

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4. the 2014-2015 employment contract for Dr. Diane Young, Assistant Superintendent for Curriculum and Instruction, as reviewed and approved by the Camden County Office of Education as shown on Attachment "E".
 5. the re-employment and salaries of the certificated tenured and non-tenured full time non-unit administrators and the certificated tenured full time unit administrator for the period from July 1, 2014 through June 30, 2015 as shown on Attachment "F".
 6. the re-employment and salary of the certificated full-time tenured non-unit employee for the period from July 1, 2014 through June 30, 2015 as shown on Attachment "G".
 7. the employment of the following summer maintenance employee for the period from July 1, 2014 through June 30, 2015 at the hourly rate shown:
 - a. Dennis Mignone \$20.00
 8. the employment of the following temporary technology maintenance employees for the period from July 1, 2014 through June 30, 2015:
 - a. Michael Canale (PT) \$18.34
 - b. Lisa Morgan \$18.34
 - c. Kyle Roberto \$9.50
 - d. Andrea Carroll \$18.34
 9. the employment of the following temporary summer maintenance employees for the period from July 1, 2014 through June 30, 2015 at the hourly rate shown:
 - a. Ross Dammer \$9.00
 - b. Jeffrey Gomes \$9.00
 - c. Ian Eichen \$8.25
 - d. Erik Grant \$9.00
 - e. Wes Roberto \$8.25
 - f. Phil Falkowski \$10.00

- g. Larry Osbourne \$10.00
10. ratifying the employment of Peter Bye, substitute custodian, for the period from June 2, 2014 through June 30, 2014 at an hourly rate of Step 1, \$9.90.
 11. the re-employment of Peter Bye, substitute custodian, for the period from July 1, 2014 through June 30, 2015 at an hourly rate of Step 1, \$9.90.
 12. the employment of Martha Cox, cook, for the period from June 19, 2014 through June 30, 2014 at a salary of Step 3, \$9,000, prorated.
 13. the re-employment of Martha Cox, cook, for the period from July 1, 2014 through June 30, 2015 at a salary of Step 3, \$9,500 (including a \$500 differential for Osage School).
 14. revising the employment of Evelyn Cuttino, from cook to manager, for the period from September 1, 2014 through June 30, 2015 at a salary of Step 1, \$11,800.
 15. revising the employment of Regina Disco, from cafeteria helper to manager, for the period from September 1, 2014 through June 30, 2015 at a salary of Step 1, \$11,800.
 16. the employment of Donna Ross, Learning Disabilities Teacher Consultant, for the period from September 1, 2014 through June 30, 2015 at a salary of Step 10, MA, \$62,248.
 17. the employment of Stephanie Goldstein, teacher, for the period from September 1, 2014 through June 30, 2015 at a salary of Step 1, MA, \$51,318.
 18. the employment of Linda Carter, teacher, for the period from September 1, 2014 through June 30, 2015 at a salary of Step 1, MA \$51,318.
 19. the employment of Ann DiMapilis, M.D., school physician, for the period from September 1, 2014 through June 30, 2015 at a salary of \$16,120.
 20. revising the salary of Brielle Giambri, teacher, from Step 4, BA, \$49,035.00 to Step 4, BA+15, \$50,513.00 for the period from September 1, 2014 through June 30, 2015.

21. revising the salary of Kenneth Holovachuk, teacher, from Step 3, MA, \$52,324.00 to Step 3, MA+15, \$53,483.00 for the period from September 1, 2014 through June 30, 2015.
22. revising the salary of Kelly Patel, teacher, from Step 4, MA, \$52,830.00 to Step 4, MA+15, \$53,989.00 for the period from September 1, 2014 through June 30, 2015.
23. revising the salary of Helen Rosica, teacher, from Step 14, MA+30, \$95,114.00 to Step 14, MA+45, \$96,273.00 for the period from September 1, 2014 through June 30, 2015.
24. revising the salary of Colleen Campbell, teacher, from Step 13, MA, \$79,566 to Step 13, MA, \$80,466.00 for the period from September 1, 2014 through June 30, 2015. (Service Award Included)
25. revising the salary of Cari Cooper, teacher, from Step 12, BA+15, \$68,218.00 to Step 12, BA+15, \$70,018.00 for the period from September 1, 2014 through June 30, 2015. (Service Award Included)
26. revising the salary of Amy Ronczka-Casmay, teacher, from Step 14, MA+15, \$93,955.00 to Step 14, MA+15, \$94,855.00 for the period from September 1, 2014 through June 30, 2015. (Service Award Included)
27. revising the salary of Marlo Wallace, teacher, from Step 14, BA+15, \$91,378.00 to Step 14, BA+15, \$93,178.00 for the period from September 1, 2014 through June 30, 2015. (Service Award Included)
28. revising the salary of Helen Scheirer, Food Services Assistant/Maintenance, from \$48,380.00 to \$50,180.00 for the period from July 1, 2014 through June 30, 2015. (Service Award Included)
29. revising the salary of Eileen Adams, instructional associate, for the period from September 1, 2014 through January 31, 2015 at a salary of Step 11(120), \$44,816.00 prorated and February 1, 2015 through June 30, 2015 at a salary of Step 11(120), \$46,216.00 prorated to a salary for the period from September 1, 2014 through June 30, 2015, Step 11(120), \$46,216.00. (Includes service award)
30. revising the salary of Elaine Bansch, instructional associate, for the period from September 1, 2014 through January 31, 2015 at a salary of Step 11(75), \$42,203.00 prorated and February 1, 2015 through June 31, 2015 at a salary of Step 11(75), \$42,703.00 prorated to a salary for the period from September 1, 2014 through June 30, 2015, Step 11(75), \$42,703.00.

11(75), \$42,703.00.

31. revising the salary of Regina Borreggine, instructional associate, for the period from September 1, 2014 through January 31, 2015 at a salary of Step 11(120), \$45,716.00 prorated and February 1, 2015 through June 31, 2015 at a salary of Step 11(120), \$46,216.00 prorated to a salary for the period from September 1, 2014 through June 30, 2015, Step 11(120), \$46,216.00. (Service Award Included)
32. revising the salary of Linda Butler, instructional associate, for the period from September 1, 2014 through January 31, 2015 at a salary of Step 11(120), \$44,816.00 prorated and February 1, 2015 through June 31, 2015 at a salary of Step 11(120), \$45,316.00 prorated to a salary for the period from September 1, 2014 through June 30, 2015, Step 11(120), \$45,316.00.
33. revising the salary of Danielle Clark, instructional associate, for the period from September 1, 2014 through January 31, 2015 at a salary of Step 11(120), \$44,816.00 prorated and February 1, 2015 through June 31, 2015 at a salary of Step 11(120), \$45,316.00 prorated to a salary for the period from September 1, 2014 through June 30, 2015, Step 11(120), \$45,316.00.
34. revising the salary of Virginia Eggleston, instructional associate, for the period from September 1, 2014 through January 31, 2015 at a salary of Step 11(75), \$42,203.00 prorated and February 1, 2015 through June 31, 2015 at a salary of Step 11(75), \$42,703.00 prorated to a salary for the period from September 1, 2014 through June 30, 2015, Step 11(75), \$42,703.00.
35. revising the salary of Laura Ehly, instructional associate, for the period from September 1, 2014 through January 31, 2015 at a salary of Step 11(120), \$44,816.00 prorated and February 1, 2015 through June 31, 2015 at a salary of Step 11(120), \$45,316.00 prorated to a salary for the period from September 1, 2014 through June 30, 2015, Step 11(120), \$45,316.00.
36. revising the salary of Hillary Garr, instructional associate, for the period from September 1, 2014 through January 31, 2015 at a salary of Step 11(105), \$43,896.00 prorated and February 1, 2015 through June 31, 2015 at a salary of Step 11(105), \$44,396.00 prorated to a salary for the period from September 1, 2014 through June 30, 2015, Step 11(105), \$44,396.00.
37. revising the salary of Lise Grossman, instructional associate, for the period from September 1, 2014 through January 31, 2015 at a salary of

- Step 11(120), \$44,816.00 prorated and February 1, 2015 through June 31, 2015 at a salary of Step 11(120), \$45,316.00 prorated to a salary for the period from September 1, 2014 through June 30, 2015, Step 11(120), \$45,316.00.
38. revising the salary of Vicky Hill, instructional associate, for the period from September 1, 2014 through January 31, 2015 at a salary of Step 11(NC), \$38,971.00 prorated and February 1, 2015 through June 31, 2015 at a salary of Step 11(NC), \$39,471.00 prorated to a salary for the period from September 1, 2014 through June 30, 2015, Step 11(NC), \$39,471.00. (Service Award Included)
39. revising the salary of Deborah James, instructional associate, for the period from September 1, 2014 through January 31, 2015 at a salary of Step 11(60), \$41,163.00 prorated and February 1, 2015 through June 31, 2015 at a salary of Step 11(60), \$41,663.00 prorated to a salary for the period from September 1, 2014 through June 30, 2015, Step 11(60), \$41,663.00.
40. revising the salary of Patricia Kramer, instructional associate, for the period from September 1, 2014 through January 31, 2015 at a salary of Step 11(120), \$44,816.00 prorated and February 1, 2015 through June 31, 2015 at a salary of Step 11(120), \$46,216.00 prorated to a salary for the period from September 1, 2014 through June 30, 2015, Step 11(120), \$46,216.00. (Service Award Included)
41. revising the salary of Mary Lambert, instructional associate, for the period from September 1, 2014 through January 31, 2015 at a salary of Step 11(120), \$44,816.00 prorated and February 1, 2015 through June 31, 2015 at a salary of Step 11(120), \$45,316.00 prorated to a salary for the period from September 1, 2014 through June 30, 2015, Step 11(120), \$45,316.00.
42. revising the salary of Ellen Levy, instructional associate, for the period from September 1, 2014 through January 31, 2015 at a salary of Step 11(120), \$47,516.00 prorated and February 1, 2015 through June 31, 2015 at a salary of Step 11(120), \$48,816.00 prorated to a salary for the period from September 1, 2014 through June 30, 2015, Step 11(120), \$48,816.00. (Service Award Included)
43. revising the salary of Nancy Long-Badessa, instructional associate, for the period from September 1, 2014 through January 31, 2015 at a salary of Step 11(60), \$41,163.00 prorated and February 1, 2015 through June 31, 2015 at a salary of Step 11(60), \$41,663.00 prorated to a salary for the period from September 1, 2014 through June 30, 2015, Step 11(60), \$41,663.00.

44. revising the salary of Patricia Luchtman, instructional associate, for the period from September 1, 2014 through January 31, 2015 at a salary of Step 11(105), \$44,796.00 prorated and February 1, 2015 through June 31, 2015 at a salary of Step 11(105), \$47,096.00 prorated to a salary for the period from September 1, 2014 through June 30, 2015, Step 11(105), \$47,096.00. (Service Award Included)
45. revising the salary of Leslie Maser, instructional associate, for the period from September 1, 2014 through January 31, 2015 at a salary of Step 11(60), \$41,163.00 prorated and February 1, 2015 through June 31, 2015 at a salary of Step 11(60), \$41,663.00 prorated to a salary for the period from September 1, 2014 through June 30, 2015, Step 11(60), \$41,663.00.
46. revising the salary of Donna Piva, instructional associate, for the period from September 1, 2014 through January 31, 2015 at a salary of Step 11(60), \$41,163.00 prorated and February 1, 2015 through June 31, 2015 at a salary of Step 11(60), \$41,663.00 prorated to a salary for the period from September 1, 2014 through June 30, 2015, Step 11(60), \$41,663.00.
47. revising the salary of Kathleen Ross, instructional associate, for the period from September 1, 2014 through January 31, 2015 at a salary of Step 11(120), \$44,816.00 prorated and February 1, 2015 through June 31, 2015 at a salary of Step 11(120), \$45,316.00 prorated to a salary for the period from September 1, 2014 through June 30, 2015, Step 11(120), \$45,316.00.
48. revising the salary of John Yezzi, instructional associate, for the period from September 1, 2014 through January 31, 2015 at a salary of Step 11(120), \$44,816.00 prorated and February 1, 2015 through June 31, 2015 at a salary of Step 11(120), \$45,316.00 prorated to a salary for the period from September 1, 2014 through June 30, 2015, Step 11(120), \$45,316.00.
49. revising the employment of Megan LaGrossa from teacher to technology specialist for the period from July 1, 2014 through June 30, 2015 at her previously approved salary.
50. revising the employment of Colleen Rossi from technology specialist to teacher for the period from July 1, 2014 through June 30, 2015 at her previously approved salary.

- 51. Joseph Craig Petit deMange as Homework Helper Coordinator at Osage school for the 2014 – 2015 school year with a stipend of \$2,845.
- 52. ratifying the transfer of Debra James, instructional associate, from Kresson School to Voorhees Middle School effective May 28, 2014.
- 53. the transfers of staff members for the 2014-2015 school year as shown on Attachment “H”.
- 54. the employment of the following staff member for nine (9) hours for CPR/AED instruction for the 2014-2015 school year at an hourly rate of \$51:
 - a. Susan Guerin
- 55. the employment of staff during June, July and August 2014 at their previously approved per diem rate as shown on Attachment “I”.
- 56. the employment of cafeteria staff for summer hours at their previously approved per diem rate as follows:
 - a. Pamela Hart 4 days
 - b. Deborah Bailey 4 days
 - c. Regina Disco 4 days
 - d. Donna Woolner 4 days
 - e. Evelyn Cuttino 4 days
 - f. Beth DeFerro 1 day
- 57. the extra-curricular activity appointments for the 2014-2015 school year as shown on Attachment “J”.
- 58. the following bus supervisors for the 2014-2015 school years with the following stipends:
 - a. Andrea Carroll E.T. Hamilton \$4,021
 - b. Marlene Cosenza E.T. Hamilton \$4,021
 - c. Barbara Andrew Kresson \$4,021

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| d. | Lisa Morgan | Kresson | \$4,021 |
| e. | Dewyne Bradley | Osage | \$4,021 |
| f. | Gordon Zwicker | Osage | \$4,021 |
| g. | Leanne Binkley | Signal Hill | \$4,021 |
| h. | Debra Volpe-Hines | Signal Hill | \$2,010.50 |
| i. | Maribeth Holliday | Signal Hill | \$2,010.50 |
59. the employment of the following staff members for technology training in July and August 2014 at an hourly rate of \$51:
- | | | |
|----|--------------------|------------|
| a. | Andrea Carroll | 12.5 hours |
| b. | Lisa Morgan | 8.75 hours |
| c. | Helen Rubin | 12.5 hours |
| d. | Joanne Slotterback | 22.5 hours |
60. the employment of staff as homebound instructors for the 2014-2015 school year as shown on Attachment "K".
61. continuing Cynthia L. McClain, Assistant Business Administrator, as the district's delegate to the Burlington County Joint Insurance Fund and Administrator of the District's self-insured insurance and risk program for an annual stipend of \$6,500 and Melissa Dammer as substitute delegate at an amount of \$400 per month for the period from July 1, 2014 through June 30, 2015. (Funded through the elimination of outside consulting and brokerage fees.)
62. the employment of Deborah Zee, Director of Food Services, not to exceed twenty (20) days, during July and August 2014, at her previously approved per diem rate.
63. ratifying the employment of personnel for providing special education and/or related services for the 2013-2014 school year as shown on Attachment "L".
64. the employment of personnel for providing special education and/or related services for the 2014-2015 Extended School Year (ESY) as shown on Attachment "M". (Names of students on file with Board Secretary)

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65. the employment of CER employees for the period from July 1, 2014 through June 30, 2015 as shown on Attachment "N".
 66. the employment of the following substitutes for the 2013-2014 school year at a daily rate of \$80:
 - a. Lisa Findley BA Montclair State College
 - b. Kimberly Seybold MA Rowan University
 - c. Kelly Jo Stroemel BA Washington College
 67. the re-employment of substitute teachers, instructional associates, nurses and secretaries for the 2014-2015 school year as shown on Attachment "O".
 68. ratifying a paid medical leave minus the cost of a substitute for D.K, instructional associate, for the period from May 14, 2014 PM through May 30, 2014.
 69. ratifying a paid medical leave minus the cost of a substitute for E.W, teacher, for the period from May 28, 2014 PM through June 30, 2014.
 70. a paid medical leave for K.S., teacher, for the period from September 1, 2014 through October 3, 2014 then commencing October 4, 2014 an unpaid child rearing leave is approved through December 7, 2014, during which time the family leave act shall be honored.
 71. the resignation of Jennifer Taylor, cook, effective May 30, 2014.
 72. the resignation of Kendal O'Hare, M.D., school physician, effective June 30, 2014.
 73. the retirement of Joanne Brady, secretary, effective August 31, 2014.
 74. ratifying revising a paid medical leave for C.B., teacher, from May 1, 2014 through June 30, 2014 to May 1, 2014 through June 14, 2014, then commencing June 15, 2014, an unpaid childrearing leave is approved through June 30, 2014 during which time the family leave act shall be honored.
 75. revising a paid medical leave for T.J., teacher, from September 1, 2013 to June 14, 2014 through September 1, 2014, then commencing September 2, 2014, an unpaid childrearing leave is approved through November 2, 2014 during which time the family leave act shall be

honored.

Motion carried, 6 ayes, 1 abstention; Mr. Horner.

XV. DEFERRED ACTION

XVI. NEW BUSINESS

Motion by Mr. Schmus, seconded by Mrs. Lynch, to approve:

1. and ratify the following field trips:
 - a. Middle School, Junior Model United Nations, May 30, 2014, Destination – Eastern High School, Voorhees, NJ.
 - b. Middle School, eighth grade, June 13, 2014, Destination – Great Times Day Camp, Waterford Works, NJ.
 - c. Middle School, ESY classes, July 17, 2014, Destination – Friendly’s Restaurant, Voorhees, NJ.
 - d. Middle School, ESY classes, July 24, 2014, Destination – Passariello’s Pizza Shop, Voorhees, NJ.
 - e. Middle School, ESY classes, July 30, 2014, Destination – Acme Market, Voorhees, NJ.
 - f. Middle School, ESY classes, August 7, 2014, Destination – Johnson’s Farm, Medford, NJ.
 - g. Middle School, ESY classes, August 13, 2014, Destination – Cinemark Theater, Somerdale, NJ.
2. the findings of the May 7, 2014 Harassment, Intimidation and Bullying Report as shown on Attachment “P”.
3. travel and related expenses for district employees as shown on Attachment “Q”.
4. ratifying a tuition contract for the 2013-2014 school year with the Vineland Board of Education for a homeless student in the amount of \$12,219, for the period from September 5, 2013 through June 30, 2014. (Name of student on file with Board Secretary)

5. the revised 2014-2015 school calendar as shown on Attachment "R".
6. revisions to pages 39 and 42 of the Standard Operating Procedures as shown in bold on Attachment "S".
7. the membership resolution of the Camden County Elementary League as shown on Attachment "T".
8. the Professional Services Agreement between the Voorhees Township Board of Education and the Educational Services Unit of the Burlington County Special Services District for the 2014-2015 school year as shown on Attachment "U".
9. the submission of the 2014-2015 No Child Left Behind (NCLB) grant application in the amount of \$349,214 and acceptance of funds, as shown below and on Attachment "V". The superintendent and the Assistant Superintendent for Business/Board Secretary are authorized to execute the necessary documentation to effectuate the grant.

a.	Title I	\$241,859
b.	Title II-A	\$67,395
c.	Title III-ESL	\$13,286
d.	Title III-Immigrant	\$26,674
10. the submission of the 2014-2015 IDEA grant application and acceptance of funds in the amounts shown and on Attachment "W".

a.	Basic	\$725,788
b.	Preschool	\$34,530
11. ratifying revising the tuition to be charged to IDEA-B Basic Grant FY14 for the 2013-2014 school year as shown on Attachment "X". (Names of students on file with Board Secretary)
12. special education and contracted services for the 2014-2015 Extended School Year (ESY) as shown on Attachment "Y". (Names of students on file with Board Secretary)
13. the submission of the 2014-2015 Professional Development Plan.
14. the submission of the 2014 – 2015 District Mentoring Plan.

15. the Bilingual/ESL Three-Year Program Plan for the 2014-2017 school years.
16. CER programs and revised summer trips for 2014 as shown on Attachment "Z".
17. CER School Age Care 2014-2015 Parent's Manual as shown on Attachment "AA".
18. Tingting Wang for one half (1/2) day art lesson observations during the Spring 2014 semester at the following schools:
 - a. E.T. Hamilton School
 - b. Kresson School
 - c. Osage School
19. Melissa Szawlewicz, Rowan University, for a six hundred (600) hour counseling internship at Osage School during the 2014-2015 school year.
20. the following Rowan University students for one hundred-twelve (112) hours of classroom observation during the Summer 2014 Extended School Year program:
 - a. Aubrey Dotoli Signal Hill
 - b. Allison Kennedy Signal Hill
21. the following Stockton College students for student teaching during the Fall 2014 semester:
 - a. Amanda Gossenberger E.T. Hamilton School
 - b. Kelsy Quattrochi Kresson School
22. the following Stockton College students for eighty (80) hours of classroom observation during the Fall 2014 semester:
 - a. William Garwood Voorhees Middle School
 - b. Stephanie Malony Voorhees Middle School
23. the Corrective Action Plan for the Consolidated Monitoring Report of May 2014 as reviewed and discussed and shown on Attachment

“AA2”.

Motion carried, 7 ayes.

XVII. MEETING DATES

Wednesday, August 27, 2014 7:30 PM Board Meeting
Administration Building

XVIII. AUDIENCE PARTICIPATION

(The Board is limited in its ability to respond in public on the following matters: personnel, litigation, negotiations, attorney-client privilege.)

NONE

XIX. BOARD COMMENTS

XX. FINANCE

Motion by Mr. Schmus, seconded by Mrs. Dunleavy, to approve:

1. the Bill Lists as shown on Attachment “BB”.
2. the following financial reports, in accordance with N.J.S.A. 18A:17-36 and N.J.S.A. 18A:17-9, for month ending April 30, 2014 as shown on Attachment “CC”.
 - a. Cash Reconciliation
 - b. Board Secretary’s Report
3. the transfer list as shown on Attachment “DD”.
4. the Board Secretary Certification resolution as follows:

BE IT RESOLVED That the Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A:23A-16.10 (c) 3 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

In accordance with N.J.A.C. 6A:23A-16.10 (c) 2, it is certified that anticipated revenue has changed for the month ending April 30, 2014 as follows:

Increased \$0.00

Decreased \$0.00

5. the Board of Education Certification resolution as follows:

BE IT RESOLVED That pursuant to N.J.A.C. 6A:23A-16.10(c), the Voorhees Township Board of Education certifies that as of April 30, 2014 and after review of the Secretary's Monthly Report and upon consultation with the appropriate district officials, to the best of the Boards' knowledge, no major account or fund has been over-expended in violation of N.J.A.C.6A:23A-16.10(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

6. the purchasing resolution in accordance with 18A:18A-10 as follows:

BE IT RESOLVED That the Voorhees Township Board of Education does hereby authorize Frank T. DeBerardinis, the district's qualified purchasing agent, to make purchases of goods and services utilizing contracts entered into on behalf of the State by the Division of Purchase and Property utilizing various vendors as needed for the month of June.

- a. Hi-Nella Shared Services/Cooperative Pricing System ID# 234HNSDIPS, \$226,110 for the purchase of outdoor lighting at E.T. Hamilton School, Kresson School, Signal Hill School and Middle School.
- b. Mazza Carpet, State Contract No. A81751, \$154,159 for carpet and installation at Kresson School, Signal Hill School, Middle School, Administrative Building, E.T. Hamilton School

7. the resolution authorizing the transfer of funds to the Capital Reserve Account and the Maintenance Reserve Account as shown on Attachment "EE".

8. a transfer of funds from the Maintenance Reserve account in the amount of \$468,269 as part of the "Go Green" Initiative and Safety, Security and Rehabilitation Program and carpeting and installation as follows:

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- a. 11-000-261-420D-07 – E.T. Hamilton School
 - \$29,320 – Retrofit Outdoor Lighting
 - \$44,901 – Carpeting and Installation
 - b. 11-000-261-420D-08 – Kresson School
 - \$37,200 – Retrofit Outdoor Lighting
 - \$28,398 – Carpeting and Installation
 - c. 11-000-261-420D-09 – Middle School
 - \$125,600 – Retrofit Outdoor Lighting
 - \$38,000 – Replacement of Interior and Exterior Doors
 - \$44,867 – Carpeting and Installation
 - d. 11-000-261-420D-11 – Signal Hill
 - \$33,990 – Retrofit Outdoor Lighting
 - \$50,000 – Replacement of Emergency Generator
 - \$29,047 – Carpeting and Installation
 - e. 11-000-261-420D-00 – Administration Building
 - \$69,047 – Carpeting and Installation
9. the Assistant Superintendent for Business/Board Secretary and the Assistant Business Administrator as designated signatories on all imprest fund accounts.
 10. imprest funds for the 2014-2015 school year as follows: (Approval is in the amount of \$100 unless otherwise stated)
 - a. Executive Secretary to the Superintendent
 - b. Purchasing Coordinator for Business Office
 - c. Executive Secretary to the Assistant Superintendent for Curriculum and Instruction

- d. Secretary to each Elementary School Principal (\$200)
 - e. Secretary to Middle School Principal (\$400)
 - f. Administrative Assistant For Business Services to CER
 - g. Director of Building and Grounds (\$300)
 - h. Secretary to Child Study Team
 - i. Director of Food Services (\$200)
11. canceling purchase orders on file with the Board Secretary which have not been completed and remain outstanding.
12. the following tuition rates for the 2014-2015 school year :
- | | |
|--|----------|
| a. Kindergarten Student | \$10,643 |
| b. Elementary Student | \$13,485 |
| c. Middle School Student | \$13,312 |
| d. LLD (learning and/or language disabled) | \$43,796 |
| e. Pre-School Handicapped | \$32,995 |
| f. Multiple Disabilities | \$58,949 |
13. the price of school lunch and milk for the 2014-2015 school year:
- | | |
|----------------------------|--------|
| a. Elementary School Lunch | \$2.75 |
| b. Middle School Lunch | \$2.75 |
| c. Adult Lunch | \$4.00 |
| d. Adult Special Lunch | \$4.00 |
| e. Milk | \$0.65 |
14. the implementation of a mandatory direct deposit program through TD Bank for all contracted salaried employees in accordance with NJSA 52:14-15h and Board Policy 6511.
15. the resolution directing the distribution of the Voorhees Township

JULY 2013 TO JUNE 2014
OFFICIAL FIRE DRILL AND SCHOOL SAFETY DRILL REPORTS:

<u>MONTH</u>	<u>SCHOOL</u>	<u>FIRE DRILL</u>	<u>SAFETY DRILL</u>	<u>TYPE OF DRILL</u>
July	Hamilton	N/A	N/A	
	Kresson	7/26/2013	7/29/2013	Lockout
	Middle	7/17/2013	7/29/2013	Lockout
	Osage	N/A	N/A	
	Signal Hill	7/25/2013	7/24/2013	Lockout
August	Hamilton	N/A	N/A	
	Kresson	8/21/2013	8/27/2013	Room Clear
	Middle	8/7/2013	8/15/2013	Evacuation (Non-fire)
	Osage	N/A	N/A	
	Signal Hill	8/5/2013	8/12/2013	Room Clear
September	Hamilton	9/25/2013	9/12/2013	Shelter in Place w/o Instruction
	Kresson	9/11/2013	9/19/2013	Shelter in Place w/o Instruction
	Middle	10/9/13	9/17/2013	Bomb Threat
	Osage	9/17/2013	9/13/2013	Evacuation (Non-fire)
	Signal Hill	9/12/2013	9/17/2013	Active Shooter
October	Hamilton	10/9/2013	10/16/2013	Evacuation (Non-fire)
	Kresson	10/3/2013	10/23/2013	Lockdown
	Middle	10/21/2013	10/17/2013	Evacuation (Non-fire) Shelter in Place w/o
	Osage	10/9/2013	10/22/2013	Instruction
	Signal Hill	10/14/2013	10/21/2013	Evacuation (Non-fire)
November	Hamilton	11/4/2013	11/25/2013	Bomb Threat
	Kresson	11/4/2013	11/19/2013	Bomb Threat
	Middle	11/15/2013	11/20/2013	Lockdown Drill
	Osage	11/6/2013	11/25/2013	Bomb Threat
	Signal Hill	11/1/2013	11/6/2013	Bomb Threat
December	Hamilton	12/3/2013	12/12/2013	Lockdown
	Kresson	12/3/2013	12/16/2013	Bomb Threat Shelter in Place w/o
	Middle	12/4/2013	12/18/2013	Instruction
	Osage	12/16/2013	12/10/2013	Lockdown
	Signal Hill	12/3/2013	12/12/2013	Room Clear

<u>MONTH</u>	<u>SCHOOL</u>	<u>FIRE DRILL</u>	<u>SAFETY DRILL</u>	<u>TYPE OF DRILL</u>
January	Hamilton	1/13/2014	1/23/2014	Shelter in Place w/o Instruction
	Kresson	1/9/2014	1/26/2014	Room Clear
	Middle	1/15/2014	1/28/2014	Room Clear
	Osage	1/13/2014	1/23/2014	Shelter in Place w/o Instruction
	Signal Hill	1/13/2014	1/8/2014	Shelter in Place w/o Instruction
February	Hamilton	2/7/2014	2/24/2014	Bomb Threat
	Kresson	2/24/2014	2/19/2014	Lockdown Drill
	Middle	2/20/2014	2/27/2014	Lockdown Drill
	Osage	2/7/2014	2/18/2014	Lockdown Drill
	Signal Hill	2/20/2014	2/25/2014	Active Shooter
March	Hamilton	3/6/2014	3/26/2014 3/19/2014 &	Lockdown Shelter in Place w/o instruction/Lockout
	Kresson	3/31/2014	3/21/2014	Evacuation Drill
	Middle	3/14/2014	3/27/2014	Evacuation Drill
	Osage	3/6/2014	3/27/2014	Evacuation Drill
	Signal Hill	3/20/2014	3/10/2014	Bomb Threat
April	Hamilton	4/10/2014	4/3/2014	Evacuation (Non-fire)
	Kresson	4/28/2014	4/14/2014	Lockout Drill
	Middle	4/1/2014	4/16/2014	Shelter in Place w/o Shelter in Place w/o
	Osage	4/14/2014	4/11/2014	Instruction
	Signal Hill	4/1/2014	4/17/2014	Evacuation (Non-fire)
May	Hamilton	5/2/2014	5/27/2014	Room Clear
	Kresson	5/27/2014	5/21/2014	Bomb Threat
	Middle	5/29/2014	5/27/2014	Bomb Threat
	Osage	5/12/2014	5/21/2014	Bomb Threat
	Signal Hill	5/6/2014	5/27/2014	Evacuation (Non-fire)
June	Hamilton			
	Kresson			
	Middle			
	Osage			
	Signal Hill			

Attachment B
June 16, 2014
Page 1 of 1

SUSPENSIONS

Signal Hill School

1 student

2 days

Inappropriate Behavior

**State of New Jersey**

DEPARTMENT OF EDUCATION

CHRIS CHRISTIE
Governor

CAMDEN COUNTY OFFICE OF EDUCATION

JEFFERSON HALL, 3RD FLOOR
P. O. BOX 200, COLLEGE DRIVE
BLACKWOOD, NJ 08012

PHONE: (856) 401-2400

FAX: (856) 401-2410

DAVID C. HESPE
*Acting Commissioner*KIM GUADAGNO
*Lt. Governor*MARGARET J. NICOLOSI
Interim Executive County Superintendent

May 13, 2014

Mr. Frank DeBerardinis, SBA
Voorhees Township School District
Administration Building - 329 Route 73
Voorhees, NJ 08043

Dear Mr. DeBerardinis:

I have reviewed the employment contract for Mr. Raymond Brosel, Superintendent, in accordance with N.J.S.A. 18A:7-8(j) and to determine compliance with the standards adopted by the Commissioner of Education at N.J.A.C. 6A:23A-3.1. Based upon my review, I have determined that those provisions of the contract subject to my review are in compliance with applicable laws and regulations. Therefore, I approve the contract for a period commencing on July 1, 2014 through June 30, 2015.

If there are any changes to the terms of this contract, you will need to submit it to Margaret Nicolosi, Interim Executive County Superintendent, for review and approval prior to a required public notice and hearing of such changes. The Interim Executive County Superintendent does not sign administrative contracts.

Once the board has approved the contract, an original signed contract is to be sent to my office.

Sincerely,

A handwritten signature in cursive script that reads "Margaret J. Nicolosi".

Margaret J. Nicolosi
Interim Executive County Superintendent

MJN:rr

c: Raymond Brosel, Superintendent

Raymond J. Brosel, Jr.
Superintendent

Employment Contract
For
July 1, 2014 through June 30, 2015

A. The Superintendent shall be entitled to the benefits given to other employees as outlined in the Voorhees Township Board of Education's Employee Handbook for the following; sick days, personal days, bereavement leave, family illness days, professional days, travel expenses and health benefits.

a. Insurance:

Medical, Prescription, Dental and Vision coverage for himself and dependents.

The Superintendent shall contribute an amount toward payment for Medical and Prescription pursuant to PL 2011, c78 and be eligible for the waiver of Medical and Prescription "payment in lieu of benefits" capped at the lessor of 25% of the district's savings or \$5,000.

b. Leave:

Personal Days	3 (If not used, converts to sick days)
Family Illness	2
Bereavement Days	5
Sick Days	12

B. The benefits stated in the Voorhees Township Board of Education's Employee Handbook comply with the provisions of N.J.A.C. 6A:23A-3.1 which sets forth specific standards for employee contracts.

C. Vacation days for the Superintendent are 43 days per year in accordance with N.J.A.C. 6A:23A-3.1(e)(8) and N.J.S.A. 18A:30-9, 9.1. Unused vacation days will be reimbursed upon separation from the district or to employee's estate based on a 260 day work year in accordance with N.J.A.C. 6A:23A-3.1(e), 8 and 9.

D. Payment shall be at per diem for accumulated unused sick days up to a maximum as per N.J.A.C. 6A:23A-3.1(e)(7) and N.J.S.A. 18A:30-3.5, 3.6.

E. The Board will pay up to \$750 annually for a disability insurance plan.

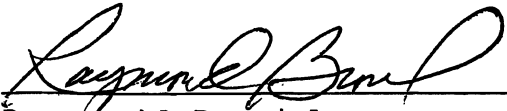
F. A district vehicle will be made available for use by the Superintendent in accordance with N.J.A.C. 6A:23A-6.12.

G. All other benefits as may be granted by the Voorhees Township Board of Education in accordance with N.J.A.C. 6A:23A-3.1(e).

H. The Superintendent, as a tenured employee, does not give up rights to previously approved benefits or compensation that were reduced in N.J.A.C. 6A:23A-3.1(e)(6), N.J.A.C. 6A:23A-3.1(e)(7), N.J.S.A. 18A:30-3.5 and N.J.S.A. 18A:30-9, if those benefits are reinstated through litigation, settlement or change in regulations.

I. Salary for: 2014-2015 is \$213,747

- **Salary is in accordance with the salary approved at the March 20, 2010 meeting of the Voorhees Township Board of Education.**



 Raymond J. Brosel, Jr. Date
 Superintendent

 President of the Date
 Voorhees Township Board of Education

 Vice- President of the Date
 Voorhees Township Board of Education



State of New Jersey

DEPARTMENT OF EDUCATION

CHRIS CHRISTIE
Governor

CAMDEN COUNTY OFFICE OF EDUCATION
JEFFERSON HALL, 3RD FLOOR
P. O. BOX 200, COLLEGE DRIVE
BLACKWOOD, NJ 08012
PHONE: (856) 401-2400
FAX: (856) 401-2410

DAVID C. HESPE
Acting Commissioner

KIM GUADAGNO
Lt. Governor

MARGARET J. NICOLOSI
Interim Executive County Superintendent

May 13, 2014

Mr. Raymond J. Brosel, Jr., Superintendent
Voorhees Township School District
Administration Building - 329 Route 73
Voorhees, NJ 08043

Dear Mr. Brosel:

I have reviewed the employment contract for Mr. Frank DeBerardinis, School Business Administrator, in accordance with N.J.S.A. 18A:7-8(j) and to determine compliance with the standards adopted by the Commissioner of Education at N.J.A.C. 6A:23A-3.1. Based upon my review, I have determined that those provisions of the contract subject to my review are in compliance with applicable laws and regulations. Therefore, I approve the contract for a period commencing on July 1, 2014 through June 30, 2015.

If there are any changes to the terms of this contract, you will need to submit it to Margaret Nicolosi, Interim Executive County Superintendent, for review and approval prior to a required public notice and hearing of such changes. The Interim Executive County Superintendent does not sign administrative contracts.

Once the board has approved the contract, an original signed contract is to be sent to my office.

Sincerely,

A handwritten signature in cursive script that reads "Margaret J. Nicolosi".

Margaret J. Nicolosi
Interim Executive County Superintendent

MJN:rr

c: Frank DeBerardinis, School Business Administrator

Frank T. DeBerardinis, Ed.D.Assistant Superintendent for
Business/Board Secretary/

Principal of the Community Education Recreation Program

Employment Contract

For

July 1, 2014 through June 30, 2015

1. Contract Term

Frank T. DeBerardinis, Ed.D., a tenured employee residing at 308 Hartford Road, Mt. Laurel, N.J., 08054, is employed by the Voorhees Township Board of Education as the Assistant Superintendent for Business/Board Secretary/Principal of the Community Education Recreation Program from July 1, 2014 to June 30, 2015.

2. Compensation Salary

The Board shall pay the Assistant Superintendent for Business/Board Secretary/Principal of the Community Education Recreation Program from July 1, 2014 to June 30, 2015 an annual salary of \$194,976. The salary shall be paid in equal installments in accordance with the Board policy and the Voorhees Township Board of Education's Employee Handbook.

3. Insurance and Leave

In accordance with the Voorhees Township Board of Education's Employee Handbook, the Assistant Superintendent for Business/Board Secretary/Principal of the Community Education Recreation Program is granted the following:

a. Insurance:

Medical, Prescription, Dental and Vision coverage for himself and dependents.

The Assistant Superintendent for Business/Board Secretary/Principal of the Community Education Recreation Program shall contribute an amount toward payment for Medical and Prescription pursuant to PL 2011, c78 and be eligible for the waiver of Medical and Prescription "payment in lieu of benefits" capped at the lesser of 25% of the district's savings or \$5,000.

b. Leave:

Personal Days	3 (If not used, converts to sick days)
Family Illness	2
Bereavement Days	5
Sick Days	12

At retirement the Assistant Superintendent for Business/Board Secretary/Principal of the Community Education Recreation Program shall be compensated for accumulated sick days at a per diem rate equal to his annual salary divided by 260 days. The payment for sick leave at retirement shall not exceed \$15,000 in accordance with N.J.A.C. 6A:23A-3.1(e)(7) and N.J.S.A.:18A:30-3.5, 3.6.

4. Vacation

The Assistant Superintendent for Business/Board Secretary/Principal of the Community Education Recreation Program shall be entitled to thirty-three (33) days vacation per year in accordance with N.J.A.C. 6A:23A-3.1(e)(8) and N.J.S.A. 18A:30-9, 9.1. Vacation days awarded can be carried over for one (1) year at a maximum of twenty-five (25) days and must be used in the following year. Unused vacation days will be reimbursed upon separation from the district or to employee's estate based on a 260 day work year in accordance with N.J.A.C. 6A:23A-3.1(e), 8 and 9.

5. Other Benefits

The Assistant Superintendent for Business/Board Secretary/Principal of the Community Education Recreation Program shall maintain membership in his professional organizations. The Board shall pay for all expenses including, but not limited to, membership fees and reasonable and ordinary expenses for attending annual conventions and workshops given by his organizations. These benefits are granted in accordance with Board Policy and procedures and are outlined in the Voorhees Township Board of Education's Handbook. Mileage allowance for business related travel will be reimbursed at .31 per mile and in accordance with 08-19 OMB Circular (N.J.A.C. 6A:23A-3.1)(e)(13).

6. The Assistant Superintendent for Business/Board Secretary/Principal of the Community Education Recreation Program, as a tenured employee, does not give up rights to previously approved benefits or compensation that were reduced by statute or regulation including, but not limited to, N.J.A.C. 6A:23A-3.1(e)(6), N.J.A.C. 6A:23A-3.1(e)(7), N.J.S.A. 18A:30-3.5 and N.J.S.A. 18A:30-9, if those benefits are reinstated through litigation, settlement, revisions and/or amendments.



Frank T. DeBerardinis, Ed.D. Date
Assistant Superintendent

President of the Date
Voorhees Township Board of Education

Vice- President of the Date
Voorhees Township Board of Education

**State of New Jersey**

DEPARTMENT OF EDUCATION

CHRIS CHRISTIE
Governor

CAMDEN COUNTY OFFICE OF EDUCATION

JEFFERSON HALL, 3RD FLOOR
P. O. BOX 200, COLLEGE DRIVE
BLACKWOOD, NJ 08012PHONE: (856) 401-2400
FAX: (856) 401-2410DAVID C. HESPE
*Acting Commissioner*KIM GUADAGNO
*Lt. Governor*MARGARET J. NICOLOSI
Interim Executive County Superintendent

May 13, 2014

Mr. Raymond J. Brosel, Jr., Superintendent
Voorhees Township School District
Administration Building - 329 Route 73
Voorhees, NJ 08043

Dear Mr. Brosel:

I have reviewed the employment contract for Ms. Diane Young, Assistant Superintendent, in accordance with N.J.S.A. 18A:7-8(j) and to determine compliance with the standards adopted by the Commissioner of Education at N.J.A.C. 6A:23A-3.1. Based upon my review, I have determined that those provisions of the contract subject to my review are in compliance with applicable laws and regulations. Therefore, I approve the contract for a period commencing on July 1, 2014 through June 30, 2015.

If there are any changes to the terms of this contract, you will need to submit it to Margaret Nicolosi, Interim Executive County Superintendent, for review and approval prior to a required public notice and hearing of such changes. The Interim Executive County Superintendent does not sign administrative contracts.

Once the board has approved the contract, an original signed contract is to be sent to my office.

Sincerely,

A handwritten signature in cursive script that reads "Margaret J. Nicolosi".

Margaret J. Nicolosi
Interim Executive County Superintendent

MJN:rr

c: Diane Young, Assistant Superintendent

Diane Young, Ed. D.
Assistant Superintendent for
Curriculum and Instruction

Employment Contract
For
July 1, 2014 through June 30, 2015

1. Contract Term

Diane Young, Ed. D., an employee residing at 140 Preamble Drive, Marlton, NJ, 08053, is employed by the Voorhees Township Board of Education as the Assistant Superintendent for Curriculum and Instruction from July 1, 2014 to June 30, 2015.

2. Compensation Salary

The Board shall pay the Assistant Superintendent for Curriculum and Instruction from July 1, 2014 to June 30, 2015 an annual salary of \$169,362. The salary shall be paid in equal installments in accordance with the Board policy and the Voorhees Township Board of Education's Employee Handbook.

3. Insurance and Leave

In accordance with the Voorhees Township Board of Education's Employee Handbook, the Assistant Superintendent for Curriculum and Instruction is granted the following:

a. Insurance:

Medical, Prescription, Dental and Vision coverage for herself and dependents.

The Assistant Superintendent for Curriculum and Instruction shall contribute an amount toward payment for Medical and Prescription pursuant to PL 2011, c78 and be eligible for the waiver of Medical and Prescription "payment in lieu of benefits" capped at the lessor of 25% of the district's savings or \$5,000.

b. Leave:

Personal Days	3 (If not used, converts to sick days)
Family Illness	2
Bereavement Days	5
Sick Days	12

At retirement the Assistant Superintendent for Curriculum and Instruction shall be compensated for accumulated sick days in accordance with 18A:30-3.6 at an amount not to exceed the amount so accrued as Principal under the "Administrators' Collective Bargaining Agreement" as of the effective date of 7/31/2013 in the amount of \$52,100. ((206 days total (200 x \$250) (6 x \$350))

4. Vacation

The Assistant Superintendent for Curriculum and Instruction shall be entitled to thirty-three (33) days vacation per year in accordance with N.J.A.C. 6A:23A-3.1(e)(8) and N.J.S.A. 18A:30-9, 9.1. Vacation days awarded can be carried over for one (1) year at a maximum of twenty-five (25) days and must be used in the following year. Unused vacation days will be reimbursed upon separation from the district or to employee's estate based on a 260 day work year in accordance with N.J.A.C. 6A:23A-3.1(e), 8 and 9.

5. Other Benefits

The Assistant Superintendent Curriculum and Instruction shall maintain membership in her professional organizations. The Board shall pay for all expenses including, but not limited to, membership fees and reasonable and ordinary expenses for attending annual conventions and workshops given by her organizations, at an estimated amount of \$5,200. These benefits are granted in accordance with Board Policy and procedures and are outlined in the Voorhees Township Board of Education's Handbook. Mileage allowance for business related travel will be reimbursed at .31 per mile and in accordance with 08-19 OMB Circular (N.J.A.C. 6A:23A-3.1)(e)(13).

Diane Young, Ed.D. 5/19/14
Diane Young, Ed.D. Date
Assistant Superintendent
for Curriculum and Instruction

President of the Date
Voorhees Township Board of Education

Vice - President of the Date
Voorhees Township Board of Education

2014 - 2015 CERTIFICATED TENURED FULL TIME NON-UNIT ADMINISTRATORS

<u>LAST NAME</u>	<u>FIRST NAME</u>	<u>POSITION CTR #</u>	<u>SALARY - 7/1/2014 - 6/30/2015</u>	<u>EMPL STATUS</u>	<u>SERVICE AWARD</u>
BROSEL	RAYMOND	A-SU-01	\$213,747.00	T F	
DeBERARDINIS	FRANK	A-AS-01	\$194,976.00	T F	
McCLAIN	CYNTHIA L.	A-AB-01	\$106,871.00	T F	\$ 900.00
YOUNG	DIANE	A-AS-02	\$169,362.00	NT F	

2014 - 2015 CERTIFICATED TENURED FULL TIME NON-UNIT

<u>LAST NAME</u>	<u>FIRST NAME</u>	<u>POSITION #1</u>	<u>Salary 14</u>	<u>FTE</u>	<u>Service Award</u>
AFEK	IRENE	A-EL-01	\$108,167.00	10 MO.	\$2,700

Transfers 2014 -2015

	<u>FROM</u>	<u>TO</u>
A. Sheila Burns	ET Hamilton	VMS
B. Bonnie Buruschkin	Signal Hill	VMS
C. Denise Daniels	Kresson	ET Hamilton
D. Monica DiNicolas	VMS	Kresson
E. Linda Fulleylove	ET Hamilton	Signal Hill
F. Kelli Gallo	Signal Hill	ET Hamilton
G. Vicki Hill	Kresson	ET Hamilton
H. Alexandra Keith	Osage	VMS
I. Patricia Kramer	Signal Hill	VMS
J. Derek Myers	ET Hamilton	ET Hamilton & Kresson
K. Janice Prince	Osage	Kresson
L. Melissa Starobinets	Osage	Kresson
M. Alexandra Yiantsos	Signal Hill	VMS
N. Celines Medina	Kresson	VMS

SUMMER EMPLOYMENTAccount 11-000-223-110-00

Barbara Andrew	5 days
Frances Bree	1 day
Jennifer Buono	5 days
Donna Canfield	1 day
Andrea Carroll	3 days
Jacklyn Cohen	10 days
Jennifer Dougan	2 days
Susan Guerin	2 days
Judith Hawkins	10 days
Lillian Howard	5 days
Marilyn Keith	5 days
Megan LaGrossa	3 days
Joan Manzo	8 days
Lisa Morgan	3 days
JeanMarie Mitchell	2 days
Larry Osborne	10 days
Helen Rubin	3 days
Joanne Slotterback	6 days
Deborah Tremper	1 day
Dorrie Uscinowicz	1 day
Jennifer Waro	15 days

Account 11-000-223-110B-00

Kristine Calabria	10 days
Denise Costigan	10 days
Russel Winsett	10 days
Mary Tadley	10 days

Account 11-000-223-110P-00

Irene Afek	15 days
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Account 20-233-100-101-05

Donna Macphee	Stipend of 325.00
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Voorhees Middle School
Voorhees Township Public Schools
(856) 795-2025

Dr. Robert Rossi
Principal

Kristine Calabria
Assistant Principal

Russel Winsett
Assistant Principal

Denise J. Costigan
Assistant Principal

TO Dr. Diane Young
FROM Dr. Robert Rossi
SUBJECT Extra Curricular Activity Recommendations
DATE June 11, 2014 (revised)

Please make the following extra-curricular appointments for the Middle School for the 2014-2015 school year.

<u>POSITION ACTIVITIES</u>	<u>COACH/ADVISOR</u>	<u>STIPEND</u>
Adopt-a-Grandparent	Aleina Parmentier	\$1839
	Pam Austin	\$1839
Band-Viking	Stacy DeBernardo	\$3902
Band-Norseman	Sharon Clarke	\$3902
Bus Supervisor	Edmond Brandhorst	\$4021
Bus Supervisor	Jaclyn Pryzbylkowski	\$4021
Bus Supervisor	Margaret Frasca	\$4021
Bus Supervisor	Gary Alexander	\$4021
Chess Club	Jeff Lanzilotta	\$2370
Chorus	Aleina Parmentier	\$3678
Computer Club	Michael Canale	\$2732

Voorhees Middle School
Voorhees Township Public Schools
(856) 795-2025

Drama-Director	Leta Strain	\$5129	
Drama-Technical Director	Christine Blizzard	\$3629	
Drama-Production Asst.	Kelli Slack	\$1377	
Environmental Club	Joseph Sapovits	\$2732	
Magazine	Kathy Stamm	\$2370	
Newspaper	Karen Jacobs	\$2845	
Orchestra	Stacy DeBernardo	\$3902	
School Store	Anne Luscombe	\$2370	
Science Olympiad	Kate Tierney	\$2370	
Olympics/Mind	Noreen Saggese	\$2370	(Odyssey of the Mind)
Olympics/Mind	Linda Butler	\$2370	(Odyssey of the Mind)
Student Council Advisor	Sandy Scheurenbrand	\$3677	
Student Council Advisor	Dave Magpiong	\$3677	
Technology Ed.	Gary Alexander	\$2370	
Voorhees Viking Vols	Tara Johnson	\$2845	
Yearbook	Janetta Barnhart	\$3620	
Yearbook Assistant	Traci Brosius	\$2373	

SPORTS

Baseball Head	Richard Bakely	\$4061	
Baseball Asst.	Alex Morales	\$2642	
Boys' Basketball Head	Scott Middleton	\$5130	
Boys' Basketball Asst.	Steve Kosyla	\$3307	

Voorhees Middle School
Voorhees Township Public Schools
(856) 795-2025

Girls' Basketball Head	David Thompson	\$5130
Girls' Basketball Asst.	Karen Malessa-O'Brien	\$3307
Cheerleading	Helen Milillo	\$3180
Assistant Cheerleading	Min Park	\$2055
Field Hockey Head	Virginia Concepcion	\$4159
Field Hockey Asst.	Jessica Rosetti	\$2692
Intramurals Fall	Deborah Rossi	\$2404
Intramurals Spring	Deborah Rossi	\$2404
Running Club	Philip Falkowski	\$1200.50
Running Club	Kristin Abel	\$1200.50
Boys' Soccer Head	Alex Morales	\$4159
Boys' Soccer Asst.	Philip Falkowski	\$2692
Girls' Soccer Head	Stacey Tosadori	\$4159
Girls' Soccer Asst.	Michele Carrafiello	\$2692
Girls' Softball Head	Scott Middleton	\$4061
Girls' Softball Asst.	Karen Malessa-O'Brien	\$2642
Track Head	Stacey Tosadori	\$4061
Track Asst.	Jessica Rosetti	\$2642
Track Asst.	Jeff Lanzilotta	\$2642
Track Asst.	Dottie Holmes	\$2642
Track Asst.	Frank Concepcion	\$2642
Wrestling Head	Jeffrey Lanzilotta	\$5130
Wrestling Assistant	Devon Loeb	\$3307

Holly Oak Drive, Voorhees New Jersey 08043

Voorhees Middle School
Voorhees Township Public Schools
(856) 795-2025

After School Supervisors	Ed Brandhorst	\$83/session	
	Michele Carrafiello	\$83/session	
	Phil Falkowski	\$83/session	
	Kevin Hill	\$83/session	
	Tara Johnson	\$83/session	
	Alex Morales	\$83/session	
	Sandy Scheurenbrand	\$83/session	
Peer Mediation (Free to be Club)	Jacqueline Prybylkowski	\$1695	**

** Paid out of Municipal Alliance Funds (Time sheet will be submitted)

VOORHEES TOWNSHIP SPECIAL SERVICES Page 1 of 1

Elaine Hill, Ed.D.
Director of Special Services
(856) 751-8446 FAX (856) 489-8390

Child Study Team
329 Route 73
Voorhees, NJ 08043

To: Diane Young
From: Elaine Hill
Date: 5/29/14
Re: Homebound Instruction

This is a request for Board approval of the following personnel for homebound instruction for the 2014-15 school year:

Nicole Ashton	Lynn Gavin	Lisa Morgan
Lisa Bailey	Kimberly Goebel	Michelle Nyce
Janetta Barnhart	Bernadette Gorman	Sheri Pierson
Cammie Bell	Val Hairrel	Jaclyn Pryzbylkowski
Christine Blizzard	Vicky Hill	Noreen Saggese
Alexis Bondy	Dottie Holmes	Joseph Sapovitz
Dewyne Brandley	Tara Johnson	Lois Siebert
Lori Brandley	Melissa Killion	Joanna Swartz
Claudia Buderman	Cliff Levine	Cherise Stankovitch
Wendy Burrows-Gaff	Kevin Long	Stephanie Steinbeck
Kimberly Canfield	Crystal Love	Maria Sykora
Cari Cooper	Donna Macphee	Asha Verma
Marlene Cosenza	Diane Manashil	Brandy Wheeler
Lisa DeAugustine	Gail Markus	Margie White
Jaclyn Dubowitch	Lorie Maylie	Jennifer Wilson
Julie Elliott	Celines Medina	Eileen Yaffa
Laura Feeney	Simone Miliariesis	Julie Zielinski
Karen Fiedler	Helen Milillo	Gordon Zwicker
Meghan Gallagher	Marni Mitchell	

**Personnel Ratifications
2013-2014 School Year**

Costs: hourly rate/hours per week/number of weeks or rate/total hours
Student ID Student Service/Personnel/Costs/Duration

Costs

Please ratify the following staff for services on behalf of students with disabilities:

Denise Walters for two evaluations at the rate of \$250 per evaluation and two full days at her approved per diem rate for IEP prep and progress reporting.

Please ratify the secretarial services of Eileen Hodge for 5 hours at her approved per diem rate for preparation of documents for required State Department parental correspondence.

Please ratify the secretarial services of Jennifer Zuggi for 5 hours at her approved per diem rate for preparation of documents for required State Department parental correspondence.

**Personnel Approvals
 2014 – 2015 Extended School Year**

Costs: hourly rate/hours per week/number of weeks or rate/total hours

<u>Student ID</u>	<u>Student</u>	<u>Service/Personnel/Costs/Duration</u>	<u>Costs</u>
14NB	ABA Services Kelli Gallo	\$28/3/6wks	\$504
14RB	Reading/Math Related Services Tara Ratliff`	\$30/10 hrs	\$300
14CC	Reading Related Services Tara Ratliff	\$30/3/6wks	\$540
14CC	Reading Related Arts Cherise Stankovitch	\$30/2/6	\$360
14JS	ABA Services Celines Medina	\$28/12hrs	\$336
14MM	Reading Related Services Colleen Campbell	\$30/12hrs	\$360
14DP	ABA Services Celines Medina	\$28/2/10wks	\$560
14MS	Math Related Services Ryan Flynn	\$30/12hrs	\$360
14JW	ABA Services Deborah Sperling	\$22/4/11wks	\$968
14ZW	Adult support at CER Tara Ratliff	\$28/15/5wks	\$2100

Child Study Team

Please approve the following Child Study Team members to be available to conduct assessments, write reports and manage cases.

Amy Behnke	\$60/up to 120 hrs	\$7,200
Dawn Danley	\$60/up to 120 hrs	\$7,200
Jennifer Demski	\$60/up to 120 hrs	\$7,200
Helen Rosica	\$60/up to 120 hrs	\$7,200
Donna Petersen	\$60/up to 120 hrs	\$7,200
Anna Watkin	\$60/up to 100 hrs	\$6,000

Summer Extended School Year Program

Please approve the following teachers to provide services to students who require an extended school year program at the rate of \$51 per hour for 4.75 hrs for 24 days totaling \$5814 for the period from July 7 through August 14, 2014.

**Personnel Approvals
2014 – 2015 Extended School Year**

Costs: hourly rate/hours per week/number of weeks or rate/total hours

Student ID	Student	Service/Personnel/Costs/Duration			Costs
Marlene Cosenza	Allison Jennings	Courtney Koos	Melissa Farrell	Ryan Flynn	
Kelli Gallo	Cherise Stankovitch	Stephanie Steinbeck	Gordon Zwicker		

Please approve the following instructional associates to support students who require an extended school year program at \$28/hour for 4.75 hrs for 24 days totaling \$3192 for the period from July 7 through August 14, 2014.

Nancy Badessa	Elaine Bansch	Kim Civallo	Monica DiNicolas
Laure Ehly	Karen Geiter	Vicki Hill	Debbie James
Mary Lambert	Leslie Maser	Nancy Naulty	Mary Thompson
Diane Wooden	John Yezzi		

Preschool Enrichment Program

Please approve the following teachers for a stipend of \$1660 for providing instruction through the special education enrichment program for the period from July 7 through August 7, 2014:

Asha Verma
Colleen Campbell

Please approve the following instructional associates for a stipend of \$980 for providing support to students through the special education summer enrichment program for the period from July 7 through August 7, 2014:

Claudia Parisi
Diane Manishal

Related Services

Please request approval of the following related services to students requiring extended school services:

Speech Therapy

Alyson Snider	up to 60 hrs @ \$60	= \$3600
Ilene Ganzman	up to 60 hrs @ \$60	= \$3660
Debbie Hayden	up to 60 hrs @ \$60	= \$3660
Diane Romaniello	up to 60 hrs @ \$60	= \$3660

Occupational Therapy

Brooke Yarnal	up to 60 hrs @ \$60	= \$3,600
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Reading Related Services

Wendy Gaff	up to 48 hrs @ \$30	= \$1440
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Please approve the following as substitutes for teachers or instructional associates at the rate of \$80 per day:

Bonnie Burushkin	Julie Elliott	Ken Halovachuk
Maribeth Holiday	Celines Medina	Kristen Mortillini
Tara Ratliff	Danielle Riggs	Noreen Saggese
Jennifer Sansone	Linda Vilorio	Debbie Volpe-Hines
Julie Zeilinski		

To: Frank DeBerardinis
From: Michael Redfearn
Date: June 5 2014
Re: Personnel

Please approve for hiring the following personnel at the hourly salary indicated below for the 14-15 School year.

<u>Name</u>	<u>Salary</u>	<u>Position</u>
<u>Building Coordinator/Maintenance</u>		
Eileen Adams	21.00	CER Coordinator
Nancy Badessa	21.00	CER Coordinator
Lesley Echols	21.00	CER Coordinator
Michael Farrell	21.00	CER Coordinator
Joseph Flannigan	20.00	CER Coordinator
Russell Footman	21.00	CER Coordinator
Anthony Garr	20.00	CER Coordinator
Karen Montgomery	21.00	CER Coordinator
James Hayden	21.00	CER Coordinator
Debbie James	21.00	CER Coordinator
John Keys	21.00	CER Coordinator
John Keys	25.00	Fly Technician
Patricia Kranzley	21.00	CER Coordinator
Stephanie Levin	21.00	CER Coordinator
Cynthia Logan	21.00	CER Coordinator
Fernardo Martinez	20.00	CER Coordinator
Leslie Maser	21.00	CER Coordinator
Thomas McLaughlin	21.00	CER Coordinator
Mark Mignone	21.00	CER Coordinator
Mark Mignone	25.00	Fly Technician
Ray Moton	20.00	CER Coordinator
Kathleen Pease	15.00	CER Custodian
Debbie Pellegrino	16.00	CER Custodian
Joey Quintana	20.00	CER Coordinator
Jose Quintana	21.00	CER Coordinator
Jose Quintana	25.00	Fly Technician
Daniel Riggs	20.00	CER Coordinator
Mark Sviben	21.00	CER Coordinator
Mark Sviben	25.00	Fly Technician
Diane Wooden	21.00	CER Coordinator
Kelly Wormann	21.00	CER Coordinator
Elizabeth Laird	20.00	CER Coordinator

Theater Technician

James Cotter	26.00	Theater Technician
Scott Middleton	31.00	Technical Director

Child Care

Eileen Adams	14.50	Child Care Counselor
John Albarracin	8.00	Child Care Counselor
Alexis Banner	8.75	Child Care Substitute
Kayla Banner	8.75	Child Care Counselor
Rachel Brown	8.00	Child Care Counselor
Peter Cava	8.75	Child Care Counselor
Dory Connor	18.00	Site Supervisor
Remi Dworkin	8.00	Child Care Counselor
Jeff Hernandez	8.00	Child Care Counselor
Vicky Hill	14.25	Child Care Counselor
Kumud Jadeja	17.10	Child Care Counselor
Michael Loeser	11.25	Child Care Counselor
Mary Margre	15.30	Child Care Substitute
Patricia Mayer	19.50	Site Supervisor
Scott Middleton Jr	10.00	Child Care Counselor
Virginia Miller	20.00	Site Supervisor
Hannah Morrissey	8.00	Child Care Supervisor
Debbie Pellegrino	15.75	Asst. Site Supervisor
Hanny Ramadan	8.00	Child Care Counselor
Mary Rolf	17.10	Site Supervisor
Daniel Smith	8.75	Child Care Counselor
Elyse Susterowitz	12.75	Child Care Counselor
Patricia Walker	15.05	Asst. Site Supervisor
Linda Weiss	15.30	Asst. Site Supervisor
Steve Woltz	8.00	Child Care Counselor
Matthew Centurione	8.00	Child Care Counselor

Summer SDC/Funshine Child Care

Christine Blizzard	14.00	Counselor
Peter Cava	8.75	Counselor
Dory Connor	16.75	Asst. Site Supervisor
Elizabeth Gardiner	19.45	Site Supervisor
Vicky Hill	14.25	Counselor
Patricia Mayer	19.25	Site Supervisor
Deborah Pellegrino	15.55	Asst. Site Supervisor

KCER Aides

Lynda Brascetta	13.50	Instructional Aide
Linda Hall	13.50	Instructional Aide
Erin Ochinegro	13.50	Instructional Aide
Debbie Pellegrino	13.50	Instructional Aide
Dawn Wapenski	13.50	Instructional Aide
Penny Elliott	13.50	Substitute
Sally Mangold	13.50	Lunchroom Aide

Mike Canale	25.00	Tech. Support
Timothy Hassall	28.00	Web Design

Sub/Secretary

Kristen Ferguson	12.50	Office Staff
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Adult Instructors

Andrea Carroll	25.00	Computer Teacher
Mitch Winkler	50.00	Tennis Instructor
George Logan	30.00	Windmill Pitching
Steve Kosyla	30.00	Indoor Soccer

First	Last	Position	School	Hourly Rate
Summer Day Camp				
Brennan	Zelinski	Counselor	Kresson	\$7.50
Ashley	Borie	Counselor	SHS	\$7.50
Liam	Keheo	Counselor	Kresson	\$7.50
Julia	Scafone	Counselor	Kresson	\$7.50
Laurel	Applebaum	Counselor	Kresson	\$7.50
Lisa	Sams	Counselor	SHS	\$7.50
Kylee	Applebaum	Counselor	SHS	\$7.50
Flora	Ruli	Counselor	SHS	\$7.75
Rachel	Tavani	Counselor	SHS	\$7.75
Neil	Begelman	Counselor	Kresson	\$7.75
Stephen	Woltz	Counselor	Kresson	\$7.75
Maura	O'Mally	Counselor	Kresson	\$7.75
Remi	Dworkin	Counselor	Kresson	\$7.75
Lindsey	Kinser	Counselor	SHS	\$7.75
John	Albaracin	Counselor	SHS	\$7.75
Joe	Lavallo	Counselor	Kresson	\$8.00
Ryan	Ellis	Counselor	Kresson	\$8.00
Rachel	Brown	Counselor	SHS	\$8.00
Matt	Peters	Counselor	SHS	\$8.00
Jasmaine	Stephens	Counselor	SHS	\$8.00
Jake	Lederman	Counselor	SHS	\$7.75
Alexis	Banner	Counselor	SHS	\$9.00
Kayla	Banner	Counselor	SHS	\$9.00
Nicholas	Reca	Plus	Kresson	\$10.00
Patricia	Walker	Group Leader	SHS	\$13.50
Mark	Peters	Group Leader	SHS	\$13.50
Anette	Barone	Group Leader	Kresson	\$13.50
Marisa	Reca	Group Leader	Kresson	\$13.50
Shawn	Seppanen	Group Leader	Kresson	\$13.50
Linda	Hall	Group Leader	Kresson	\$13.50
Lynne	Brascetta	Group Leader	Kresson	\$13.50
Dawn	Wapenski	Group Leader	Kresson	\$13.50
Jenine	Mumbower	Group Leader	Kresson	\$13.50
Gina	Mitchell	Group Leader	Kresson	\$13.50
Sally	Mangold	Group Leader	Kresson	\$13.50
Joe	Brooks	Group Leader	Kresson	\$13.50
Donna	Giampetro	Group Leader	Kresson	\$13.50
Kelly	Stromel	Group Leader	SHS	\$13.50
Jessica	Berger	Group Leader		\$13.50
Amanda	Forman	Group Leader		\$13.50
Lauren	White	Group Leader		\$13.50
Tara	Radcliff	Group Leader		\$13.50

Julie	Zelinski	Group Leader		\$13.50
Lindsay	May	Substitute	SHS/Kresson	\$13.50
Rachel	Hensel	Group Leader	Kresson	\$14.00
Mike	Loeser	Group Leader	SHS	\$14.00
Caitlain	Heiser	Group Leader	SHS	\$14.00
Ann	Osborne	Group Leader	SHS	\$14.00
Melissa	Rupp	Group Leader	SHS	\$14.00
Jaclyn	Capresecco	Arts and Crafts	SHS	\$14.00
Jenna	Gallo	Group Leader	SHS	\$14.00
Lamont	Day	Group Leader	SUB	\$14.00
Frank	Conception	Group Leader	Kresson	\$14.25
Carla	Busillo	Group Leader	Kresson	\$14.25
Deborah	Pellegrino	Group Leader	SHS	\$14.25
Virginia	Conception	Group Leader	SHS	\$14.25
Derek	Myers	Group Leader	SHS	\$14.25
Richard	Brattelli	Group Leader	SHS	\$14.25
Debbie	Volpe-Hines	Group Leader	SHS	\$14.25
Dorothy	Connor	Arts and Crafts	Kresson	\$14.75
PJ	Mayer	Group Leader	SHS	\$14.75
Christine	Blizzard	Plus	Plus	\$15.00
Beth	Gardiner	Plus	Kresson	\$18.00
Denise	Daniels	Nurse	Kresson	\$20.00
Fran	Bree	Diretcor Academics	SHS	\$20.00
Debra	Tempter	Nurse	Kresson	\$25.00
Rick	Blossom	Presenter		\$25.00
Melissa	Vendetta	Presenter		\$25.00
Eileen	Adams	Supervisor	SHS	\$25.00
Karyn	Montgomery	Supervisor	SHS	\$25.00
Mike	Farrell	Supervisor	kresson	\$25.00
Ali	Ferrel	Supervisor	Kresson	\$25.00
Christine	Barry	CIT	Kresson	
Kylie	Zelinski	CIT	SHS	
Araya	Hebert	CIT	Kreson	
Ryan	Singelton	CIT	SHS	
Mila	Degregorio	CIT	Kresson	
Hayley	Bricker	CIT	Kresson	

Speciality Camps				
Andrea	Caroll	\$25.00		
Pamela	Austin	\$25.00		

Matthew	Tortola	\$25.00		
James	Hayden	\$25.00		
Kayla	Banner	\$8.50		
Lise	Grossman	\$25.00		
Cammy	Bell	\$25.00		
Edward	Branhort	\$15.00		
Karen	Hill-Quimbly	\$25.00		
Mike	Canale	\$25.00		
Robin	Middleton	\$25.00		
Samantha	Super	\$15.00		
Patrice	Mount	\$20.00		
Brooke	Yarnal	\$25.00		
All Sports				
Steve	Kosyla	\$6,200.00		
William	Duke	\$3,500.00		
Casey	Duke	\$2,500.00		
Scott	Viereck	\$3,000.00		
Matt	Leig	\$2,000.00		
John	Shea	\$300.00		
Soccer Camp				
Steve	Kosyla	\$2,000.00		
Scott	Viereck	\$650.00		
Matt	Lieg	\$350.00		
Theatre Camp Staff 2014				
Nicholson	Karen	program director	\$6,000.00	
Makofsky	Sandi	director	\$6,000.00	
Sura	Amanda	art/costume/asst PD	\$4,000.00	
Stone	Leslie	producer	\$3,200.00	
Didonato	Karen	vocal director	\$2,750.00	
Browne	Matt	tech director	\$2,000.00	
Leavey	Shaun	asst show director	\$2,000.00	
Acerbo	Dom	tech supervisor	\$1,900.00	
Acerbo	Dan	tech counselor	\$1,400.00	
Adams	Maddy	counselor	\$1,400.00	
Bowman	Gary	counselor	\$1,100.00	
Braham	Alesis	counselor	\$1,400.00	
Chugh	Prajnika	counselor	\$1,200.00	
Franz	Emily	counselor	\$1,200.00	

Glass	Jen	counselor	\$1,100.00	
Greenwald	Lauren	counselor	\$1,100.00	
Harris	Jon	counselor	\$1,400.00	
Horner	Rachel	counselor	\$1,500.00	
Kaigh	Madison	counselor	\$1,500.00	
Kalberer	Megan	counselor	\$1,300.00	
Kuperschmidt	Joseph	counselor	\$1,400.00	
Leslie	Devon	counselor	\$1,100.00	
Lopresti	Sophia	counselor	\$1,200.00	
Magee	Kelly	counselor	\$1,100.00	
Matlack	Lauren	counselor	\$1,400.00	
Mendelson	Molly	counselor	\$1,100.00	
Neeson	Allie	counselor	\$1,400.00	
Pilato	Miranda	counselor	\$1,100.00	
Smith	Danny	tech counselor	\$1,500.00	
Terruso	Nick	counselor	\$1,300.00	
Tremper	Jack	counselor	\$1,200.00	
Trommer	Danya	counselor	\$1,100.00	
Vetesi	Rachel	counselor	\$1,400.00	
Vetesi	Sarah	counselor	\$1,100.00	

Active Substitutes - All

Full Name	Skill Description
Altringer, Susan	TEACHER
Anas, Erica	TEACHER
Anderson, Walter	INSTRUCTIONAL ASSOCIATE
Anderson, Walter	TEACHER
Baker, Maureen	INSTRUCTIONAL ASSOCIATE
Baker, Maureen	TEACHER
Banner, Alexis	INSTRUCTIONAL ASSOCIATE
Banner, Alexis	TEACHER
Barredo, Ashley	INSTRUCTIONAL ASSOCIATE
Barredo, Ashley	TEACHER
Barsony, Kelli	INSTRUCTIONAL ASSOCIATE
Barsony, Kelli	TEACHER
Beckman, Nora	INSTRUCTIONAL ASSOCIATE
Beckman, Nora	SECRETARY
Bell, Devon	INSTRUCTIONAL ASSOCIATE
Bell, Devon	TEACHER
Berger, Jessica	INSTRUCTIONAL ASSOCIATE
Berger, Jessica	TEACHER
Bittner, Allison	INSTRUCTIONAL ASSOCIATE
Bittner, Allison	TEACHER
Bloch, Jodi	INSTRUCTIONAL ASSOCIATE
Bloch, Jodi	TEACHER
Boaggio, Milly	INSTRUCTIONAL ASSOCIATE
Boaggio, Milly	SECRETARY
Braslow, Elaine	INSTRUCTIONAL ASSOCIATE
Braslow, Elaine	SECRETARY
Braslow, Elaine	TEACHER
Burghart-Chorney, Maureen	NURSE
Burton, Carolyn	INSTRUCTIONAL ASSOCIATE
Burton, Carolyn	TEACHER
Canello, Teresa	INSTRUCTIONAL ASSOCIATE
Canello, Teresa	TEACHER
Cardone, Valerie	INSTRUCTIONAL ASSOCIATE
Cardone, Valerie	TEACHER
Carroll, Dana	TEACHER
Centurione, Nicholas	INSTRUCTIONAL ASSOCIATE
Centurione, Nicholas	TEACHER
Choi, Hannah	INSTRUCTIONAL ASSOCIATE
Choi, Hannah	TEACHER
Chopra, Nemita	INSTRUCTIONAL ASSOCIATE
Chopra, Nemita	TEACHER
Ciampoli, Christopher	TEACHER
Codario, Celeste	NURSE
Condell, Lora	INSTRUCTIONAL ASSOCIATE
Condell, Lora	TEACHER
Connor, Kirsten	INSTRUCTIONAL ASSOCIATE
Connor, Kirsten	TEACHER
Cook, Catherine	TEACHER
Coolahan, Kim	INSTRUCTIONAL ASSOCIATE
Coolahan, Kim	TEACHER
Cuddihy, Phyllis	INSTRUCTIONAL ASSOCIATE
Cuddihy, Phyllis	TEACHER
Cundiff, Samantha	INSTRUCTIONAL ASSOCIATE
Cundiff, Samantha	TEACHER
Dammer, Ross	INSTRUCTIONAL ASSOCIATE
David, Sharon	TEACHER
Dawson, Nikki-Lee	INSTRUCTIONAL ASSOCIATE
Dawson, Nikki-Lee	TEACHER
DeAugustine, Lisa	INSTRUCTIONAL ASSOCIATE
DeAugustine, Lisa	TEACHER
DeCarlo, Allison	INSTRUCTIONAL ASSOCIATE
DeCarlo, Allison	TEACHER
DeFlavis, Alex	INSTRUCTIONAL ASSOCIATE
DeFlavis, Alex	TEACHER
Denenberg, Joanne	INSTRUCTIONAL ASSOCIATE
Denenberg, Joanne	SECRETARY
Denenberg, Joanne	TEACHER
DeVita-Seneca, Diane	INSTRUCTIONAL ASSOCIATE
DeVita-Seneca, Diane	TEACHER

D'Olio, Maryann	INSTRUCTIONAL ASSOCIATE
D'Olio, Maryann	SECRETARY
Dorman, Kelly	INSTRUCTIONAL ASSOCIATE
Dorman, Kelly	SECRETARY
Dorman, Kelly	TEACHER
Edwards, Jennifer	INSTRUCTIONAL ASSOCIATE
Edwards, Jennifer	TEACHER
Elliott, James (Jimmy)	INSTRUCTIONAL ASSOCIATE
Elliott, James (Jimmy)	TEACHER
Euler, Jeff	INSTRUCTIONAL ASSOCIATE
Euler, Jeff	TEACHER
Fekete, Margaret	INSTRUCTIONAL ASSOCIATE
Fekete, Margaret	TEACHER
Ficke, Linda	NURSE
Fox, Kathy	INSTRUCTIONAL ASSOCIATE
Fox, Kathy	TEACHER
Fox, Maria	INSTRUCTIONAL ASSOCIATE
Fox, Maria	TEACHER
Gallagher, Meghan	INSTRUCTIONAL ASSOCIATE
Gallagher, Meghan	TEACHER
Gans, Ellyn	INSTRUCTIONAL ASSOCIATE
Gans, Ellyn	TEACHER
Ghaffari, Patti	INSTRUCTIONAL ASSOCIATE
Ghaffari, Patti	SECRETARY
Gillespie, Kathleen	TEACHER
Giosa, Lori	INSTRUCTIONAL ASSOCIATE
Giosa, Lori	TEACHER
Goldstein, Stephanie	INSTRUCTIONAL ASSOCIATE
Goldstein, Stephanie	TEACHER
Grippi, Daniel	INSTRUCTIONAL ASSOCIATE
Grippi, Daniel	TEACHER
Grove, Lindsay	INSTRUCTIONAL ASSOCIATE
Grove, Lindsay	TEACHER
Gumtow, Ashley	INSTRUCTIONAL ASSOCIATE
Gumtow, Ashley	TEACHER
Gupta, Sonal	INSTRUCTIONAL ASSOCIATE
Gupta, Sonal	TEACHER
Harris-Mague, Brenda	NURSE
Hayden, James	INSTRUCTIONAL ASSOCIATE
Hayden, James	TEACHER
Hesington, Amanda	INSTRUCTIONAL ASSOCIATE
Hesington, Amanda	TEACHER
Hinden, Marcia	INSTRUCTIONAL ASSOCIATE
Hinden, Marcia	SECRETARY
Hinden, Marcia	TEACHER
Hopely, Gregory	INSTRUCTIONAL ASSOCIATE
Hopely, Gregory	TEACHER
Hopkins, Francine	INSTRUCTIONAL ASSOCIATE
Hopkins, Francine	TEACHER
Huston, Steven	INSTRUCTIONAL ASSOCIATE
Huston, Steven	TEACHER
Hutchinson, Dawn	INSTRUCTIONAL ASSOCIATE
Hutchinson, Dawn	NURSE
Hutchinson, Dawn	SECRETARY
Hutchinson, Dawn	TEACHER
Hutkin, Carol	INSTRUCTIONAL ASSOCIATE
Hutkin, Carol	TEACHER
Inver, Aaron	INSTRUCTIONAL ASSOCIATE
Inver, Aaron	TEACHER
Inzinna, Barbara	INSTRUCTIONAL ASSOCIATE
Inzinna, Barbara	TEACHER
Isshak, Hayam	TEACHER
Jacobson-Katz, Lisa	TEACHER
James, Jeannine	INSTRUCTIONAL ASSOCIATE
James, Jeannine	TEACHER
Jefferson, Maria	NURSE
Johnson, Jacqueline	INSTRUCTIONAL ASSOCIATE
Johnson, Jacqueline	TEACHER
Kaldary, Patrice	INSTRUCTIONAL ASSOCIATE
Kaldary, Patrice	TEACHER
Kerbaugh, Annmarie	INSTRUCTIONAL ASSOCIATE
Kerbaugh, Annmarie	TEACHER

Kershaw, Linda	TEACHER
Kershaw, Linda	INSTRUCTIONAL ASSOCIATE
Kieserman, Regina	TEACHER
Kieserman, Regina	INSTRUCTIONAL ASSOCIATE
Lambersky, Ross	TEACHER
Lambersky, Ross	INSTRUCTIONAL ASSOCIATE
Laslie, Maryann	TEACHER
Laslie, Maryann	INSTRUCTIONAL ASSOCIATE
Leavenworth, Michelle	TEACHER
Leavenworth, Michelle	INSTRUCTIONAL ASSOCIATE
Lieg, Matthew	TEACHER
Lieg, Matthew	INSTRUCTIONAL ASSOCIATE
Loeser, Michael	TEACHER
Loeser, Michael	INSTRUCTIONAL ASSOCIATE
Maffucci, Emily	TEACHER
Maffucci, Emily	INSTRUCTIONAL ASSOCIATE
Magee, Alexa	TEACHER
Magee, Alexa	INSTRUCTIONAL ASSOCIATE
Manchio, Mark	TEACHER
Manchio, Mark	INSTRUCTIONAL ASSOCIATE
Mann, Kerri	TEACHER
Mann, Kerri	INSTRUCTIONAL ASSOCIATE
Mann, Richard	TEACHER
Mann, Richard	INSTRUCTIONAL ASSOCIATE
Marshall, Kevin	TEACHER
Marshall, Kevin	INSTRUCTIONAL ASSOCIATE
Mather, Violet	TEACHER
Mawn, Maura	INSTRUCTIONAL ASSOCIATE
Mawn, Maura	SECRETARY
Mawn, Maura	TEACHER
Mazurek, Robin	INSTRUCTIONAL ASSOCIATE
Mazurek, Robin	SECRETARY
Mazurek, Robin	TEACHER
McCarthy, Roberta	INSTRUCTIONAL ASSOCIATE
McCarthy, Roberta	TEACHER
McFadden, Rachael	INSTRUCTIONAL ASSOCIATE
McFadden, Rachael	TEACHER
McKenna, Patricia	INSTRUCTIONAL ASSOCIATE
McKenna, Patricia	TEACHER
McNeal, Ruth	INSTRUCTIONAL ASSOCIATE
McNeal, Ruth	TEACHER
Miles, Diane	INSTRUCTIONAL ASSOCIATE
Miles, Diane	TEACHER
Miller, Melissa	INSTRUCTIONAL ASSOCIATE
Miller, Melissa	TEACHER
Mirsky, Barbara	INSTRUCTIONAL ASSOCIATE
Mirsky, Barbara	TEACHER
Mortelliti, Kirsten	INSTRUCTIONAL ASSOCIATE
Mortelliti, Kirsten	SECRETARY
Mortelliti, Kirsten	TEACHER
Moss, Irene	TEACHER
Mulligan, Rachel	INSTRUCTIONAL ASSOCIATE
Mulligan, Rachel	TEACHER
Muni, Kevin	TEACHER
Nimon, Jaclynne	TEACHER
Notaro, Karen	INSTRUCTIONAL ASSOCIATE
Notaro, Karen	SECRETARY
Oakes, Brittany	INSTRUCTIONAL ASSOCIATE
Oakes, Brittany	TEACHER
O'Brien, Kirsten	INSTRUCTIONAL ASSOCIATE
O'Brien, Kirsten	TEACHER
Ojha, Sunita	INSTRUCTIONAL ASSOCIATE
Ojha, Sunita	TEACHER
Orio, Victoria	INSTRUCTIONAL ASSOCIATE
Orio, Victoria	SECRETARY
Orio, Victoria	TEACHER
O'Toole, Kaitlin	INSTRUCTIONAL ASSOCIATE
O'Toole, Kaitlin	TEACHER
Patel, Trupti	INSTRUCTIONAL ASSOCIATE
Patel, Trupti	TEACHER
Pfeffer, Isabel	INSTRUCTIONAL ASSOCIATE

Principato, Ryan	NURSE
Principato, Ryan	INSTRUCTIONAL ASSOCIATE
Radi, Katarina	TEACHER
Radi, Katarina	INSTRUCTIONAL ASSOCIATE
Reeve, Charlene	TEACHER
Richman, Judith	TEACHER
Ringel, Judy	TEACHER
Ritchie, Regina	INSTRUCTIONAL ASSOCIATE
Ritchie, Regina	TEACHER
Rivers, Melanie	INSTRUCTIONAL ASSOCIATE
Rivers, Melanie	TEACHER
Rouh, Carlie	INSTRUCTIONAL ASSOCIATE
Rouh, Carlie	TEACHER
Rymal, Lauren	INSTRUCTIONAL ASSOCIATE
Rymal, Lauren	TEACHER
Santos, Kay	INSTRUCTIONAL ASSOCIATE
Santos, Kay	TEACHER
Sbrocco, Josephine	INSTRUCTIONAL ASSOCIATE
Sbrocco, Josephine	TEACHER
Schafer, Susan	INSTRUCTIONAL ASSOCIATE
Schafer, Susan	TEACHER
Scher, Philip	TEACHER
Schmidt, Alexis	INSTRUCTIONAL ASSOCIATE
Schmidt, Alexis	TEACHER
Scott, Carol	SECRETARY
Sedergran, Carol	SECRETARY
Seigle, Gary	INSTRUCTIONAL ASSOCIATE
Seigle, Gary	TEACHER
Shmukler, Becky	INSTRUCTIONAL ASSOCIATE
Shmukler, Becky	TEACHER
Shrager, Jay	INSTRUCTIONAL ASSOCIATE
Shute, Theresa	INSTRUCTIONAL ASSOCIATE
Shute, Theresa	TEACHER
Stamm, Gary	INSTRUCTIONAL ASSOCIATE
Stamm, Gary	TEACHER
Stuessy, Wendy	INSTRUCTIONAL ASSOCIATE
Stuessy, Wendy	TEACHER
Swartz, Heidi	TEACHER
Swift, Jamie	INSTRUCTIONAL ASSOCIATE
Swift, Jamie	TEACHER
Szkaradnik, Mary Anne	INSTRUCTIONAL ASSOCIATE
Tait, Linda	INSTRUCTIONAL ASSOCIATE
Tait, Linda	TEACHER
Taylor, Valerie	INSTRUCTIONAL ASSOCIATE
Taylor, Valerie	TEACHER
Thomas-Arter, Kate	INSTRUCTIONAL ASSOCIATE
Thomas-Arter, Kate	TEACHER
Thompson, Kristen	TEACHER
Trommater, Susan	INSTRUCTIONAL ASSOCIATE
Trommater, Susan	SECRETARY
Trommater, Susan	TEACHER
Trost, Kelli	INSTRUCTIONAL ASSOCIATE
Trost, Kelli	TEACHER
Uscinowicz, Dorrie	NURSE
Waicus, Julie	INSTRUCTIONAL ASSOCIATE
Waicus, Julie	TEACHER
Walker, Victoria	INSTRUCTIONAL ASSOCIATE
Walker, Victoria	TEACHER
Ward, Rhonda	INSTRUCTIONAL ASSOCIATE
Ward, Rhonda	TEACHER
Waterhouse, Jaime	INSTRUCTIONAL ASSOCIATE
Waterhouse, Jaime	SECRETARY
Waterhouse, Jaime	TEACHER
Weber, Lisa	INSTRUCTIONAL ASSOCIATE
Weber, Lisa	TEACHER
Weinreb, Janine	INSTRUCTIONAL ASSOCIATE
Weinreb, Janine	TEACHER
Weiss, Linda	INSTRUCTIONAL ASSOCIATE
Weiss, Linda	SECRETARY
Wetmore, Linda	INSTRUCTIONAL ASSOCIATE
Wetmore, Linda	SECRETARY

Wood, Catherine
Zams, Kelly

INSTRUCTIONAL ASSOCIATE
TEACHER
TEACHER

Harassment, Intimidation and Bullying Report to the Board of Education May 7, 2014

School	Incident Number	Investigation Results:		For Student Who Committed Act of HIB		Remedial Measures (Intervention, Counseling or other Services) for Target of HIB	Other Action Taken or Recommended by the Superintendent	Training Required
		HIB	Not HIB	Code of Conduct Consequences	Remedial Measures (Intervention, Counseling or other Services)			
Signal Hill	1		X					
Signal Hill	2		X					

VOORHEES TOWNSHIP BOARD OF EDUCATION
 June 16, 2014
 BOARD MEETING
 PROFESSIONAL DAYS - APPROVALS

DATE	LAST	FIRST	SCHOOL	TITLE	INSERVICE	LOCATION	COST
8/12-13/2014	Young	Diane	Administration	Asst Superintendent	Google Academy	Mullica Hill	\$250.00
8/12-13/2014	Rossi	Robert	VMS	Principal	Google Academy	Mullica Hill	\$250.00
8/14/2014	Starobinets	Melissa	Kresson	Teacher	Foundations of Wilson Language Training	King of Prussia, PA	\$275.00
9/30/2014	Morris	Stacey	Kresson	Principal	Three Strategies Workshop	Monroe Twp, NJ	\$325.00
10/28/2014	Morris	Stacey	Kresson	Principal	Three Strategies Workshop	Monroe Twp, NJ	
10/9/2014	Morris	Stacey	Kresson	Principal	Three Strategies Workshop	Monroe Twp, NJ	
7/28-30/2014	Mitchell	Marni	VMS	Teacher	Wilson Reading Program	Mt. Laurel, NJ	\$550.00
7/28-30/2014	Pace	Patricia	VMS	Teacher	Wilson Reading Program	Mt. Laurel, NJ	\$550.00

PROFESSIONAL DAYS - RATIFICATIONS

DATE	LAST	FIRST	SCHOOL	TITLE	INSERVICE	LOCATION	COST
6/13/2014	Berry	Lawrence	Signal Hill	Physical Therapist	Sensory Diet Workshop	Cherry Hill, NJ	\$0.00
5/16/2014	Taylor	Bruce	Admin	Dir of Technology	Apple Site Visit	Upper Twp, NJ	\$50.00
6/4-6/2014	McClain	Cynthia	Admin	Asst Business Admin	Active/Associate Education	Atlantic City, NJ	\$150.00
5/16/2014	Young	Diane	Admin	Asst Superintendent	Apple Site Visit	Upper Twp, NJ	\$0.00
6/3/2014	Zee	Deborah	Admin	Dir of Food Services	US Foods Co Op Meeting	Swedesboro, NJ	\$0.00
5/6/2014	Zee	Deborah	Admin	Dir of Food Services	US Foods Co Op Meeting	Swedesboro, NJ	\$0.00
5/21/2014	Behnke	Amy	Admin	CST	Homeless Education Workshop for Liasons	BCC	\$0.00

Voorhees Township Public Schools 2014 - 2015 School Calendar

September 2014						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

October 2014						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

November 2014						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29

December 2014						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

January 2015						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

September

- 2 & 3 Staff Inservice
- 4 First day for students (Full Day)
- 25 & 26 School Closed

October

- 15 Early Dismissal - Staff Inservice

November

- 4 School Closed
- 6 & 7 School Closed
- 12 Early Dismissal - Staff Inservice
- 26 Early Dismissal
- 27 & 28 School Closed

December

- 3 Early Dismissal - Parent Conferences
- 4 School Closed All Day Parent Conferences
- 23 Early Dismissal
- 24 through 31 School Closed

January

- 1 & 2 School Closed
- 19 School Closed

February

- 4 Early Dismissal - Staff Inservice
- 16 School Closed

April

- 2 Early Dismissal
- 3 through 10 School Closed

May

- 25 School Closed (*Memorial Day*)

June

- 16 Early Dismissal
- 17 Last day for students - Early Dismissal

 = School Closed

 = Early Dismissal (lunch served)

Dismissal times: Gr. 1-5 - 1:40 p.m.
Gr. 6-8 - 12:59 p.m.
AM Kdg.- 11:35 a.m.
PM Kdg.- 1:40 p.m.

Delayed Opening Schedule
Grades K to 5 begin 10:30 a.m.
Grades 6 to 8 begin 9:45 a.m.

February 2015						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28

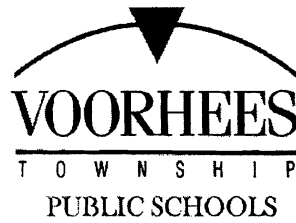
March 2015						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

April 2015						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

May 2015						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

June 2015						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

If more days are needed to complete the required school year due to inclement weather, the calendar will be extended through June 19.
If additional days are needed, they will be taken from Spring Break starting with April 10th.
On early dismissal days, lunch will be served to the students.



**VOORHEES TOWNSHIP
BOARD OF EDUCATION**

**STANDARD OPERATING PROCEDURES
AND
INTERNAL CONTROLS**

Prepared By: Dr. Frank T. DeBerardinis
Assistant Superintendent for Business / Board Secretary

Cynthia L. McClain
Assistant Business Administrator

November 2009
Revised August 2012
Revised June 2014

4. **OTHER ITEMS:** The purchase of any single item or service not falling into one of the above categories must be processed on a purchase order which will be approved by the Assistant Superintendent for Business/Board Secretary prior to the purchase. This means **there will be no purchase orders authorized by a telephone call by a Principal, Supervisor, Teacher or other staff member.** Board members/staff members attending conventions or workshops are not to make purchases in the name of the school district without following the purchasing process. All purchases of goods and services require a purchase order to be generated with approval from the Superintendent and Assistant Superintendent for Business/Board Secretary.
5. **Preview of Materials:** All staff members must receive permission from Principals or Supervisors to **preview materials.** After the preview process has been completed, the item must be returned. If there is a desire to purchase the previewed item, then a purchase order must be originated for a new item. All purchases must go through the Business Office.
6. **Reimbursements of employees:** The Board of Education recognizes an employee reimbursement purchase order when it pertains to pre-approved travel, meal and conferences. The Board **will not reimburse** employees for items and goods personally purchased by the employee as these items are required to be purchased through a vendor through the purchase order system. The imprest fund is available for use by each School Principal in accordance with Board Policy 6620.
7. **Contracting with disbarred vendors:** Before posting any purchase order, the Purchasing Coordinator will verify the disbarred vendor list by going to website <http://www.state.nj.us/treasury/debarred/debarsearch.htm> and entering the name of the vendor, category, reason and verifying that the vendor is not listed as disbarred.

9. The Business Office receives the PO with all approvals, the copy (original) of the purchase order is then forwarded to the vendor.
10. Upon receipt of the goods/ services the receiving copy of the Purchase Order will be returned to the Business Office noting the receipt of all materials. If the order is incomplete, damaged materials, wrong materials or an incorrect amount, the receiving copy must be sent along with the packing slip to the Business Office. When the Order is complete, the receiving copy must be sent to the Business Office. The Business Office will not authorize the payment to the vendor until the receiving copy is received.
12. **Approval of amounts paid in excess of approved purchase:** As per 6A:23A-6.10 the Board will permit the Assistant Business Administrator to approve adjustments to purchase orders up to 10% over the original amount without issuing a new purchase order provided that the changes do not change the purpose or vendor or bid award price of the original purchase order.
13. **Computers /Hardware-** All purchases of computers/hardware require the Principal/Supervisor to contact the Director of Information Technology to assist employees with the technical aspects and the State Contract requirements of purchasing computers.
14. **Cooperative Purchasing-**The Board of Education has contracted with Ed-Data to bid on items in the following categories on an as needed basis:
- | | | |
|--------------------------|--------------------------|-----------------------|
| 1. Office Supplies | 2. School Supplies | 3. Custodial Supplies |
| 4. Art Supplies | 5. Science Supplies | 6. Industrial Arts |
| 7. Phys. Ed. Supplies | 8. Audio/Visual Supplies | |
| 9. Copy Duplicator Paper | 10. Nursing Supplies | |

The above categories are purchased using the on-line Ed-Data web-site. Supply catalogues are available at each building.

15. **Special Education:** To ensure that the confidentiality of student information is maintained, no student names will be typed on purchase orders. All purchase orders will identify with student initials and SMID student id numbers for tuition and/or related services.

Revised June 16, 2014

**CAMDEN COUNTY ELEMENTARY LEAGUE
MEMBERSHIP RESOLUTION**

The Board of Education of School District of Voorhees ,
County of Camden , State of New Jersey, herewith enrolls
 Voorhees Middle School

(Name of School)

as a member of the Camden County Elementary League to participate in the approved interschool athletic program sponsored by the Camden County Elementary League.

This resolution to continue in effect until or unless rescinded by the Board of Education and shall be included among those policies adopted annually by the Board. In adopting this resolution, the Board of Education adopts as its own policy and agrees to be governed by, the Constitution Bylaws and Rules and Regulations of the Camden County Elementary League.

A photocopy of the minutes signifying the adoption of this membership resolution is attached.

Administrative responsibility – The League must rely upon the voluntary compliance by its member schools in enforcing the standards set forth in the Bylaws and Constitution. Toward that end, the principal in each member school has the affirmative obligation to report to the Camden County Elementary League any violations of these standards. The fact that a school has disclosed that there has been an eligibility violation will not relieve the affected school of sanctions that may be imposed against it, pursuant to Article XIII of the Bylaws, including the forfeiture of games or events. However, the failure to disclose a violation may be grounds for imposing additional sanctions upon the offending school.

Date of Board Approval

Signature/Secretary Board of Education

Membership Resolution and a copy of the minutes must be filed by a participating Board of Education by May 31st each year to the League President.

AGREEMENT FOR PROFESSIONAL SERVICES
Between
BURLINGTON COUNTY SPECIAL SERVICES SCHOOL DISTRICT
And
VOORHEES TOWNSHIP SCHOOL DISTRICT BOARD OF EDUCATION

This agreement is made and entered into by the **VOORHEES TOWNSHIP SCHOOL DISTRICT BOARD OF EDUCATION**, (hereinafter referred to as the School District) and the Burlington County Special Services School District/Educational Services Unit (hereinafter referred to as ESU) for Professional Services for the 2014-2015 school year.

Responsibilities of the Educational Services Unit:

1. The ESU will provide the following Professional Services, as requested by the School District, to include:
 - a. Child Study Team Staffing and Evaluations, participation in eligibility and IEP meetings, counseling and other related CST services
 - b. Physical, Occupational and Speech Therapy evaluations, consultation and therapy services
 - c. Home Instruction, Supplemental Instruction, and classroom instruction/consultation
 - d. Transition Services, Vocational Assessment, Structured Learning Experience Coordinator (SLE) and Job Coaching
 - e. Assistive Technology evaluations, consultation, training and support services
 - f. Staff Training
 - g. Behavioral Consultation*
 - h. Auditory Impaired Services
 - i. Information Technology Services
 - j. Other Specialized Educational Services
 - k. Student Assistance Coordinator Services

**For students other than those with Autism*
2. The ESU will provide services, records and reports in accordance with all regulations affecting the School District in force during the period of this agreement.
3. The ESU will ensure that all of their staff is appropriately certified as required by New Jersey State regulations to perform the Professional Services.
4. The Professional Services provided by ESU staff will be in response to specific written requests from the School District. All services provided will comply with applicable New Jersey State and Federal regulations. ESU administration will collaborate with School District staff in the provision of the Professional Services.
5. The ESU will bill bi-monthly and provide the School District a record of Professional Services rendered.
6. Any service needs not reflected in the agreement, should be discussed with the ESU administration.
7. Out of County rate applies to the location where the services are provided, not the location of the student's home district.
8. No Show Charges are in effect for Professional and Paraprofessional Services as stated on the Fee Schedule.
9. When a single request is less than one hour, a minimum 1 hour billing for services will be charged.
10. Refer to Professional Services Agreement rates for additional details (i.e. no show, half day rate, block day rate, etc.)



Responsibilities of the School District:

1. The School District shall make available to the ESU all records and information relevant to the School District and relevant to students for whom the Professional Services are being rendered.
2. The School District will provide adequate facilities for Professional Services to be performed on the School District premises.
3. The School District shall pay to the ESU the following Rates for Professional Services:

ASSESSMENTS / CONSULTATIONS / EVALUATIONS (Cost per evaluation-unless noted)

	IN COUNTY	OUT OF COUNTY <i>Flat rate fee not applicable for Out of County</i>
Assistive Technology Evaluation	\$895.00	\$105.00/hr
Behavioral Consultation (<i>For students other than those with Autism</i>)	\$82.00/hr	\$95.00/hr
Learning Evaluation	\$395.00	\$425.00
Psychological Evaluation	\$395.00	\$425.00
Social Evaluation	\$340.00	\$375.00
Occupational Therapy Evaluation	\$295.00	\$325.00
Occupational Therapy Evaluation w/Sensory Profile	\$395.00	\$425.00
Physical Therapy Evaluation	\$295.00	\$325.00
Speech Evaluation (Articulation)	\$295.00	\$325.00
Speech Evaluation (Language)	\$395.00	\$425.00
Speech Evaluation (Language/Articulation)	\$475.00	\$525.00
Vocational Assessment	\$74.00/hr	\$80.00/hr
*NOTICE * No Show Charges will apply - Evaluations: \$100.00		

CHILD STUDY TEAM SERVICES

Counselor	\$73.00/hr	\$85.00/hr
Learning Disabilities Teacher / Consultant	\$455.00·day BLOCK RATE *	
Psychologist	\$234.00·½ day BLOCK RATE *	
Social Worker		
*NOTICE * No Show Charges will apply: Hourly Services - One (1) hour at contract rate		

PROGRAM COSTS

Assistive Technology ©	\$90.00/hr	\$105.00 /hr
Educational Interpreter	\$70.00/hr (2 hour minimum)	\$80.00/hr (2 hour minimum)
Job Coaching	\$37.00 /hr	\$40.00/hr
Student Assistance Coordinator (SAC)	\$72.00/hr	\$80.00/hr
Structured Learning Experiences (SLE) Coordinator	\$67.00/hr	\$75.00/hr
Teacher	\$62.00/ hr	\$69.00/hr
Teacher of Deaf (TOD)	\$105.00/hr (1.5 hour minimum)	\$115.00/hr (1.5 hour minimum)
*NOTICE * No Show Charges will apply: Hourly Services - One (1) hour at contract rate		

THERAPY SERVICES

Occupational Therapy	\$83.00/hr	\$90.00/hr
Physical Therapy	\$510.00·day BLOCK RATE *	
Speech Therapy	260.00·½ day BLOCK RATE * Applies to am or pm not mid day	
*NOTICE * No Show Charges will apply: Hourly Services - One (1) hour at contract rate		

Note: Destination charge is an additional fee for all services rendered outside of Burlington County to non-Burlington County districts excluding NJ State agencies.



INFORMATION TECHNOLOGY SERVICES

www.tricountytechnologyservices.com

Computer Technician · Network Engineer

IT Staffing · Web Hosting · Website Filtering · Remote Network Monitoring & Alert Services · Offsite Backup Solutions

Fees for IT services will be based upon the size and scope of the Districts needs

OTHER SERVICES

Burlington County Inclusion Project Annual fee	\$1.30 per resident student based on ASSA count
Burlington County School Crisis Response Team (BCSCRT)	\$295.00-1,000 or less students \$575.00-over 1,000 students
Workshops · Presentations · Training Various relevant topics	<i>Please contact ESU Director for details.</i>

* Block Rate· Full Day: 6.5 Hrs · Half Day: 3.25 Hrs (compensated time) Block rate is not applicable for summer services
Itemized billing NOT available for Block Rate and Half Day Services. Half Day Services are for am or pm blocks not mid day scheduling.

Minimum 1 hour billing for Single Services in one physical location

NOTE: *Out of County rate applies to the location where the services are provided, not the location of the student's home district.*

©For information about Assistive Technology equipment including Alternative Augmentative Communication Devices. Please contact the Assistive Technology Department.

Destination Charge:

A destination charge for services rendered at sites outside of Burlington County, NJ for non Burlington County School Districts will be calculated from 20 Pioneer Boulevard, Westampton Township, Burlington County, NJ to the out of county site where services will be provided. The round trip calculation will be based on the time spent to the destination site and return times the rate listed on the Professional Services Agreement for the specific discipline. The destination charge is in addition to the out of county rate for the service. NJ State Agencies are excluded from the destination charge.

Covenant Not to Compete:

The parties agree that staff members placed by the Unit are not to be recruited and/or offered employment for a period of one year from the date of placement in an assigned district. Both parties to this agreement acknowledge that this expectation represents good business practices between the Unit and the School District.

Delayed Openings:

In the event of a delayed opening as a result of an extraordinary event, all block bill days will be charged at a full daily rate. There will be no billing deduction for the delay.

Billable Staff Absences:

Where a five day a week staff member is assigned to a district, the district will be billed for absences up to 5 days over the course of the school year at \$350.00 per day. Such billing will occur twice during the 10 month school year—February and June, if applicable. Billing notation will read Staff Absence/s and reflect the number of days for each billing cycle.



Additional Understandings:

- A. This Agreement shall be effective as of the later date of party execution.
- B. Both parties will promote a coordinated effort by mutual periodic evaluation of the program.
- C. This Agreement may be amended only by the written consent of both parties. This Agreement may be terminated at any time, for any reason, by either party, upon a sixty (60) day advance written notice to the other party.

VOORHEES TOWNSHIP SCHOOL DISTRICT

By: _____
President, Board of Education
VOORHEES TOWNSHIP SCHOOL DISTRICT

Date: _____

BCSSSD

By: _____
Robert Silcox, President, Board of Education
Burlington County Special Services School District

Date: _____

ATTEST

Board Secretary

Board Secretary
Theresa L. Margiotta





Program Coordination and Budget Detail Worksheet for FY-15 ESEA-NCLB Application

District Code: 5400 - County Code: 07 - Project Code: 5400-15

As of: 6/11/2014 10:58 AM

Title I - Improving Basic Programs

LEA Allocation: \$241,859

Public Allocation: \$241,859

5% Professional Development: \$12,049 (\$44 Non-Public)

Non-Public Allocation: No Title I students eligible for FY-15

Function Code	Description/Itemization	Amount	Account Number	Program Notes
100-100	→ Substitutes for PD 150.6days @ \$80 per day	\$12,049	20-231-100-101-05	5% PD- Subs to provide release time-PD
100-100	→ Non-Public PD towards substitute	\$44	20-231-100-101-05	Non-Public Sub to provide release time-PD
100-100	→ Analyze NJ ASK Results - Teacher Stipend	\$400	20-233-100-101-05	Analyze NJASK scores (D. Macphee-VMS)
100-100	→ BSIP Teacher- Osage School - 50% salary (Bradley)	\$50,466	20-231-100-101-05	CSR/Targeted Assistance/Achievement Gap
100-100	→ BSIP Teacher - Osage School - 50% salary (Clark)	\$48,148	20-231-100-101-05	CSR/Targeted Assistance/Achievement Gap
100-100	→ BSIP Teacher- Osage School - 43% salary (Canfield)	\$38,865	20-231-100-101-05	CSR/Targeted Assistance/Achievement Gap
200-200	→ TPAF Bradley, Clark, Canfield - Osage School	\$35,745	20-231-290-290-05	Calculated @ 26%
200-200	→ Health Benefits - D. Bradley - Osage School	\$11,581	20-231-290-290-05	
200-200	→ Health Benefits - E. Clark - Osage School	\$11,581	20-231-290-290-05	
200-200	→ Health Benefits - K. Canfield - Osage School	\$11,580	20-231-290-290-05	
100-100	→ Extended Day Program 400 hours @ \$51 per hour	\$20,400	20-240-100-101-05	
100-600	→ Title I Program Supplies	\$1,000	20-231-100-610-05	\$1,000 for homeless supplies
Total Title I Allocation		\$241,859.00		

* Names of each teacher will be submitted to the business office after positions are posted

Attachment V
June 16, 2014
Page 1 of 5

Title II-A - Teacher and Principal Training and Recruiting Fund

LEA Allocation: \$67,395

Public Allocation: \$66,661

Non-Public Allocation: \$734 (Kellman Brown Academy)

Function Code	Description/Itemization	Amount	Account Number	Program Notes
100-100	→ CSR Teacher - Osage School - 50% salary (Gavin 2 nd)	\$46,989	20-270-100-101-01	CSR - 2 nd Grade Osage School
200-200	→ TPAF - Osage School (L. Gavin)	\$12,217	20-270-200-290-01	Calculated @26%
200-200	→ Health Benefits (L. Gavin)	\$7,455	20-270-200-290-01	Title II A Teacher
200-300	→ Non-Public - (Kellman Brown Academy)	\$734	20-270-200-320K-01	PD-Collaborative Teaching
Total Title II-A Allocation		\$67,395.00		

Title III - ESL

LEA Allocation: \$13,286

Public Allocation: \$12,264

Non-Public Allocation: \$1,022 (Kellman Brown Academy)

Function Code	Description/Itemization	Amount	Account Number	Program Notes
100-100	→ ESL Teacher - Osage School 15% salary (Robertson)	\$9,337	20-241-100-101-01	ESL Instruction
200-200	→ TPAF-S. Robertson - Osage School	\$2,428	20-241-200-290-01	Calculated @ 26%
200-200	→ Health Benefits-S. Robertson	\$499	20-241-200-290-01	
100-300	→ Non-Public Allocation - (Kellman Brown Academy)	\$1,022	20-241-100-320-01K	Cooper Learning - Reading Support for ESL students
Total Title III Allocation		\$13,286.00		

Title III - Immigrant

LEA Allocation: \$26,674

Public Allocation: \$23,307

Non-Public Allocation: \$3,367 (Kellman Brown Academy)

Function Code	Description/Itemization	Amount	Account Number	Program Notes
100-500	→ Immigrant Student Transportation Costs	\$23,307	20-242-100-500-05	Student Transportation for Basic Instruction
100-300	→ Non-public Allocation (Kellman Brown Academy)	\$3,367	20-242-100-320N-05	Immigrant Student Assistance/Instruction
Total Title III Immigrant Allocation		\$26,674.00		

Frank DeBerardinis, Asst. Supt. Business

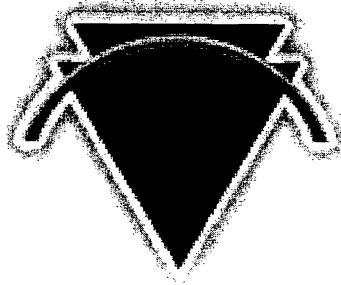
LEA Business Administrator Name

LEA Business Administrator Signature

D. Mattie/C.McClain - 06/2014

Date

Attachment V
June 16, 2014
Page 2 of 5



VOORHEES TOWNSHIP

PUBLIC SCHOOLS

Dear Parents/Guardians:

The Elementary and Secondary Education Act was our country's most important education law. In 2003, this law was revised and is now called the No Child Left Behind Act. No Child Left Behind (NCLB) was designed to make changes in teaching and learning that will help our students achieve more in school.

The law requires that all schools receiving federal funds must inform parents of their right to ask schools about the qualifications of their child's teachers. Our school receives federal funding and we are happy to share this information with you.

We believe that nothing is more important to your child's education at school than having a well-prepared and highly qualified teacher. The law requires that all teachers must meet a specific legal definition of "highly qualified" in order to teach in schools that receive federal funding. The legal definition of a Highly Qualified Teacher has three parts. It states that the teacher must have the following:

1. A four-year college degree
2. A regular teaching certificate/license; and
3. Proof of their knowledge in the subject they teach

New Jersey has some of the most qualified teachers in the country, and we are extremely proud of the quality of the teaching staff in the Voorhees School District. All of our regular teachers have college degrees and many have advanced degrees. The state of New Jersey has always required a teaching certificate/license for all teachers. In addition, every teacher continues his or her own learning through professional development activities and our teachers are evaluated each year to make sure that their teaching skills remain at the highest possible level.

Most teachers already meet this legal definition of "highly qualified." All teachers hired after the beginning of 2002/2003 school year were required to meet this definition.

Veteran teachers, hired before the 2002/2003 school year met this criteria of "highly qualified" as of the end of 2006.

To ensure that every child in every classroom has a highly qualified teacher, the state of New Jersey and our school district are working together to help teachers meet the requirements of the federal law by providing several options. Teachers will soon be able to take a new test, or they can demonstrate their expertise through a combination of college coursework, professional development activities, and experience.

A highly qualified teacher knows what to teach, how to teach and has a full understanding of the subject matter being taught. We believe that every teacher in our school is fully qualified and dedicated to teaching your child, and we will do everything possible to help our teachers who may not yet meet the legal definition required by the federal government.

I encourage you to support your child's education and communicate with his or her teacher on a regular basis. By partnering together-families and educators-we can provide your child with the best education possible.

Sincerely,

Robert Cranmer, Principal



School-Parent Compact
__ - __ School Year

Osage Elementary School and the parents of the students participating in activities, services, and programs funded by Title I, Part A of the Elementary and Secondary Education Act, agree that this compact outlines how the parents, the entire school staff, and the students will share the responsibility for improved student academic achievement and the means by which the school and parents will build and develop a partnership that will help children achieve the State's high standards.

The School

To provide the highest quality instruction program to the students at Osage Elementary School, the teachers and staff will:

- provide an academic program that is rigorous and challenging and assist students to be successful in all subject areas.
- communicate regularly with families regarding students' academic progress.
- provide parents with information sessions as well as workshops during the school year.
- give parents/guardians the opportunity to provide feedback regarding the effectiveness of our enrichment programs.
- provide an after school homework program twice a week for students who need additional support.

The Home

We, as parents/guardians, will support our children's learning in the following ways:

- send our children to school appropriately dressed, prepared to learn, and on time.
- read to our children at least 15 minutes per day.
- attend at least one parent/teacher conference a year to discuss the academic progress of their children.
- assist their children with their homework assignments on a regular basis to ensure completeness and accuracy.
- attempt to attend one evening parent workshop.

The Student

I, as the student, will share the responsibility to improve my academic achievement and achieve the State's high standards. Specifically, I will:

- do my homework every day and ask for help when I need to.
- read at least 15 minutes every day outside of school time.
- give to my parents/guardians all notices and information received from my school every day.

Principal's Signature

Teacher's Signature

Parent/Guardian's Signature

Student's Signature

June 16, 2014

Page 1 of 1

VOORHEES TOWNSHIP PUBLIC SCHOOLS

SPECIAL SERVICES

Dr. Elaine Hill
 Director of Special Services
 856-751-8446 X. 6134 FAX 856-489-8390

Child Study Team
 329 Route 73
 Voorhees, New Jersey 08043

TO: Diane Young
 Frank DeBerardinis
 Cindy McClain
 FROM: Elaine Hill
 DATE: 6/12/14
 RE: Salaries and Tuition for 2014-15 charged to IDEA FY15

Basic Grant **\$443,457.00**

Instructional Associates

Eileen Adams	\$46,916.00
Elaine Bansch	\$42,953.00
Laura Ehly	\$45,066.00
Hillary Garr	\$44,646.00
Cynthia Keohler	\$41,990.00
Mary Lambert	\$45,566.00
Ellen Levy	\$48,166.00
Nancy Long-Badessa	\$41,413.00
Kathy Ross	\$45,066.00
Claudia Parisi	\$41,675.00

Preschool Grant **\$28,589.00**

Instructional Associates

Virginia Eggleston	\$28,589.00
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Tuition Basic Grant 20-250-100-560-04 **\$208,396.00**

YALE School - Cherry Hill	\$46,121.40
Lindenwold Public Schools	\$38,031.12
LARC	\$41,236.20
Bankbridge Development Ctr	\$34,560.00
YALE	\$13,947.28
Bankbridge Development Ctr	\$34,500.00

VOORHEES TOWNSHIP PUBLIC SCHOOLS

SPECIAL SERVICES

Dr. Elaine Hill
Director of Special Services
856-751-8446 X. 6134 FAX 856-489-8390

Child Study Team
329 Route 73
Voorhees, New Jersey 08043

TO: Diane Young
Frank DeBerardinis
Cindy McClain
FROM: Elaine Hill
DATE: 6/12/14
RE: Revised Salaries and Tuition for 2013-14 charged to IDEA FY14

Basic Grant **\$428,199.00**

Instructional Associates

Eileen Adams	\$44,516.00
Elaine Bansch	\$39,378.00
Laura Ehly	\$47,642.00
Hillary Garr	\$43,646.00
Mary Lambert	\$44,566.00
Ellen Levy	\$38,338.00
Kathy Ross	\$44,566.00
Claudia Parisi	\$36,840.00
Virginia Eggleston	\$41,491.00

Preschool Grant **\$30,647.00**

Instructional Associates

Cynthia Koehler	\$30,647.00
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Tuition Basic Grant **20-250-100-560-04** **\$219,075.00**

Lindenwold Public Schools	\$33,160.00
LARC	\$41,236.20
Bankbridge Development Ctr	\$34,560.00
YALE	\$34,322.60
Bankbridge Development Ctr	\$34,560.00
LARC	\$41,236.20

New Business Approvals
Out of District and Contracted Services 2014-2015 ESY

Please approve the following services for students with disabilities:

14RA	Candra Kennedy 1535 Spring Garden St #2R Philadelphia, PA 19130 Orientation and Mobility School – 1 x week/45 min/ 6 weeks Home – 1 x week/1 hour/6 weeks	\$960.00
14CB	Bayada Nurses Voorhees Pediatrics South 2140 Voorhees Town Center Voorhees, NJ 08043 5 hours a day/\$55 an hour/ 30 day	\$8,250.00
14BB	Garfield Park Academy 24 Glenolden Lane Willingboro, NJ 08046	\$5,500.00
14JCh	Bancroft – Voorhees Peds 2 hours per day side instruction 1304 Laurel Oak Road Voorhees, NJ 08043	\$8,690.56 \$4,096.00
14JCi	Bancroft Haddonfield 425 Kings Highway Haddonfield, NJ 08033	\$9,018.24
14AC	YALE Cherry Hill One on one Support 2127 Church Rd Cherry Hill, NJ 08002	\$7,592.40 \$5,357.10
14ND	Lindenwold School 4 ESY 900 E. Gibbsboro Road Lindenwold, NJ 08021	\$2,061.78
14NiD	CNNH 250 Haddonfield Berlin Rd Gibbsboro, NJ 08026 Social Skills Camp	\$1,050.00
14JD	Lindenwold School 4 ESY 900 E. Gibbsboro Road Lindenwold, NJ 08021	\$2,061.78
14EG	LARC School ESY 1089 Creek Road Bellmawr, NJ 08031	\$6,968.10

Attachment Y
June 16, 2014
Page 2 of 3

New Business Approvals
Out of District and Contracted Services 2014-2015 ESY

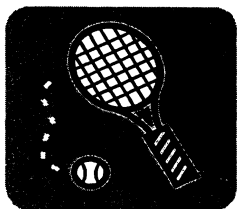
14WM	Bancroft – Voorhees Peds 2 hours per day bedside instruction 1304 Laurel Oak Road Voorhees, NJ 08043	\$8,690.56 \$4,096.00
14DP	Hi Step Evans Elementary School 400 Route 73 South Marlton, NJ 08053	\$3,540.00
14AP	Bankbridge Annex Program ESY 1340 Tanyard Road Sewell, NJ 08080	\$3,900.00
14HaS	Bankbridge Elementary School One-on-One Support 550 Salina Road Sewell, NJ	\$3,900.00 \$3,180.00
14DW	LARC School ESY 1089 Creek Road Bellmawr, NJ 08031	\$6,968.10
	Meryl Rosenblum The Executive Mews 1930 Route 70 East Building E Suite 30 Cherry Hill, New Jersey 08003 1 hour per week @ \$90/6 weeks	\$540.00
14JW	LARC School ESY 1089 Creek Road Bellmawr, NJ 08031	\$6,968.10
	Meryl Rosenblum The Executive Mews 1930 Route 70 East Building E Suite 30 Cherry Hill, New Jersey 08003 1 hour per week @ \$90/6 weeks	\$540.00
14ZW	CER 1000 Holly Oak Drive Voorhees, NJ 08043 Summer Camp Plus	\$500.00

New Business Approvals
Out of District and Contracted Services 2014-2015 ESY

14 EW	YALE @ Mullica Township ESY One-on-One Support 500 Elwood Road Elwood, NJ 08106	\$9,240.90 \$5,357.10
14LZ	Bayada Nurses Voorhees Pediatrics South 2140 Voorhees Town Center Voorhees, NJ 08043 2 hours per day/\$22 an hour/30 days	\$1,320.00
14AZ	Marie Katzenbach School for the Deaf ESY PO Box 535 Trenton, NJ 08625	\$3,800.00

Consultants

Psychological Evaluations – Jillian Matysk	\$350/10 evals	\$3,500.00
Psychological Evaluations – Angela Stewart	\$350/10 evals	\$3,500.00
Learning Evaluations – Robin Dolan	\$350/10 evals	\$3,500.00



VOORHEES CER SUMMER TENNIS PROGRAM

Voorhees CER will be running an 8 week Summer Tennis Program for students currently in grades 1 to 8 and adults. The program will be held outdoors (weather permitting) or indoors at the Voorhees Middle School. The cost is \$100 per child grades 1-4 and \$120 per child grades 5-8 and adults. All participants will need to provide one can of unopened tennis balls and supply their own racquet.

- FIRST COME FIRST SERVED.
- CLASS SIZE LIMITED TO 16 STUDENTS.
- CLASSES BEGIN ON WEDNESDAY JUNE 18th (Rain or Shine).

<u>DAY</u>	<u>GRADE</u>	<u>TIME</u>
Wednesday	1-2	4:30-5:30 p.m.
Wednesday	3-4	5:30-6:30 p.m.
Wednesday	5-8	6:30-7:45 p.m.
Wednesday	Adults	7:45-8:45 p.m.

*****Please note-you will not get a phone call, assume that you are registered. We will call only if the class is full.*****

Make checks payable to Voorhees CER and mail to:
1000 Holly Oak Drive
Voorhees, NJ 08043.

Any questions, call 856-795-5566, ext. 5231

Name: _____ Grade: _____

Address: _____ Phone #: _____

Emergency phone #: _____ Class time: _____

Check #: _____ Check Amount: _____

New NEW VMS Computer Camp NEW NEW

Do you like working with computers and iPads? Would you like to learn about coding, programming, and graphic editing? In this four day computer camp, we will investigate the basics of building computer code for a program or app with Scratch developed by MIT. We will also use Adobe Photoshop and other graphic editing apps to create and edit pictures. Useful and fun apps and software products will be explored.



Ages:	Students in Grades 5-8 - (Maximum of 12)
Level:	Students should be at a beginner level with Photoshop and Scratch, but be able to use a keyboard, mouse and iPad without issue.
Dates:	July 14-July 17 July 21-July 14
Times:	9:00 – 1:00
Location:	Voorhees Middle School Computer Lab A
Instructor:	Mr. Canale, Technology Teacher, Voorhees Middle School
Cost:	\$175.00

2014 Summer Day Camp Plus (Revised)

Creanies Ice Cream
608 Cross Keys Road
Sicklerville, NJ 08081

Flyers Skate Zone
601 Laurel Oak Rd.
Voorhees, NJ 08043

Cinemark 16
711 Evesham Road,
Somerdale, NJ 08083

30 Strikes
White Horse Pike
Stratford, NJ 08084

Sahara Sam's
535 North Route 73
West Berlin, NJ 08091

Citizens Bank Park
1 Citizens Band Way
Philadelphia Pa. 19148

Camden Riversharks
401 Delaware Avenue
Camden, NJ 08102

Johnson's Farm
133 Church Rd.
Medford, NJ 08055

Moods Farm
901 Bridgeton Pike
Mullica Hill, NJ 08062

Paseriello Pizza
111 Laurel Oak Road
Voorhees, NJ 08043

Brunswick Zone
100 E Street Road
Feasterville -Trevese, Pa 19053

Wells Fargo Center
3601 South Broad Street
Philadelphia, PA 19148

Pleasant Valley Golf
93 New Jersey 73
Voorhees, NJ 08043

All Fired Up
602 Haddon Avenue
Collingswood, NJ 08108

Sturbridge Lakes Swim Club
8 Forrest Hills & Cooper Road
Voorhees, NJ 08043

2014 Summer Day Camp

Pleasant Valley Miniature Golf
93 Route 73 South
Voorhees, NJ 08043

30 Strikes Bowling Center
501 South White Horse Pike
Stratford, NJ 08084

Voorhees Middle School Theater
1000 Holly Oak Dr
Voorhees, NJ 08043

2014 All Sports Camp

Down Farm Swim Club

1701 Berlin Road
Cherry Hill, NJ 08003-3532

Playdrome Cherry Hill

1536 North Kings (Rte 41) Highway
Cherry Hill, NJ 08034

Fishing

Avalon Court
Voorhees, NJ

Sahara Sam's

535 North Route 73
West Berlin, NJ 08091

Roller Skating: Cherry Hill Skating Center

664 Deer Rd.
Cherry Hill, NJ

Campbell's Field (Riversharks Baseball)

401 N Delaware Ave
Camden, NJ 08102

Funplex

Route 38,
Mt. Laurel, NJ

Citizens Bank Park

1 Citizens Bank Way
Philadelphia Pa. 19148

2014 Science Camp

Cape May Whale Watching

Ms. Chris' Marina
2nd and Wilson Dr., Cape May, NJ

Adventure Aquarium

1 Riverside Dr., Camden, NJ

American Water Company Delran, NJ

213 Carriage Lane, Delran, NJ

Independence Seaport Museum

Phila., Pa

Liberty Science Center

222 Jersey City Blvd., Jersey City,
NJ 07305

Academy of Natural Sciences

Philadelphia Pa.

VOORHEES CER SCHOOL AGE CARE 2014-2015 (SAC) Parents' Manual

Voorhees CER SAC Parents' Manual Table of Contents

1. CER Mission
2. Overview of School Age Care Program (SAC)
3. Hours of Operation
4. Registration
5. Children's Schedules
6. Transportation
7. Administration of Medicines
8. Sick Children
9. Sign In/Sign Out Procedures
10. Billing Rates
11. Billing Procedure
12. Report Cards
13. Discipline Procedure
14. Departure
15. Emergency Numbers
16. Snow Days/School Closing/delayed openings
17. Federal ID
18. Security

Please be advised that CER will attempt to provide childcare for all of our students. However, we do not have the resources to provide individualized, one-on-one supervision. CER also reserves the right to terminate any family for failure to pay their account in a timely manner or children who fail to adhere to the rules and regulation found in our handbook (www.voorheescer.com)

Updated: May 28, 2014

1. **CER Mission** - The Voorhees Community Education Recreation program is provided by the Voorhees Board of Education to enrich the lives of the families in the

community by using the resources at hand to meet the many and varied needs of the people living here. Our SAC program does that by providing quality child care to residents in a familiar and safe environment. Our staff uses walkie-talkies between inside/outside staff, escorts children to and from the bathroom, and is very aware and protective of the security of your child.

2. **Overview** - The School Age Care child care program in Voorhees Township has been in existence for 25 years. In fact, we were one of the pilot programs in Southern New Jersey, and our program has served as a model for many other townships.

The CER philosophy is that every child is an individual. Every child is an important little person and showing that to each participant is our ultimate goal while providing a safe child- friendly atmosphere. They can play with their peers, do homework, participate in arts and crafts and have fun with all of the various games and sports equipment we provide. They are under supervision at all times.

3. **Hours of Operation** - The child care program is available from 7:00 – 9:00 AM and 3:25 - **6:00 PM** at each elementary school every day when school is open. We always follow the school calendar. On half days of school, we begin our program at the conclusion of the school day. **SAC is held at each of the elementary schools.**

4. **Registration** - All children must be pre-registered. There is a registration fee of \$25.00 per child. Children **MAY NOT** start in this program without the parent **completing an information sheet**. Parents are required to keep their children's forms up to date by promptly reporting any changes of information.

5. **Children's Schedule** - When you register for the program, you will be asked to provide your child's schedule of attendance in the Child Care Program. If your child is **NOT** attending child care on a regularly scheduled day (a dentist appointment, etc.) it is essential that you send in **TWO NOTES** in the morning - one to your child's teacher and one to the CER site supervisor. **DO NOT CALL THE SCHOOL OR CER OFFICE. THE NOTICE MUST BE IN WRITING.** If your child is absent from school, there is no need to call the CER office; we receive the daily attendance reports from the schools.

6. **Transportation** - **TRANSPORTATION TO OR FROM THE CHILD CARE PROGRAM IS NOT PROVIDED BY CER OR THE BOARD OF EDUCATION.** Transportation is the responsibility of the parent/guardian.

7. **Administration of Medicines** - Our staff cannot administer medicine except according to BOE policy.

8. **Sick Children** - If your child is ill, he/she **DOES NOT** belong in school or CER Child Care. If your child gets sick while in child care, you must come and pick her/him up immediately.

9. **Sign In/Sign Out Procedures** - You **MUST** come into the school and sign your child in and out each day. If you do not sign out, your child you will be billed to 6:00

PM. When signing in or out include your child's name, the time and your signature. Identification will be required until our staff becomes comfortable with recognition of people picking up children. Be sure to include all possible names of people picking up your children on your registration form for safety purposes.

10. **Billing Rates** - You are billed monthly (**at the beginning of the month after usage**) at an hourly rate for only the hours you use the program. In the event any child is not picked up by **6:00 pm**, a fee of \$1.00 PER MINUTE for the first fifteen minutes (until 6:15) and \$5.00 per minute for each additional minute or any part thereof will be charged. After 6:15 pm we will start calling emergency contacts.

Hours billed are:

7:00 a.m.-9:00 a.m. - 2 hours
8:00 a.m.-9:00 a.m. - 1 hour
3:15 p.m.-4:15 p.m. - 1 hour
3:15 p.m.-5:15 p.m. - 2 hours
3:15 p.m.-6:00 p.m. - 2-3/4 hours.

The Site Supervisor at each school has been asked to be very strict with this allowance so that we are fair to everyone. The school clock nearest to the sign-in/out sheets will be used as the official time.

The rates are: \$4.50 per hour for the first child, \$3.50 for second child per hour and \$2.50 for third child. If you use the program EVERY day of the month, the rate drops to \$4.25 per hour first child and \$3.25 for second child if they **attend every day**. Reduced rates are available for low income families, call Mike Redfearn at 795-5566 ext. 5232.

11. **Billing Procedure** - You will receive your bill (e-mail and postal service) within the first few days of the month following the month of usage. The due date for payment will be the 25th of that month with a late fee being assessed after the 25th of that month if we have not received the payment in our office. Payments are to be mailed to: CER office, Attn: SAC Payment, 1000 Holly Oak Drive, Voorhees, NJ 08043. Prompt payment is essential. CER is self-funded and does not receive tax dollars to pay for staffing and supplies. Your payments are what keep this program in operation. Parents/guardians who have not paid outstanding bills by the second month will be jeopardizing their family's privilege to use our program. If you have any questions about your bill, please contact Mike Redfearn at the CER office at 795-5566 ext. 5232.

Failure to pay sums due the CER office by the 25th of the month, will result in the additional imposition of a late fee of \$25, together with an amount equal to the attorney's fees, costs and/or expenses incurred by the Voorhees Township Board of Education in seeking to collect same. Be further advised that if your account is in arrears over 30 days, your child/children will be excluded from using the SAC program.

13. **Discipline Procedure** - The school's discipline code is in effect during the SAC program and can be found in your child's school handbook. Children who do not cooperate or follow instructions will be spoken to by staff. If the child has to be spoken to on a consistent basis, the parent will also be made aware of the situation. In severe discipline cases the parents will be called and asked to pick their child up immediately. If behavior is not significantly improved the parents will be notified of possible suspension or even exclusion from the program. **Participation in the CER School Age Child Care Program is a privilege, not a right. This privilege can be revoked due to continued misbehavior or failure to follow the procedures in this Manual.**

14. Once a parent comes to the school to pick up your child, you must take the child promptly, not leave and come back later if the child wishes to stay.

15. **Emergency Numbers** - If you have an emergency, the number for your school Child Care Program is:

a.	Kresson:	424-1816, ext. 2165	cell phone 609-743-1787
b.	Osage:	427-2990, ext. 4149	cell phone 609-352-4981
c.	Hamilton:	767-4888, ext. 3139	cell phone 609-352-4973
d.	Signal Hill:	767-6749, ext. 1150	cell phone 609-352-4969

16. **Snow Days/School Closing/Delayed Opening** - When inclement weather is severe enough to cause the closing of schools for the entire day, announcements regarding the closings will be made on cooperating stations between 6:00 AM and 8:30 AM.

When school is canceled there is NO child care.

IF school is closed early due to inclement weather, the child care program will remain in operation. Our staff will be on duty from the closing of the school day until the last child is picked up.

On days where the weather causes delayed openings, our program will delay its start by the same amount of time that the school is delayed. If school is delayed by one and a half hours than we will start one and a half hours late also.

17. **Federal ID** - Our federal identification number is 21-6000114. This number is necessary for your federal tax statement. Tax statements will be e-mailed home on the final school day in December.

18. **Security** - Security is a major concern in school buildings. For that reason we now have a security "swipe fob" at all the elementary schools. There is a \$10.00 fee for each fob.

**NEW JERSEY DEPARTMENT OF EDUCATION
OFFICE OF FISCAL ACCOUNTABILITY AND COMPLIANCE
CORRECTIVE ACTION PLAN**

SCHOOL DISTRICT NAME Voorhees Township COUNTY Camden


TYPE OF EXAMINATION: Consolidated Monitoring

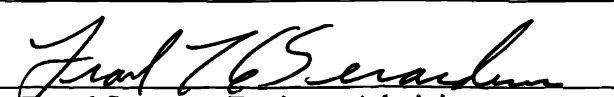
DATE OF BOARD MEETING: June 16, 2014

CONTACT PERSON Dr. Diane Young

TELEPHONE NUMBER 856-751-8446 FAX NUMBER 856-424-2427

RECOMMENDATION NUMBER	CORRECTIVE ACTION	METHOD OF IMPLEMENTATION	INDIVIDUAL RESPONSIBLE FOR IMPLEMENTATION	COMPLETION DATE OF IMPLEMENTATION
1	See Attached	See Attached	Dr. Young/Mr. Mattie	June 17, 2014
2	See Attached	See Attached	Dr. Young/Mr. Mattie	June 17, 2014
3	See Attached	See Attached	Dr. Young/Mr. Mattie	June 17, 2014
4	See Attached	See Attached	Dr. Young/Mr. Mattie	June 17, 2014
5	See Attached	See Attached	Dr. Hill	June 17, 2014
6	See Attached	See Attached	Dr. DeBerardinis	June 17, 2014
7	See Attached	See Attached	Dr. DeBerardinis	June 17, 2014
8	See Attached	See Attached	Dr. DeBerardinis	June 17, 2014


 Chief School Administrator 6/17/14
 Date


 Board Secretary/Business Administrator 6/17/14
 Date
Dr. Frank T. DeBerardinis
 Assistant Superintendent
 For Business/Board Secretary

SB240 ***** VOORHEES TOWNSHIP BOARD OF EDUCATION ***** 5/9/2014
 Budget year: 2013-14 BOARD PAYMENT APPROVAL LIST Page 1 of 4
 Batch number: P 053
 Period: May 2014

<u>Vendor Name</u>	<u>Check#</u>	<u>Description</u>	<u>P.O. Number</u>	<u>Amount</u>
ACADEMY OF NATURAL SCIENCE	59234	CON TRN OTH VENDORS	2189-14	798.00
ACCREDITED LOCK & DOOR HRDWARE	59235	CUST&BLD SUPPL&PARTS	2547-14	39.68
ALAIMO GROUP	59236	OTHER PROF SERVICES	2887-14	15,086.11
ALAIMO GROUP	59236	OTHER PROF SERVICES	2888-14	21,442.18
ALAIMO GROUP	59236	OTHER PROF SERVICES	2889-14	45,587.26
ALAIMO GROUP	59236	OTHER PROF SERVICES	2890-14	41,977.67
ALEX ABROSIMOV, PARENT OF	59237	GENERAL SUPPLIES	2943-14	113.00
ALMONY, MIKE	59238	MISCEL. EXPEND.	2896-14	56.00
AMSAN	59239	EQUIP CONTR SERV	2904-14	698.10
APPLE INC.	59240	GENERAL SUPPLIES	2691-14	49.00
APPLE INC.	59240	GENERAL SUPPLIES	2692-14	49.00
ATD-AMERICAN COMPANY	59241	GENERAL SUPPLIES	2433-14	3,675.00
BANCROFT SCHOOLS & COMMUNITIES	59242	TUITION-PRIV-IN NJ	186-14	992.00
BANCROFT SCHOOLS & COMMUNITIES	59242	TUITION-PRIV-IN NJ	187-14	3,043.92
BANCROFT SCHOOLS & COMMUNITIES	59242	TUITION-PRIV-IN NJ	188-14	1,984.00
BANCROFT SCHOOLS & COMMUNITIES	59242	TUITION-PRIV-IN NJ	189-14	3,043.92
BAYADA HOME HEALTH CARE	59243	PURCH PROF/EDUC SRV	1052-14	203.50
BAYADA HOME HEALTH CARE	59243	PURCH PROF/EDUC SRV	1193-14	3,962.50
BENEFIT EXPRESS	59244	GROUP INSURANCE	896-14	58.04
BROOKFIELD ELEMENTARY	59245	TUITION-PRIV-IN NJ	192-14	4,675.00
BUREAU OF EDUCATION & RESEARCH	59246	WRKSHOP REGISTRATION	2624-14	229.00
C&C LINE STRIPING	59247	BUILDING CONTR SERV	2871-14	915.00
CAMDEN COUNTY ED SERVICES COMM	59248	PURCH PROF/EDUC SRV	2935-14	135.00
CANADA DRY	59249	COST OF SALES	2916-14	1,844.50
CENGAGE LEARNING INC.	59250	GENERAL SUPPLIES	2444-14	56.10
CHARACTER DEVLOPMENT GROUP	59251	GENERAL SUPPLIES	2651-14	122.35
CHILDSWORK/CHILDSPLAY	59252	GENERAL SUPPLIES	2299-14	51.80
CITY MUSIC CENTER/NEMC	59253	EQUIP CONTR SERV	2929-14	90.00
COMAST CABLE	59254	BOARD EXPENSES	811-14	1.99
COMCAST	59255	COMMUNIC./TELEPHONE	2025-14	81.52
COMCAST	59256	BOARD EXPENSES	812-14	3.99
COOPER PEDIATRIC GROUP	59257	PURCH PROF/EDUC SRV	2552-14	350.00
DATA MAKES THE DIFFERENCE	59258	GENERAL SUPPLIES	1674-14	179.99
DAVIS & MENDELSON, L.L.C.	59259	LEGAL SERVICES	16-14	4,750.94
DCRP	59260	OTHER RETIREMNT PERS	712-14	76.18
DEBERARDINIS ED.D., FRANK T	59261	WRKSHOP REGISTRATION	2919-14	99.00
DELCREST SIGN CO INC.	59262	EQUIP CONTR SERV	2874-14	769.81
DEMSKI, JENNIFER	59263	MISCEL. PURCHS SERV.	2920-14	18.20
DICKSTEIN, WENDY	59264	MISCEL. PURCHS SERV.	2924-14	27.31
DUFFEY, BEVERLY	59265	MISCEL. PURCHS SERV.	2921-14	26.51
EDMENTUM	59266	GENERAL SUPPLIES	2522-14	1,099.08

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<u>Vendor Name</u>	<u>Check#</u>	<u>Description</u>	<u>P.O. Number</u>	<u>Amount</u>
ELAUWIT LLC	59267	PUBLISHING	2583-14	700.00
FIRST STUDENT	59268	CON TRN REG VENDORS	1205-14	1,674.00
FIRST STUDENT	59268	CON TRN SPC VENDORS	1207-14	1,742.76
FIRST STUDENT	59268	CON TRN REG VENDORS	1208-14	103,364.28
FIRST STUDENT	59268	CON TRN SPC VENDORS	2395-14	1,750.00
FOLLETT LIBRARY RESOURCES	59269	GENERAL SUPPLIES	1597-14	3,590.92
FRANKLIN INSTITUTE	59270	CON TRN OTH VENDORS	2335-14	789.00
FRANKLIN TRAILERS INC.	59271	NON-INSTRUC. EQUIP.	2670-14	3,625.20
GAMETIME	59272	EQUIP CONTR SERV	2404-14	3,879.35
GARDEN STATE EMBROIDERY	59273	MISCEL. EXPEND.	2480-14	468.00
GAUDELLI BROTHERS, INC.	59231	HVAC	2584-14	7,653.80
GENSERVE INC.	59274	EQUIP CONTR SERV	2902-14	157.00
GLOUCESTER CNTY SPEC SERVICES	59275	PURCH PROF/EDUC SRV	1642-14	13,725.00
GLOUCESTER CNTY SPEC SERVICES	59275	PURCH PROF/EDUC SRV	2923-14	1,008.00
HAMPTON ACADEMY	59276	TUITION-PRIV-IN NJ	230-14	3,550.00
HENRY SCHEIN INC.	59277	GENERAL SUPPLIES	5038-14	870.21
HENRY SCHEIN INC.	59277	GENERAL SUPPLIES	5042-14	296.54
HILLMAN BUS SERVICE INC.	59278	CON TRN SPC VENDORS	1118-14	235.00
HILLMAN BUS SERVICE INC.	59278	CON TRN REG VENDORS	1206-14	15,997.50
HILLMAN BUS SERVICE INC.	59278	CON TRN OTH VENDORS	1308-14	825.00
HILLMAN BUS SERVICE INC.	59278	CON TRN SPC VENDORS	1742-14	255.00
IT'S MERYL TIME LLC	59279	PURCH PROF/EDUC SRV	364-14	540.00
JACK ROBINSON WASTE DISPOSAL	59280	CUST&BLD SUPPL&PARTS	2678-14	945.00
JUDY FREEMAN'S WINNERS!	59281	WRKSHOP REGISTRATION	1491-14	199.00
KELVIN	59282	GENERAL SUPPLIES	428-14	809.77
KENNEDY, CANDRA	59283	PURCH PROF/EDUC SRV	988-14	80.00
LARC SCHOOL	59284	TUITION-PRIV-IN NJ	180-14	1,548.00
LARC SCHOOL	59284	TUITION-PRIV-IN NJ	182-14	1,548.00
LOWE'S	59285	CUST&BLD SUPPL&PARTS	2516-14	2,041.20
MAJEK FIRE PROTECTION INC.	59286	BUILDING CONTR SERV	2778-14	2,650.00
MCGOWAN, ED	59287	MISCEL. EXPEND.	2862-14	80.00
MCKEE FOODS CORP	59288	COST OF SALES	2917-14	372.00
NAT'L CONSTITUTION CENTER	59289	CON TRN OTH VENDORS	1602-14	438.00
NELBUD SERVICES GROUP INC.	59290	EQUIP CONTR SERV	734-14	1,024.00
NORTHEAST MECHANICAL SERVICES	59291	EQUIP CONTR SERV	2905-14	2,307.50
NORTHEAST MECHANICAL SERVICES	59291	EQUIP CONTR SERV	2907-14	1,354.15
PANERA BREAD	59292	MISCEL. EXPEND.	2865-14	85.97
PATRIOT ROOFING INC.	59293	BUILDING CONTR SERV	2870-14	313.21
PATRIOT ROOFING INC.	59293	BUILDING CONTR SERV	2903-14	675.97
PERDUE FARMS INC.	59294	MISCEL. EXPEND.	2915-14	4,440.40
PERFECT TOUCH LANDSCAPE INC.	59295	GROUND CONTR SERV	727-14	3,405.00

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PHILLY SOFT PRETZEL FACTORY	59296	COST OF SALES	2968-14	570.00
PRUDENTIAL INSUR CO OF AMERICA	59297	HEALTH BENEFITS	1000-14	36.34
PYRAMID EDUCATIONAL CONSULTANT	59298	PURCH PROF/EDUC SRV	1262-14	2,520.00
QUALITY AIR SPECIALISTS INC.	59299	EQUIP CONTR SERV	2875-14	1,739.00
RANDAZZO, BRIAN	59300	MISCEL. EXPEND.	2895-14	65.00
REDFEARN, MICHAEL	59301	TRAVEL	2867-14	42.99
RIZZA MIRO & ASSOCIATES LLC	59302	PURCH PROF/EDUC SRV	2302-14	825.00
ROCKLAND BAKERY	59303	COST OF SALES	2945-14	629.74
ROSICA, HELEN	59304	MISCEL. PURCHS SERV.	2938-14	25.17
SCHOOL COUNSELOR RESOURCES	59305	GENERAL SUPPLIES	2693-14	59.24
SCHOOLWIRES INC.	59306	MISCEL. EXPEND.	2759-14	10,500.00
SERVICE LAMP CORPORATION	59307	CUST&BLD SUPPL&PARTS	2774-14	47.10
SHOP RITE INC./CLEMONTON	59308	GENERAL SUPPLIES	2766-14	30.19
SHOP RITE INC./CLEMONTON	59308	GENERAL SUPPLIES	2855-14	51.25
SHOP RITE INC./CLEMONTON	59308	GENERAL SUPPLIES	2930-14	71.48
SIMPLEX GRINNELL	59309	EQUIP CONTR SERV	2869-14	1,383.36
SIMPLEX GRINNELL	59309	EQUIP CONTR SERV	2909-14	278.23
SQUIRRELS, INC.	59310	GENERAL SUPPLIES	1605-14	67.98
STATE OF NJ DEPT AGRICULTURE	59311	COST OF SALES	2914-14	418.60
STATE OF NJ/HEALTH BENEFITS	None	HEALTH BENEFITS	702-14	591,667.83
STEPHENS, MARGUERITE	59312	MISCEL. PURCHS SERV.	2926-14	56.85
SUTTON, TOM	59313	MISCEL. EXPEND.	2897-14	56.00
T & L TRANSPORTATION INC.	59314	CON TRN REG VENDORS	1204-14	25,204.63
T & L TRANSPORTATION INC.	59314	CON TRN SPC VENDORS	2319-14	3,316.67
TATEM BROWN FAMILY PRACTICE	59315	OTHER PROF SERVICES	699-14	1,583.60
TAYLOR, DEBORAH	59316	PURCH PROF/EDUC SRV	1055-14	1,933.75
TOTAL VIDEO PRODUCTS INC.	59317	GENERAL SUPPLIES	2599-14	1,178.00
TOTORA, MATTHEW C.	59318	TRAVEL	2856-14	25.39
TRISTATE HVAC EQUIPMENT	59319	CUST&BLD SUPPL&PARTS	2872-14	750.00
U.S. FOODSERVICE INC.	59320	GENERAL SUPPLIES	2910-14	1,423.76
U.S. FOODSERVICE INC.	59320	GENERAL SUPPLIES	2911-14	2,818.85
U.S. FOODSERVICE INC.	59320	COST OF SALES	2912-14	1,908.65
U.S. FOODSERVICE INC.	59320	COST OF SALES	2913-14	1,350.13
U.S. FOODSERVICE INC.	59320	COST OF SALES	2918-14	5,058.70
U.S. FOODSERVICE INC.	59320	COST OF SALES	2944-14	701.23
ULINE INC.	59321	EQUIP CONTR SERV	2669-14	1,275.87
UNITED REFRIGERATION INC.	59322	CUST&BLD SUPPL&PARTS	2681-14	6,088.46
VOORHEES HARDWARE INC.	59323	CUST&BLD SUPPL&PARTS	2772-14	55.10
VOORHEES HARDWARE INC.	59323	CUST&BLD SUPPL&PARTS	2779-14	308.99
W.B.MASON CO INC.	59324	GENERAL SUPPLIES	2724-14	119.28
W.B.MASON CO INC.	59324	SUPT OFFICE	2751-14	366.78

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W.B.MASON CO INC.	59324	GENERAL SUPPLIES	2797-14	147.99
WARDS SCIENCE	59325	GENERAL SUPPLIES	274-14	305.23
WILLIAMS, DR. BARBARA	59326	PURCH PROF/EDUC SRV	2927-14	350.00
WILLIAMS, DR. BARBARA	59326	PURCH PROF/EDUC SRV	2928-14	700.00
WONDERLIN, RICK	59327	MISCEL. EXPEND.	2863-14	80.00
XEROX COPORATION	59328	RENTALS	1102-14	4,712.87
XEROX CORPORATION	59329	RENTALS	883-14	335.07
XEROX CORPORATION	59330	GENERAL SUPPLIES	2620-14	306.00
Total:				1,023,022.23

I hereby certify that I have examined the bills covered by the above listed warrants and found them to be in order for payment in accordance with Board of Education policy and N.J.S. 18A:19 et seq.

Cynthia L McClain

5/9/14
[Signature]

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ACCREDITED LOCK & DOOR HRDWARE	59334	CUST&BLD SUPPL&PARTS	2834-14	96.33
ACCREDITED LOCK & DOOR HRDWARE	59334	CUST&BLD SUPPL&PARTS	2948-14	588.86
ALMONY, MIKE	59335	MISCEL. EXPEND.	2896-14	56.00
ALMONY, MIKE	59335	MISCEL. EXPEND.	3007-14	76.00
ALONZO, SHANNON	59336	TRAVEL	2982-14	29.76
AMERICAN KITCHEN MACHINERY	59337	MISCEL. EXPEND.	3040-14	2,166.87
AMERICAN KITCHEN MACHINERY	59337	MISCEL. EXPEND.	3047-14	850.00
AMSAN	59338	EQUIP CONTR SERV	3028-14	644.60
APPLE INC.	59339	GENERAL SUPPLIES	2502-14	49.00
ATCO FENCE CO. INC.	59340	BUILDING CONTR SERV	2675-14	965.00
BARTON SUPPLY INC.	59341	CUST&BLD SUPPL&PARTS	2821-14	143.95
BATHER, BRANDON	59342	MISCEL. EXPEND.	3074-14	56.00
BAUDVILLE	59343	GENERAL SUPPLIES	2974-14	554.88
BEHNKE, AMY	59344	MISCEL. PURCHS SERV.	2998-14	97.29
BURKE, MICHAEL	59345	MISCEL. EXPEND.	2996-14	76.00
CDW-GOVERNMENT INC.	59346	GENERAL SUPPLIES	2598-14	150.00
CENTER FOR FAMILY GUIDANCE	59347	PURCH PROF/EDUC SRV	1802-14	450.00
CHUJNACKI, JIM	59348	MISCEL. EXPEND.	3073-14	56.00
CMI EDUCATION INSTITUTE, INC.	59349	WRKSHOP REGISTRATION	1767-14	189.00
COOPER PEDIATRIC GROUP	59350	PURCH PROF/EDUC SRV	2704-14	350.00
COOPER UNIVERSITY PHYSICIANS	59351	CONTR NONPUBLIC SERV	1054-14	3,750.00
COSTIGAN, DENISE	59352	TRAVEL	2931-14	17.20
COURIER POST (LEGAL)	59353	PUBLISHING	2985-14	84.91
CTB/MCGRAW HILL	59354	GENERAL SUPPLIES	2690-14	9,505.24
D & B PARTS CORPORATION	59355	CUST&BLD SUPPL&PARTS	3015-14	1,303.42
DCRP	59356	OTHER RETIREMNT PERS	712-14	76.18
DELL MARKETING L.P.	59357	INSTRUCTIONAL EQUIP.	2746-14	5,027.13
DELTA DENTAL PLAN OF NJ	59358	HEALTH BENEFITS	809-14	39,033.43
DUBOIS, SHEEHAN, HAMILTON, LEVIN & EDMENTUM	59332	LEGAL SERVICES	3023-14	5,000.00
EDMENTUM	59359	GENERAL SUPPLIES	2853-14	4,271.50
FEDERAL EXPRESS CORP	59360	POSTAGE	3067-14	445.45
FIRST STUDENT	59361	CON TRN OTH VENDORS	2801-14	8,530.67
GENSERVE INC.	59362	EQUIP CONTR SERV	3054-14	315.00
GLOUCESTER CNTY SPEC SERVICES	59363	PURCH PROF/EDUC SRV	987-14	183.00
GRAINGER INC.	59364	CUST&BLD SUPPL&PARTS	2775-14	40.26
GREENTECH ENERGY SERVICE	59365	BUILDING CONTR SERV	1906-14	30,040.00
HENRY SCHEIN INC.	59366	GENERAL SUPPLIES	3003-14	60.34
HILL, DR ELAINE	59367	MISCEL. PURCHS SERV.	2990-14	172.30
HILLMAN BUS SERVICE INC.	59368	CON TRN SPC VENDORS	3009-14	16,458.00
HORIZON SOFTWARE INTERNATIONAL	59369	MISCEL. EXPEND.	2593-14	300.00
HYPPOINT FARMS INC.	59370	COST OF SALES	2969-14	3,635.46

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INDCO INC.	59371	CUST&BLD SUPPL&PARTS	2827-14	1,070.00
JACK & JILL INC.	59372	COST OF SALES	3041-14	302.00
JACK ROBINSON WASTE DISPOSAL	59373	CUST&BLD SUPPL&PARTS	3025-14	375.00
KAPLAN SCHOOL SUPPLY INC.	59374	TEXTBOOKS NAUDAUN	2925-14	42.21
LARC SCHOOL	59375	TUITION-PRIV-IN NJ	179-14	2,749.08
LARC SCHOOL	59375	TUITION-PRIV-IN NJ	181-14	2,749.08
LARC SCHOOL	59375	TUITION-PRIV-IN NJ	184-14	2,749.08
LARC SCHOOL	59375	TUITION-PRIV-IN NJ	185-14	2,749.08
MAID-RITE STEAK CO., INC.	59376	COST OF SALES	3042-14	1,421.00
MARTINOVICH, KRISTIN	59377	MISCEL. EXPEND.	2995-14	76.00
MCGOGNEY, JIM	59378	MISCEL. EXPEND.	3038-14	80.00
MOBY MAX	59379	GENERAL SUPPLIES	2060-14	158.00
MOODY, SANDY	59380	MISCEL. EXPEND.	3072-14	58.00
NJ ASSOC OF SCH. ADMINISTRATOR	59381	WRKSHOP REGISTRATION	2881-14	450.00
NJ ASSOC OF SCH.BUSINESS OFFIC	59382	BOARD EXPENSES	3050-14	150.00
NJ DIVISION OF FIRE SAFETY	59383	CUST&BLD SUPPL&PARTS	3024-14	830.00
NJASP	59384	WRKSHOP REGISTRATION	2885-14	175.00
OLD BARRACKS MUSEUM	59385	CON TRN OTH VENDORS	1601-14	358.50
PASSARIELLO'S	59331	!	2983-14	2,797.13
PENN JERSEY PAPER CO	59386	MISCEL. EXPEND.	3048-14	859.22
PEOPLES EDUCATION	59387	GENERAL SUPPLIES	2574-14	777.00
PERFECT TOUCH LANDSCAPE INC.	59388	GROUND CONTR SERV	3013-14	10,807.00
PERFECT TOUCH LANDSCAPE INC.	59388	GROUND CONTR SERV	3026-14	1,001.00
PETERSEN, DONNA	59389	MISCEL. PURCHS SERV.	2987-14	39.83
PJH CUSTOM PAINTING, LLC	59390	BUILDING CONTR SERV	3052-14	931.94
PLAY WITH A PURPOSE	59391	GENERAL SUPPLIES	2854-14	94.59
RFP SOLUTIONS INC.	59392	EQUIP CONTR SERV	3014-14	214.00
ROHNA/ADVANCED ENT CORP. OFF.	59393	PURCH PROF/EDUC SRV	2557-14	465.00
S & S WORLDWIDE, INC.	59394	SUMMER DAY CAMP	2868-14	567.68
SCHOOL HEALTH INC.	59395	GENERAL SUPPLIES	2571-14	453.30
SCHOOL SPECIALTY INC.	59396	GENERAL SUPPLIES	2743-14	284.76
SCHOOL SPECIALTY INC.	59396	GENERAL SUPPLIES	2859-14	72.66
SECURITY CONNECTION INC.	59397	CUST&BLD SUPPL&PARTS	3027-14	60.85
SHELL OIL CO.	59398	SCHOOL VEHICLES	15-14	1,496.43
SHOP RITE INC./CLEMONTON	59399	!	2979-14	265.33
SHOP RITE INC./CLEMONTON	59399	GENERAL SUPPLIES	3056-14	88.68
SHOP RITE INC./CLEMONTON	59399	BEFORE/AFTER PROGRAM	3062-14	169.07
SHOP RITE INC/CHERRY HILL	59400	BEFORE/AFTER PROGRAM	3046-14	251.18
SOFTERWARE	59401	BEFORE/AFTER PROGRAM	2866-14	455.00
SOUTH JERSEY MOWERS	59402	CUST&BLD SUPPL&PARTS	2822-14	228.28
STARLIGHT PRODUCTIONS INC.	59403	SUMMER THEATRE CAMP	2762-14	2,570.60

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STERICYCLE INC	59404	EQUIP CONTR SERV	3012-14	59.60
T & L TRANSPORTATION INC.	59405	CON TRN SPC VENDORS	2981-14	51.32
TALBOT, LAWRENCE	59406	MISCEL. EXPEND.	3006-14	1,500.00
TOZOUR ENERGY SYSTEMS, INC.	59407	CUST&BLD SUPPL&PARTS	2817-14	1,139.83
U.S. FOODSERVICE INC.	59408	GENERAL SUPPLIES	3039-14	1,164.48
U.S. FOODSERVICE INC.	59408	COST OF SALES	3043-14	3,043.11
U.S. FOODSERVICE INC.	59408	COST OF SALES	3049-14	1,631.38
U.S. FOODSERVICE INC.	59408	GENERAL SUPPLIES	3061-14	2,010.19
UNITED REFRIGERATION INC.	59409	CUST&BLD SUPPL&PARTS	2815-14	33.90
UNITED REFRIGERATION INC.	59409	CUST&BLD SUPPL&PARTS	2824-14	451.74
VISION SERVICE PLAN	59410	HEALTH BENEFITS	810-14	6,633.80
VOORHEES BOE/ AGENCY ACCOUNT	None	OTHER RETIREMNT PERS	778-14	435.16
VOORHEES BOE/ AGENCY ACCOUNT	None	SOCIAL SEC CONTRIB	779-14	42,597.10
VOORHEES BOE/ AGENCY ACCOUNT	None		3071-14	82,885.16
VOORHEES BOE/ AGENCY ACCOUNT	None		3076-14	82,949.29
VOORHEES BOE/CAFETERIA ACCOUNT	59411	CUSTODIAL LUNCHES	2970-14	1,687.50
VOORHEES BOE/CAFETERIA ACCOUNT	59411		2971-14	19,461.16
VOORHEES BOE/CAFETERIA ACCOUNT	59411	MISCEL. EXPEND.	3075-14	35.00
VOORHEES HARDWARE INC.	59412	CUST&BLD SUPPL&PARTS	2784-14	120.63
VOORHEES HARDWARE INC.	59412	CUST&BLD SUPPL&PARTS	2835-14	196.19
W.B.MASON CO INC.	59413	GENERAL SUPPLIES	2463-14	496.93
W.B.MASON CO INC.	59413	GENERAL SUPPLIES	2842-14	590.47
W.B.MASON CO INC.	59413	GENERAL SUPPLIES	2844-14	1,789.60
W.B.MASON CO INC.	59413	GENERAL SUPPLIES	2845-14	1,789.60
W.B.MASON CO INC.	59413	GENERAL SUPPLIES	2846-14	3,579.20
W.B.MASON CO INC.	59413	GENERAL SUPPLIES	2848-14	22.79
W.B.MASON CO INC.	59413	GENERAL SUPPLIES	2850-14	182.62
W.B.MASON CO INC.	59413	GENERAL SUPPLIES	2860-14	1,789.60
W.B.MASON CO INC.	59413	GENERAL SUPPLIES	2861-14	1,789.60
W.B.MASON CO INC.	59413	GENERAL SUPPLIES	2892-14	894.80
W.B.MASON CO INC.	59413	GENERAL SUPPLIES	3000-14	137.85
WARDS SCIENCE	59414	GENERAL SUPPLIES	284-14	881.33
WARDS SCIENCE	59414	GENERAL SUPPLIES	325-14	47.66
WEST JERSEY AIR COND/HEATING	59415	EQUIP CONTR SERV	3010-14	6,668.16
WEST JERSEY AIR COND/HEATING	59415	EQUIP CONTR SERV	3011-14	2,164.22
WEST JERSEY AIR COND/HEATING	59415	EQUIP CONTR SERV	3053-14	3,881.70
WILLIAMS, DR. BARBARA	59416	PURCH PROF/EDUC SRV	3031-14	700.00
WONDERLIN, RICK	59417	MISCEL. EXPEND.	2992-14	80.00
WONDERLIN, RICK	59417	MISCEL. EXPEND.	2993-14	80.00
XEROX CORPORATION	59418	GENERAL SUPPLIES	2864-14	306.00
YALE SCHOOL/NOKOMIS/NORTH	59419	TUITION-PRIV-IN NJ	183-14	3,409.12

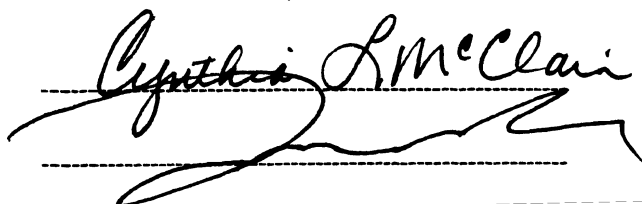
SB240
Budget year: 2013-14
Batch number: P 054
Period: May 2014

**** VOORHEES TOWNSHIP BOARD OF EDUCATION ****
BOARD PAYMENT APPROVAL LIST

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<u>Vendor Name</u>	<u>Check#</u>	<u>Description</u>	<u>P.O. Number</u>	<u>Amount</u>
YALE SCHOOL/NOKOMIS/NORTH	59419	TUITION-PRIV-IN NJ	220-14	3,409.12
YALE SCHOOL/NOKOMIS/NORTH	59419	TUITION-PRIV-IN NJ	221-14	3,409.12
YARNAL, BROOKE	59420	GENERAL SUPPLIES	3070-14	55.38
Total:				463,629.00

I hereby certify that I have examined the bills covered by the above listed warrants and found them to be in order for payment in accordance with Board of Education policy and N.J.S. 18A:19 et seq.



5/29/14
5/29/14

SB240
 Budget year: 2013-14
 Batch number: P 057
 Period: May 2014

**** VOORHEES TOWNSHIP BOARD OF EDUCATION ****
 BOARD PAYMENT APPROVAL LIST

6/5/2014
 Page 1 of 3

<u>Vendor Name</u>	<u>Check#</u>	<u>Description</u>	<u>P.O. Number</u>	<u>Amount</u>
ACCREDITED LOCK & DOOR HRDWARE	59427	CUST&BLD SUPPL&PARTS	2959-14	521.65
ACCREDITED LOCK & DOOR HRDWARE	59427	CUST&BLD SUPPL&PARTS	3131-14	212.28
AMERICAN KITCHEN MACHINERY	59428	MISCEL. EXPEND.	3117-14	714.00
APPLE INC.	59429	MISCEL. EXPEND.	2749-14	13,354.00
APPLE INC.	59429	GENERAL SUPPLIES	2984-14	476.85
APPLE INC.	59429	GENERAL SUPPLIES	2991-14	437.80
ARAMARK	59430	CUST&BLD SUPPL&PARTS	2891-14	359.97
ASSOC SUPRVSION CURRICULUM DEV	59431	MISCEL. EXPEND.	3001-14	352.00
BALDT, ELIZABETH	59432	PURCH PROF/EDUC SRV	3045-14	1,060.00
BARTON SUPPLY INC.	59433	CUST&BLD SUPPL&PARTS	2965-14	468.84
BAYADA HOME HEALTH CARE	59434	PURCH PROF/EDUC SRV	1052-14	467.50
BAYADA HOME HEALTH CARE	59434	PURCH PROF/EDUC SRV	1193-14	4,842.50
BROADVIEW NETWORKS	59435	COMMUNIC./TELEPHONE	2942-14	4,135.29
BROOKFIELD ELEMENTARY	59436	TUITION-PRIV-IN NJ	236-14	12,012.00
BUREAU OF EDUCATION & RESEARCH	59437	WRKSHOP REGISTRATION	2886-14	229.00
BURLINGTON CNTY SPEC SERVICES	59438	TUITION-PRIV-IN NJ	234-14	7,800.00
CAMDEN COUNTY ED SERVICES COMM	59439	CON TRN SPC ESC/CTSA	19-14	34,716.56
CAMDEN COUNTY ED SERVICES\$ COMM	59440	PURCH PROF/EDUC SRV	21-14	11,715.73
CHERRY VALLEY TRACTOR INC.	59441	CUST&BLD SUPPL&PARTS	2816-14	960.00
CHERRY VALLEY TRACTOR INC.	59441	CUST&BLD SUPPL&PARTS	3108-14	1,283.30
CMI EDUCATION INSTITUTE, INC.	59442	GENERAL SUPPLIES	2706-14	198.84
COMCAST	59443	COMMUNIC./TELEPHONE	2025-14	73.23
COOPER ELECTRIC SUPPLY CO.	59444	CUST&BLD SUPPL&PARTS	3123-14	48.64
DESIGNER T'S	59445	MISCEL. EXPEND.	2769-14	170.00
DEVELOPMENT RESOURCES	59446	WRKSHOP REGISTRATION	2876-14	149.00
EDUCATIONAL DATA SERVICES INC.	59447	OTHER PROF SERVICES	706-14	12,820.00
ENERACTIVE SOLUTIONS LLC	59448	OTHER PROF SERVICES	18-14	79.99
ENERACTIVE SOLUTIONS LLC	59448	OTHER PROF SERVICES	650-14	9,175.00
FIRST STUDENT	59449	CON TRN OTH VENDORS	2901-14	6,660.71
GARFIELD PARK ACADEMY	59450	TUITION-PRIV-IN NJ	237-14	771.00
GARWOOD JR., NORMAN WILLIAM	59451	GROUND CONTR SERV	3111-14	1,240.00
GLOUCESTER CNTY SPEC SERVICES	59452	TUITION-CNTY SSD,D/S	228-14	733.04
GLOUCESTER CNTY SPEC SERVICES	59452	TUITION-CNTY SSD,D/S	232-14	3,850.00
GLOUCESTER CNTY SPEC SERVICES	59452	PURCH PROF/EDUC SRV	3101-14	122.00
GRAINGER INC.	59453	CUST&BLD SUPPL&PARTS	2958-14	6,787.50
GUPTA, DR. MALA	59454	PURCH PROF/EDUC SRV	2702-14	500.00
HAMPTON ACADEMY	59455	TUITION-PRIV-IN NJ	230-14	8,290.39
INSITUTE FOR EDUCATIONAL DEV.	59456	WRKSHOP REGISTRATION	2878-14	229.00
INSITUTE FOR EDUCATIONAL DEV.	59456	WRKSHOP REGISTRATION	2880-14	229.00
INSITUTE FOR EDUCATIONAL DEV.	59456	WRKSHOP REGISTRATION	2883-14	229.00
IT'S MERYL TIME LLC	59457	PURCH PROF/EDUC SRV	364-14	900.00

SB240

**** VOORHEES TOWNSHIP BOARD OF EDUCATION ****

6/5/2014

Budget year: 2013-14

BOARD PAYMENT APPROVAL LIST

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Batch number: P 057

Period: May 2014

<u>Vendor Name</u>	<u>Check#</u>	<u>Description</u>	<u>P.O. Number</u>	<u>Amount</u>
IULA, ROSEMARY	59458	PURCH PROF/EDUC SRV	1394-14	1,840.00
JACK ROBINSON WASTE DISPOSAL	59459	CUST&BLD SUPPL&PARTS	3109-14	465.00
KENNEDY, CANDRA	59460	PURCH PROF/EDUC SRV	988-14	860.00
LALENA'S APPLE AUTOMOTIVE	59461	SCHOOL VEHICLES	2952-14	2,941.00
LINDENWOLD PUBLIC SCHOOLS	59462	TUITION	227-14	10,594.40
LINDENWOLD PUBLIC SCHOOLS	59462	TUITION-LEA-SPECIAL	231-14	6,963.85
MACGILL & CO.	59463	GENERAL SUPPLIES	2754-14	50.65
MARLEE CONTRACTORS LLC	59464	MISCEL. EXPEND.	3116-14	169.50
MCGRAW-HILL SCHOOL EDUCATION	59465	GENERAL SUPPLIES	2893-14	152.91
MCKEE FOODS CORP	59466	COST OF SALES	3118-14	351.36
MOSKOWITZ, ANDREW	59467	TUITION REIMB.	3112-14	5,040.00
MUSIC TIME INC.	59468	GENERAL SUPPLIES	72-14	174.31
NJ GMIS TEC FOUNDATION	59469	WRKSHOP REGISTRATION	2553-14	35.00
NORTHEAST MECHANICAL SERVICES	59470	EQUIP CONTR SERV	2906-14	6,839.97
NORTHEAST MECHANICAL SERVICES	59470	EQUIP CONTR SERV	3107-14	1,033.06
NORTHEAST MECHANICAL SERVICES	59470	EQUIP CONTR SERV	3126-14	663.20
NORTHEAST MECHANICAL SERVICES	59470	EQUIP CONTR SERV	3127-14	82.90
OTICON INC.	59471	GENERAL SUPPLIES	2347-14	1,166.00
PARTNERS IN LEARNING	59472	PURCH PROF/EDUC SRV	1809-14	5,312.50
PATRIOT ROOFING INC.	59473	BUILDING CONTR SERV	3106-14	1,014.98
PATRIOT ROOFING INC.	59473	BUILDING CONTR SERV	3124-14	686.47
PENNS GROVE-CARNEY'S POINT REG	59474	TUITION-LEA-SPECIAL	2849-14	9,742.68
PEP BOYS AUTO	59475	CUST&BLD SUPPL&PARTS	2400-14	528.00
PHONAK LLC	59476	GENERAL SUPPLIES	2852-14	824.39
PRUDENTIAL INSUR CO OF AMERICA	59477	HEALTH BENEFITS	1000-14	36.34
PYRAMID EDUCATIONAL CONSULTANT	59478	PURCH PROF/EDUC SRV	1262-14	2,960.00
RFP SOLUTIONS INC.	59479	EQUIP CONTR SERV	2999-14	45,660.00
RUTGERS CTR FOR LIT DEV/RRWC	59480	WRKSHOP REGISTRATION	2437-14	180.00
SCHOOL HEALTH INC.	59481	GENERAL SUPPLIES	2794-14	334.54
SHIFFLER EQUIPMENT SALES INC.	59482	GENERAL SUPPLIES	2800-14	403.75
SOUTHERN NJ PERINATAL COOP.	59483	GENERAL SUPPLIES	701-14	1,780.71
SPRINT	59484	COMMUNIC./TELEPHONE	14-14	1,733.09
STATE OF NJ DEPT AGRICULTURE	59485	COST OF SALES	3115-14	346.15
SUNBURST DIGITAL, INC.	59486	GENERAL SUPPLIES	2608-14	99.95
TATEM BROWN FAMILY PRACTICE	59487	HEALTH BENEFITS	698-14	38.00
TAYLOR RENTAL	59488	MISCEL. EXPEND.	2894-14	408.94
TAYLOR, DEBORAH	59489	PURCH PROF/EDUC SRV	1055-14	2,827.50
TOTAL VIDEO PRODUCTS INC.	59490	GENERAL SUPPLIES	2555-14	2,229.00
U.S. FOODSERVICE INC.	59491	COST OF SALES	3119-14	2,688.67
U.S. FOODSERVICE INC.	59491	COST OF SALES	3120-14	1,888.84
U.S. FOODSERVICE INC.	59491	GENERAL SUPPLIES	3121-14	2,725.53

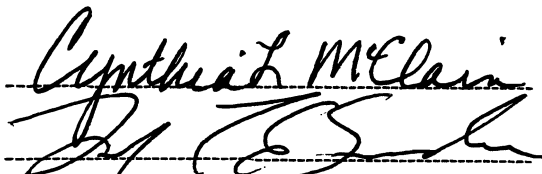
SB240
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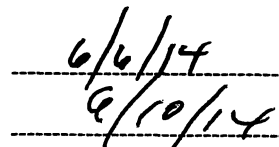
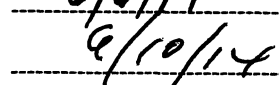
**** VOORHEES TOWNSHIP BOARD OF EDUCATION ****
BOARD PAYMENT APPROVAL LIST

6/5/2014
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<u>Vendor Name</u>	<u>Check#</u>	<u>Description</u>	<u>P.O. Number</u>	<u>Amount</u>
U.S. FOODSERVICE INC.	59491	GENERAL SUPPLIES	3122-14	1,603.91
UNITED REFRIGERATION INC.	59492	CUST&BLD SUPPL&PARTS	2960-14	264.81
VOORHEES HARDWARE INC.	59493	CUST&BLD SUPPL&PARTS	2826-14	428.72
VOORHEES PEDIATRIC REHAB INC.	59494	PURCH PROF/EDUC SRV	1405-14	760.00
VOORHEES PEDIATRIC REHAB INC.	59494	PURCH PROF/EDUC SRV	1649-14	4,655.00
VOORHEES PEDIATRIC REHAB INC.	59494	PURCH PROF/EDUC SRV	1676-14	760.00
VOORHEES PEDIATRIC REHAB INC.	59494	PURCH PROF/EDUC SRV	2099-14	285.00
VOORHEES PEDIATRIC REHAB INC.	59494	CONTR NONPUBLIC SERV	2370-14	190.00
WEST JERSEY AIR COND/HEATING	59495	EQUIP CONTR SERV	3110-14	3,658.20
WEST JERSEY AIR COND/HEATING	59495	EQUIP CONTR SERV	3125-14	2,100.24
WESTERN PEST SERVICES INC.	59496	CUST&BLD SUPPL&PARTS	544-14	447.50
WILLIER ELECTRIC MOTOR CO INC	59497	CUST&BLD SUPPL&PARTS	2949-14	208.75
XEROX COPORATION	59498	RENTALS	1102-14	3,749.50
XEROX CORPORATION	59499	RENTALS	884-14	1,788.92
YALE SCHOOL/NOKOMIS/NORTH	59500	TUITION-PRIV-IN NJ	235-14	8,539.57
Total:				302,688.87

I hereby certify that I have examined the bills covered by the above listed warrants and found them to be in order for payment in accordance with Board of Education policy and N.J.S. 18A:19 et seq.


Cynthia L. McClain


6/6/14

6/10/14

VOORHEES TWP. BOARD OF EDUCATION
CASH REPORT

ALL FUNDS
For the Month Ending April 2014

		BEGINNING CASH <u>BALANCE</u>	CASH RECEIPTS THIS MONTH	CASH DISBURSEMENTS THIS MONTH	ENDING CASH <u>BALANCE</u>
GOVERNMENTAL FUNDS					
1	GENERAL FUND	FUND 10 \$16,761,618.00	\$5,130,856.45	\$4,242,548.27	\$17,649,926.18
2	SPECIAL REVENUE FUND	FUND 20 \$95,376.90	\$91,570.00	\$103,053.74	\$83,893.16
3	CAPITAL PROJECTS FUND	FUND 30 \$2,351,780.96	\$0.00	\$0.00	\$2,351,780.96
4	DEBT SERVICE FUND	FUND 40 \$2,896.75	\$0.00	\$0.00	\$2,896.75
TOTAL GOVERNMENTAL FUNDS		<u>\$19,211,672.61</u>	<u>\$5,222,426.45</u>	<u>\$4,345,602.01</u>	<u>\$20,088,497.05</u>
5	ENTERPRISE FUND (CER)	FUND 60 \$2,260,128.84	\$125,527.12	\$83,252.22	\$2,302,403.74
6	FOOD SERVICE FUND	FUND 61 \$667,851.13	\$80,220.98	\$88,465.85	\$659,606.26
7	PAYROLL	\$39,475.20	\$1,557,338.14	\$1,524,083.30	\$72,730.04
8	PAYROLL AGENCY	\$310,373.66	\$1,472,054.78	\$1,728,064.70	\$54,363.74
TOTAL TRUST & AGENCY FUNDS		<u>\$3,277,828.83</u>	<u>\$3,235,141.02</u>	<u>\$3,423,866.07</u>	<u>\$3,089,103.78</u>
TOTAL ALL FUNDS		<u>\$22,489,501.44</u>	<u>\$8,457,567.47</u>	<u>\$7,769,468.08</u>	<u>\$23,177,600.83</u>

BANK RECONCILIATION GENERAL ACCOUNT	\$20,088,497.05
BANK RECONCILIATION PAYROLL ACCOUNT	\$72,730.04
BANK RECONCILIATION PAYROLL AGENCY	\$54,363.74
BANK RECONCILIATION CER	\$2,302,403.74
BANK RECONCILIATION FOOD SERVICE	\$659,606.26
TOTAL BANK RECONCILIATIONS	\$23,177,600.83

Cynthia L. McClain

VOORHEES TOWNSHIP SCHOOL DISTRICT
CASH RECONCILIATION
April 2014

	<u>Balance</u> <u>3/31/14</u>	<u>Receipts</u>	<u>Disbursements</u>	<u>Balance</u> <u>4/30/14</u>
Fund 10	\$ 16,761,618.00	\$ 5,130,856.45	\$ 4,242,548.27	\$ 17,649,926.18
Fund 20	95,376.90	91,570.00	103,053.74	\$ 83,893.16
Fund 40	<u>2,896.75</u>	<u> </u>	<u>-</u>	\$ 2,896.75
Total	<u><u>\$ 16,859,891.65</u></u>	<u><u>\$ 5,222,426.45</u></u>	<u><u>\$ 4,345,602.01</u></u>	17,736,716.09

Adjustments:
 Capital Reserve 100.00

Cash Balance (Books) \$ 17,736,816.09

Balance per Bank Statements:

Commerce Checking	0002372183	\$	12,501,973.39
Commerce Money Market	7866443166	\$	5,550,593.46
Cash Management Fund	171-000047708		104,580.04

Total Balance per Bank Statements		18,157,146.89	
Less: Outstanding Checks		<u>592,048.87</u>	
			\$ 17,565,098.02

Add: Reimbursements Due from:

Food Service Fund		88,465.85	
Capital Projects Fund			
CER Program		83,252.22	

Total Reimbursements Due to General Fund 171,718.07

Cash Balance (Bank) \$ 17,736,816.09

VOORHEES TOWNSHIP SCHOOL DISTRICT
OUTSTANDING CHECKLIST VERIFICATION
April 2014

Outstanding Checklist--Prior Month		\$	521,385.14
Add: Payment List--Current Month (All Funds) (Do not include "No Check" disbursements)			<u>4,517,320.08</u>
Potential Disbursements to Clear in Current Month			5,038,705.22
Less: Checks, Withdrawals and Charges from Bank Statements:			
Commerce Checking	0002372183	\$	4,446,656.35
Cash Management	171-000047708		
			<hr/>
Total Checks, Withdrawals and Charges from Bank Statements			<u>4,446,656.35</u>
Outstanding Checklist--Current Month		\$	<u><u>592,048.87</u></u>

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION

**** VOORHEES TOWNSHIP BOARD OF EDUCATION ****
GENERAL FUND - FUND 10

DRAFT

Interim Balance Sheet
April 2014

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ASSETS AND RESOURCES

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ASSETS:

101	Cash in bank		17,649,926.18
103	Petty cash		<u>4,600.00</u>
116	Investments - Capital reserve account		<u>100.00</u>
121	Tax levy receivable		<u>4,218,034.60</u>
	Accounts receivable:		
132	Interfund	5,798.25	
141	Intergovernmental - state	<u>1,376,496.59</u>	
153	Other	--	<u>1,382,294.84</u>

RESOURCES:

301	Estimated revenues	47,703,100.00	
302	Less revenues	<u>(47,897,476.66)</u>	-194,376.66
	Total assets and resources		<u>23,060,578.96</u>

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LIABILITIES AND FUND EQUITY

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LIABILITIES:

	other current liabilities		-2,919.37
	Total liabilities		<u>-2,919.37</u>

**REPORT OF THE SECRETARY
 TO THE BOARD OF EDUCATION
 **** VOORHEES TOWNSHIP BOARD OF EDUCATION ****
 GENERAL FUND - FUND 10**

DRAFT

**Interim Balance Sheet
 April 2014**

FUND BALANCE:

Appropriated:

753	Reserve for encumbrances - current year			13,820,999.46
754	Reserve for encumbrances - prior year			--
	Reserved fund balance:			
761	Capital reserve account			3,903,042.42
762	Adult education programs			2,137,392.75
763	Sale/leaseback reserve 7/1/2012	464,027.14		
605	Add: Increase in sale/leaseback	--		
308	Less: Budgeted w/D sale/leaseback	--		464,027.14
764	Maintenance reserve	1,000,067.95		
606	Add: Increase in maintenance reserve	--		
310	Less: Budgeted w/D maintenance res.	--		1,000,067.95
765	Tuition reserve account	--		
311	Less: Budgeted w/d tuition reserve	--		--
766	Current expense emergency reserve	--		
607	Add: Increase curr. exp. emer. res.	--		
312	Less: w/D from curr. exp. emer.res.	--		--
751,752,76x	Other reserves			--
601	Appropriations	49,166,218.00		
602	Less: Expenditures	(33,462,373.81)		
603	Encumbrances	(13,820,999.46)	(47,283,373.27)	1,882,844.73
604	Increase in capital reserve			--
	Total appropriated			23,208,374.45
	Unappropriated:			
770	Fund balance, July 1, 2012			1,318,241.88
771	Designated fund balance			--
303	Budgeted fund balance			(1,463,118.00)
307	Budgeted w/d from cap res local-excess			--
309	Budgeted w/d from cap reserve-inelig.			--
	Total fund balance			23,063,498.33
	Total liabilities and fund equity			23,060,578.96

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION

**** VOORHEES TOWNSHIP BOARD OF EDUCATION ****
GENERAL FUND - FUND 10

DRAFT

Interim Balance Sheet
April 2014

RECAPITULATION OF FUND BALANCE

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	49,166,218.00	47,283,373.27	1,882,844.73
Revenues	(47,703,100.00)	(47,897,476.66)	(-194,376.66)
Subtotal	1,463,118.00	-614,103.39	2,077,221.39
Change in capital reserve:			
Plus: Increase in reserve	.00	.00	--
Less: Withdrawal from reserve	(.00)	(.00)	--
Change in sale/leaseback reserve:			
Plus: Increase in reserve	.00	.00	--
Less: Withdrawal from reserve	(.00)	(.00)	--
Change in maintenance reserve:			
Plus: Increase in reserve	.00	.00	--
Less: Withdrawal from reserve	(.00)	(.00)	--
Change in emergency reserve:			
Plus: Increase in reserve	.00	.00	--
Less: Withdrawal from reserve	(.00)	(.00)	--
Less: Adjustment for prior year encumbrances	(.00)	(.00)	--
Budgeted Fund Balance	1,463,118.00	-614,103.39	2,077,221.39

**REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION**

****** VOORHEES TOWNSHIP BOARD OF EDUCATION ****
GENERAL FUND - FUND 10**

DRAFT

**Interim Statements Comparing
Budgeted Revenue with Actual to Date and
Appropriations with Expenditures and Encumbrances to Date
(For 10 month period ending April 30, 2014)**

REVENUES/SOURCES OF FUNDS		<u>Budgeted Estimated</u>	<u>Actual to Date</u>	<u>Note: Over or (Under)</u>	<u>Unrealized Balance</u>
OPERATING BUDGET					
10-303G	Budgeted Fund Balance - Operating Budget	1,463,118.00	.00	(UNDER)	1,463,118.00
10-12XX	From Local Sources	42,200,861.00	42,409,175.45	(OVER)	-208,314.45
10-3XXX	From State Sources	5,478,889.00	5,478,889.00		.00
10-4XXX	From Federal Sources	23,350.00	9,412.21	(UNDER)	13,937.79
GENERAL FUND GRAND TOTAL		49,166,218.00	47,897,476.66	(UNDER)	1,268,741.34

EXPENDITURES		<u>Appropriations</u>	<u>Expenditures</u>	<u>Encumbrances</u>	<u>Available Balance</u>
OPERATING BUDGET					
GENERAL CURRENT EXPENSE					
11-1XX-100-XXX	Regular Programs	15,935,534.00	11,636,985.35	4,152,611.64	145,937.01
11-2XX-100-XXX	Special Education	6,108,202.80	4,426,207.36	1,556,617.03	125,378.41
11-230-100-XXX	Basic Skills/Remedial	768,593.00	564,523.60	204,069.40	.00
11-240-100-XXX	Bilingual Education	149,151.20	116,337.50	31,852.70	961.00
11-401-100-XXX	School-Sponsored Co/Extra-Curricular Activities	280,592.00	151,586.75	111,542.50	17,462.75
11-800-330-XXX	Community Services Programs/Operations	1,000.00	.00	.00	1,000.00
Undistributed Expenditures:					
11-000-100-XXX	Tuition	1,541,405.00	825,769.52	515,011.29	200,624.19
11-000-211-XXX	Attendance and Social Work Services	2,500.00	2,250.00	250.00	.00
11-000-213-XXX	Health Services	539,330.00	410,246.95	124,227.58	4,855.47
11-000-216,217	Speech, OT, PT & Extraordinary Services	566,308.00	426,735.57	122,882.97	16,689.46
11-000-218-XXX	Guidance	633,111.00	504,569.87	127,301.85	1,239.88
11-000-219-XXX	Child Study Teams	1,259,019.00	965,029.45	268,637.28	25,352.27
11-000-221-XXX	Improvement of Instructional Services	394,409.00	276,289.71	86,936.48	31,182.81
11-000-222-XXX	Educational Media Services - School Library	453,847.00	356,737.69	89,750.28	7,300.00
11-000-223-XXX	Instructional Staff Training Services	675,832.00	431,631.71	232,246.50	11,955.79
11-000-230-XXX	General Administration	1,069,979.00	460,018.75	515,630.35	94,329.90
11-000-240-XXX	School Administration	1,363,075.00	1,129,241.02	225,676.35	8,157.63
11-000-25X-XXX	Central Services & Admin. Information Technology	1,021,968.00	596,305.30	338,670.98	86,991.72

Attachment CC

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION

**** VOORHEES TOWNSHIP BOARD OF EDUCATION ****
GENERAL FUND - FUND 10

DRAFT

Interim Statements Comparing
Budgeted Revenue with Actual to Date and
Appropriations with Expenditures and Encumbrances to Date
(For 10 month period ending April 30, 2014)

EXPENDITURES

	<u>Appropriations</u>	<u>Expenditures</u>	<u>Encumbrances</u>	<u>Available Balance</u>
11-000-26X-XXX Operation and Maintenance of Plant Services	4,350,979.00	2,952,099.58	1,163,395.24	235,484.18
11-000-270-XXX Student Transportation Services	2,333,433.00	1,779,060.76	426,400.42	127,971.82
11-XXX-XXX-2XX Personal Services - Employee Benefits	9,356,794.00	5,183,103.89	3,459,138.22	714,551.89
Total Support Services Expenditures	25,561,989.00	16,299,089.77	7,696,155.79	1,566,743.44
TOTAL GENERAL CURRENT EXPENSE	48,805,062.00	33,194,730.33	13,752,849.06	1,857,482.61
CAPITAL OUTLAY				
12-XXX-XXX-73X Equipment	320,127.00	267,643.48	27,121.40	25,362.12
12-000-4XX-XXX Facilities Acquisition and Construction Services	41,029.00	.00	41,029.00	.00
TOTAL CAPITAL EXPENDITURES	361,156.00	267,643.48	68,150.40	25,362.12
OPERATING BUDGET GRAND TOTAL	49,166,218.00	33,462,373.81	13,820,999.46	1,882,844.73

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION

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**** VOORHEES TOWNSHIP BOARD OF EDUCATION ****

GENERAL FUND - FUND 10

DRAFT

Schedule of Revenues
Actual Compared with Estimated

(For 10 month period ending April 30, 2014)

		<u>Estimated</u>	<u>Actual</u>	<u>Unrealized</u>
10-303G	Budgeted Fund Balance - Operating Budget	1,463,118.00	.00	1,463,118.00
	REVENUES FROM LOCAL SOURCES:			
10-1210	Local Tax Levy	42,180,361.00	42,180,361.00	.00
10-1300	Tuition	.00	103,045.18	-103,045.18
10-1XXX	Unrestricted Miscellaneous Revenues	20,500.00	125,769.27	-105,269.27
	Subtotal	42,200,861.00	42,409,175.45	-208,314.45
	REVENUES FROM STATE SOURCES:			
10-3132	Categorical Special Education Aid	1,699,913.00	1,699,913.00	.00
10-3176	Equalization Aid	2,916,383.00	2,916,383.00	.00
10-3177	Categorical Security Aid	236,331.00	236,331.00	.00
10-3178	Adjustment Aid	100,761.00	100,761.00	.00
10-3121	Categorical Transportation Aid	525,501.00	525,501.00	.00
	Subtotal	5,478,889.00	5,478,889.00	.00
	FEDERAL SOURCES:			
10-4200	Medicaid Reimbursement	23,350.00	9,412.21	13,937.79
	Subtotal	23,350.00	9,412.21	13,937.79
	TOTAL OPERATING BUDGET	49,166,218.00	47,897,476.66	1,268,741.34

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION

**** VOORHEES TOWNSHIP BOARD OF EDUCATION ****
GENERAL FUND - FUND 10

DRAFT

Statement of Appropriations
Compared with Expenditures and Encumbrances
(For 10 month period ending April 30, 2014)

	<u>Appropriations</u>	<u>Expenditures</u>	<u>Encumbrances</u>	<u>Available Balance</u>	
GENERAL CURRENT EXPENSE					
Regular Programs - Instruction					
11-105-100-101	Preschool - Salaries of Teachers	161,149.00	128,151.40	32,997.60	.00
11-110-100-101	Kindergarten - Salaries of Teachers	526,125.00	382,906.55	143,218.45	.00
11-120-100-101	Grades 1-5 - Salaries of Teachers	8,348,630.00	6,235,265.96	2,113,364.04	.00
11-130-100-101	Grades 6-8 - Salaries of Teachers	5,574,895.00	4,242,758.53	1,330,720.47	1,416.00
Regular Programs - Home Instruction:					
11-150-100-101	Salaries of Teachers	150,000.00	60,195.13	89,804.87	.00
Regular Programs - Undistributed Instruction					
11-190-100-320	Purchased Professional-Educational Services	1,950.00	492.50	.00	1,457.50
11-190-100-340	Purchased Technical Services	25,000.00	350.00	6,837.00	17,813.00
11-190-100-500	Other Purchased Services	179,550.00	98,374.66	72,719.47	8,455.87
11-190-100-610	General supplies	844,637.00	452,299.27	296,901.54	95,436.19
11-190-100-640	Textbooks	63.00	-1,088.67	.00	1,151.67
11-190-100-890	Other Objects	123,535.00	37,280.02	66,048.20	20,206.78
TOTAL REGULAR PROGRAMS - INSTRUCTION					
		15,935,534.00	11,636,985.35	4,152,611.64	145,937.01
SPECIAL EDUCATION - INSTRUCTION					
Learning and/or Language Disabilities:					
11-204-100-101	Salaries of Teachers	411,303.00	284,002.20	127,300.80	.00
11-204-100-106	Other Salaries for Instruction	136,581.00	86,307.80	50,273.20	.00
11-204-100-610	General supplies	3,900.00	1,528.45	403.75	1,967.80
11-204-100-640	Textbooks	725.00	.00	.00	725.00
Total					
		552,509.00	371,838.45	177,977.75	2,692.60
Behavioral Disabilities:					
11-209-100-101	Salaries of Teachers	115,018.00	92,358.40	22,659.60	.00
Total					
		115,018.00	92,358.40	22,659.60	.00
Multiple Disabilities:					
11-212-100-101	Salaries of Teachers	604,887.00	512,264.87	92,622.13	.00
11-212-100-106	Other Salaries for Instruction	538,648.00	386,096.50	152,546.50	5.00
11-212-100-320	Purchased Professional-Educational Services	684,199.80	361,680.35	222,129.25	100,390.20

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REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION

**** VOORHEES TOWNSHIP BOARD OF EDUCATION ****

GENERAL FUND - FUND 10

DRAFT

Statement of Appropriations
Compared with Expenditures and Encumbrances

(For 10 month period ending April 30, 2014)

		<u>Appropriations</u>	<u>Expenditures</u>	<u>Encumbrances</u>	<u>Available Balance</u>
11-212-100-610	General Supplies	1,500.00	.00	.00	1,500.00
11-212-100-800	Other Objects	5,000.00	2,131.12	.00	2,868.88
	Total	1,834,234.80	1,262,172.84	467,297.88	104,764.08
	Resource Room/Resource Center				
11-213-100-101	Salaries of Teachers	2,578,025.00	2,006,972.08	571,052.92	.00
11-213-100-106	Other Salaries for Instruction	739,488.00	467,970.56	271,517.44	.00
11-213-100-610	General Supplies	16,200.00	2,670.23	.00	13,529.77
11-213-100-640	Textbooks	2,900.00	.00	.00	2,900.00
	Total	3,336,613.00	2,477,612.87	842,570.36	16,429.77
	Autism:				
11-214-100-106	Other Salaries for Instruction	57,000.00	49,020.80	7,979.20	.00
	Total	57,000.00	49,020.80	7,979.20	.00
	Preschool Disabilities - Part-Time:				
11-215-100-101	Salaries of Teachers	50,084.00	44,320.80	5,763.20	.00
11-215-100-106	Other Salaries for Instruction	101,962.00	81,818.98	20,143.02	.00
11-215-100-600	General Supplies	3,230.00	1,738.24	.00	1,491.76
	Total	155,276.00	127,878.02	25,906.22	1,491.76
	Preschool Disabilities - Full-Time:				
11-216-100-101	Salaries of Teachers	57,552.00	45,325.98	12,226.02	.00
	Total	57,552.00	45,325.98	12,226.02	.00
	TOTAL SPECIAL EDUCATION - INSTRUCTION	6,108,202.80	4,426,207.36	1,556,617.03	125,378.00
	Basic Skills/Remedial - Instruction				
11-230-100-101	Salaries of Teachers	768,593.00	564,523.60	204,069.40	.00
	Total	768,593.00	564,523.60	204,069.40	.00
	Bilingual Education - Instruction				
11-240-100-101	Salaries of Teachers	146,368.00	114,581.30	31,786.70	.00
11-240-100-610	General Supplies	2,783.20	1,756.20	66.00	961.00
	Total	149,151.20	116,337.50	31,852.70	961.00

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REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION

**** VOORHEES TOWNSHIP BOARD OF EDUCATION ****
GENERAL FUND - FUND 10

DRAFT

Statement of Appropriations
Compared with Expenditures and Encumbrances
(For 10 month period ending April 30, 2014)

	<u>Appropriations</u>	<u>Expenditures</u>	<u>Encumbrances</u>	<u>Available Balance</u>
School-Sponsored Cocurricular Activities-Instruction				
11-401-100-100 Salaries	253,592.00	141,551.50	107,540.50	4,500.00
11-401-100-800 Other Objects	27,000.00	10,035.25	4,002.00	12,962.75
Total	280,592.00	151,586.75	111,542.50	17,462.75
Community Services Programs - Operations				
11-800-330-500 Purchased Services	1,000.00	.00	.00	1,000.00
Total	1,000.00	.00	.00	1,000.00
UNDISTRIBUTED EXPENDITURES				
Instruction				
11-000-100-561 Tuition - Other LEAs within the State - Regular	36,268.00	.00	.00	36,268.00
11-000-100-562 Tuition - Other LEAs within the State - Special	98,432.00	22,339.75	76,092.25	.00
11-000-100-565 Tuition - Co. Spec. Services and Regional Day Schls	390,262.00	54,228.94	250,033.06	86,000.00
11-000-100-566 Tuition - Private Schls/Disabled within State	979,888.00	749,200.83	188,885.98	41,801.19
11-000-100-567 Tuition - Private Schls/Disab,other LEA's out-state	36,555.00	.00	.00	36,555.00
Total	1,541,405.00	825,769.52	515,011.29	200,624.19
Attendance and Social Work Services				
11-000-211-100 Salaries	2,500.00	2,250.00	250.00	.00
Total	2,500.00	2,250.00	250.00	.00
Health Services				
11-000-213-100 Salaries	511,011.00	391,153.36	119,857.64	.00
11-000-213-300 Purchased Professional and Technical Services	17,800.00	12,668.80	3,167.20	1,964.00
11-000-213-600 Supplies and Materials	10,519.00	6,424.79	1,202.74	2,891.47
Total	539,330.00	410,246.95	124,227.58	4,856.47
Speech, OT, PT and Related services				
11-000-216-100 Salaries	537,108.00	424,586.60	112,521.40	.00
11-000-216-320 Purchased Professional-Educational Services	25,300.00	.00	10,304.00	14,996.00
11-000-216-600 Supplies and Materials	3,900.00	2,148.97	57.57	1,693.46
Total	566,308.00	426,735.57	122,882.97	16,689.46

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REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
**** VOORHEES TOWNSHIP BOARD OF EDUCATION ****
GENERAL FUND - FUND 10

DRAFT

**Statement of Appropriations
Compared with Expenditures and Encumbrances
(For 10 month period ending April 30, 2014)**

	<u>Appropriations</u>	<u>Expenditures</u>	<u>Encumbrances</u>	<u>Available Balance</u>
Guidance				
11-000-218-104 Salaries of Other Professional Staff	574,116.00	457,708.20	116,407.80	.00
11-000-218-105 Salaries of Secretarial and Clerical Assistants	56,095.00	45,245.80	10,849.20	.00
11-000-218-600 Supplies and Materials	2,900.00	1,615.87	44.85	1,239.28
Total	633,111.00	504,569.87	127,301.85	1,239.28
Child Study Teams				
11-000-219-104 Salaries of Other Professional Staff	1,086,737.00	838,033.96	248,703.04	.00
11-000-219-105 Salaries of Secretarial and Clerical Assistants	88,669.00	73,890.80	14,778.20	.00
11-000-219-320 Purchased Professional-Educational Services	22,353.00	7,998.00	2,390.00	11,965.00
11-000-219-592 Miscellaneous Purchased Services	3,500.00	1,948.28	.00	1,551.72
11-000-219-600 Supplies and Materials	45,360.00	37,921.96	2,576.05	4,861.99
11-000-219-800 other Objects	12,400.00	5,236.45	189.99	6,973.56
Total	1,259,019.00	965,029.45	268,637.28	25,352.27
Improvement of Instructional Services				
11-000-221-102 Salaries of Supervisors of Instruction	268,494.00	197,804.05	70,689.95	.00
11-000-221-105 Salaries of Secretarial and Clerical Assistants	58,700.00	48,879.20	9,820.80	.00
11-000-221-110 Other Salaries	5,000.00	.00	5,000.00	.00
11-000-221-320 Purchased Professional-Educational Services	12,200.00	11,200.00	.00	1,000.00
11-000-221-500 other Purchased Services	5,050.00	1,038.99	.00	4,011.01
11-000-221-600 Supplies and Materials	28,635.00	4,513.97	1,425.73	22,695.30
11-000-221-800 other Objects	16,330.00	12,853.50	.00	3,476.50
Total	394,409.00	276,289.71	86,936.48	31,182.81
Educational Media Services - School Library				
11-000-222-100 Salaries	413,347.00	331,123.90	82,223.10	.00
11-000-222-600 Supplies and Materials	40,500.00	25,613.79	7,527.18	7,359.03
Total	453,847.00	356,737.69	89,750.28	7,359.03
Instructional Staff Training Services				
11-000-223-102 Salaries of Supervisors of Instruction	335,225.00	260,496.75	74,728.25	.00
11-000-223-110 Other Salaries	292,496.00	173,060.21	119,435.79	.00
11-000-223-390 Other Purchased Professional and Technical Services	29,000.00	.00	27,582.46	1,417.54

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TO THE BOARD OF EDUCATION

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**** VOORHEES TOWNSHIP BOARD OF EDUCATION ****
GENERAL FUND - FUND 10

Statement of Appropriations
Compared with Expenditures and Encumbrances
(For 10 month period ending April 30, 2014)

	<u>Appropriations</u>	<u>Expenditures</u>	<u>Encumbrances</u>	<u>Available Balance</u>
11-000-223-500 Other Purchased Services	1,200.00	112.09	.00	1,087.91
11-000-223-600 Supplies and Materials	4,000.00	342.66	.00	3,657.34
11-000-223-800 Other Objects	13,911.00	-2,380.00	10,500.00	5,791.00
Total	675,832.00	431,631.71	232,246.50	11,953.79
Support Services - General Administration				
11-000-230-100 Salaries	291,541.00	242,951.00	48,590.00	.00
11-000-230-331 Legal Services	64,000.00	33,670.68	26,329.32	4,000.00
11-000-230-332 Audit Fees	47,500.00	47,000.00	.00	500.00
11-000-230-334 Architectural/Engineering Services	10,000.00	.00	10,000.00	.00
11-000-230-339 Other Purchased Professional Services	206,800.00	65,128.94	81,261.06	60,410.00
11-000-230-530 Communications/Telephone	126,013.00	35,659.42	90,323.19	30.39
11-000-230-585 BOE Other Purchased Services	9,600.00	.00	.00	9,600.00
11-000-230-590 Other Purchased Services	262,100.00	2,882.00	258,760.00	458.00
11-000-230-610 General Supplies	2,300.00	1,631.23	366.78	301.99
11-000-230-630 BOE In-House Training/Meeting Supplies	6,000.00	1,291.50	.00	4,708.50
11-000-230-890 Miscellaneous Expenditures	21,125.00	7,818.13	.00	13,306.87
11-000-230-895 BOE Membership Dues and Fees	23,000.00	21,985.85	.00	1,014.15
Total	1,069,979.00	460,018.75	515,630.35	94,329.90
Support Services - School Administration				
11-000-240-103 Salaries of Principals/Assistant Principals	792,102.00	664,982.84	127,119.16	.00
11-000-240-105 Salaries of Secretarial and Clerical Assistants	551,803.00	453,699.80	98,103.20	.00
11-000-240-600 Supplies and Materials	19,170.00	10,558.38	453.99	8,157.63
Total	1,363,075.00	1,129,241.02	225,676.35	8,157.63
Undistributed Expenditures - Central Services				
11-000-251-100 Salaries	495,953.00	411,421.80	84,531.20	.00
11-000-251-330 Purchased Professional Services	8,500.00	.00	.00	8,500.00
11-000-251-592 Miscellaneous Purchased Services (400-500 series)	13,300.00	83.62	.00	13,216.38
11-000-251-600 Supplies and Materials	18,000.00	12,126.23	1,237.43	4,636.34
11-000-251-890 Other Objects	55,580.00	5,867.52	43,511.96	6,200.52
Total	591,333.00	429,499.17	129,280.59	32,553.24

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**REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
**** VOORHEES TOWNSHIP BOARD OF EDUCATION ****
GENERAL FUND - FUND 10**

DRAFT

**Statement of Appropriations
Compared with Expenditures and Encumbrances
(For 10 month period ending April 30, 2014)**

	<u>Appropriations</u>	<u>Expenditures</u>	<u>Encumbrances</u>	<u>Available Balance</u>
Undistributed Expenditures - Admin. Info. Technology				
11-000-252-100 Salaries	130,411.00	111,219.88	19,191.12	.00
11-000-252-500 Other Purchased Services (400-500 series)	2,000.00	950.84	.00	1,049.16
11-000-252-600 Supplies and Materials	35,266.30	34,929.75	.00	336.55
11-000-252-800 Other Objects	262,957.70	19,705.66	190,199.27	53,052.77
Total	430,635.00	166,806.13	209,390.39	54,438.48
Required Maintenance for School Facilities				
11-000-261-100 Salaries	226,294.00	188,973.20	37,320.80	.00
11-000-261-420 Cleaning, Repair, and Maintenance Services	696,800.00	354,153.45	190,458.52	152,188.03
Total	923,094.00	543,126.65	227,779.32	152,188.03
Custodial Services				
11-000-262-100 Salaries	938,780.00	812,606.49	123,611.67	2,561.84
11-000-262-420 Cleaning, Repair, and Maintenance Services	7,824.00	5,231.12	1,275.87	1,317.01
Rental of Land and Buildings				
11-000-262-490 Other Purchased Property Services	150,640.00	78,700.62	71,939.38	.00
11-000-262-520 Insurance	156,513.00	.00	156,513.00	.00
11-000-262-610 General Supplies	300,357.00	242,400.18	32,146.72	25,810.10
11-000-262-621 Energy (Natural Gas)	93,560.00	43,708.84	49,851.09	.07
11-000-262-622 Energy (Electricity)	1,569,015.00	1,074,825.14	486,823.19	7,366.67
11-000-262-800 Other Objects	3,790.00	3,249.73	.00	540.27
Total Custodial Services	3,220,479.00	2,260,722.12	922,160.92	37,595.96
Care and Upkeep of Grounds				
11-000-263-420 Cleaning, Repair and Maintenance Services	168,500.00	148,250.81	13,455.00	6,794.19
11-000-263-610 General Supplies	38,906.00	.00	.00	38,906.00
Total Care and Upkeep of Grounds	207,406.00	148,250.81	13,455.00	45,700.19
Total Operation and Maintenance of Plant Services	4,350,979.00	2,952,099.58	1,163,395.24	235,484.55
Student Transportation Services				
11-000-270-160 Salaries - Between Home & School - Regular	49,935.00	41,612.40	8,322.60	
11-000-270-161 Salaries - Between Home and School - Special	8,812.00	7,343.40	1,468.60	
11-000-270-350 Management Fee-ESC Transportation Programs	25,163.00	20,152.15	4,997.15	13.70

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REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION

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**** VOORHEES TOWNSHIP BOARD OF EDUCATION ****
GENERAL FUND - FUND 10

Statement of Appropriations
Compared with Expenditures and Encumbrances
(For 10 month period ending April 30, 2014)

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	Appropriations	Expenditures	Encumbrances	Available Balance
11-000-270-511 Contracted Services (Home/School) - vendors	1,277,109.50	1,004,258.48	251,074.62	21,776.40
11-000-270-512 Contracted Services (not Home/School) - Vendors	131,101.50	45,800.82	28,885.17	56,415.51
11-000-270-514 Contracted Services (Special Ed) - Vendors	352,992.00	259,880.08	56,035.04	37,076.88
11-000-270-518 Contracted Services (Special Ed) - ESCs	350,000.00	300,056.76	49,943.24	.00
11-000-270-503 Contr Serv - Aid in Lieu of Payments - Nonpublic	128,660.00	99,956.67	25,674.00	3,029.33
11-000-270-610 General Supplies	9,660.00	.00	.00	9,660.00
Total	2,333,433.00	1,779,060.76	426,400.42	127,971.82
UNALLOCATED BENEFITS				
11-000-291-210 Group Insurance	600.00	543.38	56.62	.00
11-000-291-220 Social Security Contributions	557,204.00	348,099.49	124,183.27	84,921.24
11-000-291-241 Other Retirement Contributions - PERS	607,356.00	477,554.95	4,912.49	124,888.56
11-000-291-250 Unemployment Compensation	26,000.00	.00	.00	26,000.00
11-000-291-270 Health Benefits	7,851,634.00	4,209,090.54	3,176,887.62	465,655.84
11-000-291-280 Tuition Reimbursement	118,800.00	10,080.00	108,500.00	220.00
11-000-291-290 Other Employee Benefits	195,200.00	137,735.53	44,598.22	12,866.25
TOTAL UNALLOCATED BENEFITS	9,356,794.00	5,183,103.89	3,459,138.22	714,551.89
TOTAL PERSONAL SERVICES - EMPLOYEE BENEFITS	9,356,794.00	5,183,103.89	3,459,138.22	714,551.89
TOTAL UNDISTRIBUTED EXPENDITURES	25,561,989.00	16,299,089.77	7,696,155.79	1,566,743.44
TOTAL GENERAL CURRENT EXPENSE	48,805,062.00	33,194,730.33	13,752,849.06	1,857,482.61
CAPITAL OUTLAY				
Undistributed Expenditures:				
12-000-210-730 Support Services - Students - Regular	273,558.00	228,834.19	19,616.85	25,106.96
12-XXX-X00-730 Special Schools - (All Programs)	46,569.00	38,809.29	7,504.55	28,255.16
Total Equipment	320,127.00	267,643.48	27,121.40	25,362.12
Facilities Acquisition and Construction Services				
12-000-400-800 Other Objects	41,029.00	.00	41,029.00	.00
Total Facilities Acquisition & Construction Services	41,029.00	.00	41,029.00	.00
TOTAL CAPITAL OUTLAY EXPENDITURES	361,156.00	267,643.48	68,150.40	25,362.12

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**** VOORHEES TOWNSHIP BOARD OF EDUCATION ****

GENERAL FUND - FUND 10

Statement of Appropriations
Compared with Expenditures and Encumbrances

(For 10 month period ending April 30, 2014)

	<u>Appropriations</u>	<u>Expenditures</u>	<u>Encumbrances</u>	<u>Available Balance</u>
GENERAL FUND GRAND TOTAL	49,166,218.00	33,462,373.81	13,820,999.46	1,882,844.73

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**** VOORHEES TOWNSHIP BOARD OF EDUCATION ****
SPECIAL REVENUE FUNDS - FUND 20

Interim Balance Sheet
April 2014

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ASSETS AND RESOURCES

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ASSETS:

101	Cash in bank		83,893.16
	Accounts receivable:		
142	Intergovernmental - federal	-51.00	
		--	-51.00

RESOURCES:

301	Estimated revenues	1,318,278.76	
302	Less revenues	(886,633.01)	431,645.75
	Total assets and resources		515,487.91

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LIABILITIES AND FUND EQUITY

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LIABILITIES:

411	Intergovernmental accounts payable-state		62,033.00
481	Deferred revenues		-14,143.76
	Total liabilities		47,889.24

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**REPORT OF THE SECRETARY
 TO THE BOARD OF EDUCATION
 **** VOORHEES TOWNSHIP BOARD OF EDUCATION ****
 SPECIAL REVENUE FUNDS - FUND 20**

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**Interim Balance Sheet
 April 2014**

FUND BALANCE:

Appropriated:			
753	Reserve for encumbrances - current year	339,261.02	
754	Reserve for encumbrances - prior year	--	
Reserved fund balance:			
761	Capital reserve account - July 1, 19@	--	
604	Add: Increase in capital reserve	--	
307	Less: Budgeted withdrawal from capital reser	--	
601	Appropriations	<u>1,318,278.76</u>	
602	Less: Expenditures	(850,680.09)	
603	Encumbrances	<u>(339,261.02)</u>	
	Total fund balance	<u>128,337.65</u>	467,598.67
	Total liabilities and fund equity		<u>515,487.91</u>

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION

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**** VOORHEES TOWNSHIP BOARD OF EDUCATION ****
SPECIAL REVENUE FUNDS - FUND 20

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Interim Statements Comparing
Budgeted Revenue with Actual to Date and
Appropriations with Expenditures and Encumbrances to Date
(For 10 month period ending April 30, 2014)

REVENUES/SOURCES OF FUNDS		Budgeted Estimated	Actual to Date	Note: Over or (Under)	Unrealized Balance
SPECIAL REVENUE FUNDS					
20-3XXX	From state sources:	223,180.00	182,861.25	(UNDER)	40,318.75
20-4XXX	From federal sources:	1,095,098.76	703,771.76	(UNDER)	391,327.00
TOTAL SPECIAL REVENUE FUNDS		1,318,278.76	886,633.01	(UNDER)	431,645.75

EXPENDITURES		Appropriations	Expenditures	Encumbrances	Available Balance
State Projects:					
Other Special Projects:					
20-XXX-XXX-XXX	Nonpublic Textbooks	12,341.00	10,386.63	.00	1,954.37
20-XXX-XXX-XXX	Nonpublic Auxiliary Services	179,112.00	67,776.94	111,335.06	.00
20-XXX-XXX-XXX	Nonpublic Nursing Services	17,987.00	16,026.42	1,960.58	.00
20-XXX-XXX-XXX	Nonpublic Technology Initiative Program	4,500.00	4,343.31	24.00	132.69
20-XXX-XXX-XXX	Other Special Projects	9,240.00	4,342.50	1,972.50	2,925.00
Total State Projects		223,180.00	102,875.80	115,292.14	5,012.06
Federal Projects:					
20-231-XXX-XXX	IMPROVING BASIC PROGRAMS	226,080.00	122,045.40	27,591.60	76,443.00
20-240-XXX-XXX	Bilingual education	42,289.00	30,035.80	3,632.20	8,621.00
20-250-XXX-XXX	I.D.E.A. PART B	760,175.76	561,836.89	184,450.28	13,888.59
20-270-XXX-XXX	TITLE II A, TEACHER/PRINCIPAL TRAINING RECRUITING	66,554.00	33,886.20	8,294.80	24,373.00
Total Federal Projects		1,095,098.76	747,804.29	223,968.88	123,326.59
TOTAL GRANTS AND ENTITLEMENTS		1,318,278.76	850,680.09	339,261.02	128,352.65

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TO THE BOARD OF EDUCATION

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**** VOORHEES TOWNSHIP BOARD OF EDUCATION ****

SPECIAL REVENUE FUNDS - FUND 20

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Schedule of Revenues
Actual Compared with Estimated

(For 10 month period ending April 30, 2014)

		<u>Estimated</u>	<u>Actual</u>	<u>Unrealized</u>
	Revenues from State Sources:			
20-32XX	Other Restricted Entitlements	223,180.00	182,861.25	40,318.75
	Total Revenues from State Sources	223,180.00	182,861.25	40,318.75
	Revenues from Federal Sources			
20-4411 - 4416	Title I	226,080.00	108,249.00	117,831.00
20-4451 - 4455	Title II	66,554.00	29,738.00	36,816.00
20-4491 - 4494	Title III	42,289.00	26,544.00	15,745.00
20-4420 - 4429	I.D.E.A. Part B (Handicapped)	760,175.76	539,240.76	220,935.00
	Total Revenues from Federal Sources	1,095,098.76	703,771.76	391,327.00
	TOTAL GRANTS AND ENTITLEMENTS	1,318,278.76	886,633.01	431,645.75

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TO THE BOARD OF EDUCATION

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**** VOORHEES TOWNSHIP BOARD OF EDUCATION ****
SPECIAL REVENUE FUNDS - FUND 20

Statement of Appropriations
Compared with Expenditures and Encumbrances
(For 10 month period ending April 30, 2014)

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	<u>Appropriations</u>	<u>Expenditures</u>	<u>Encumbrances</u>	<u>Available Balance</u>
Other State Projects:				
20-XXX-XXX-XXX Nonpublic Textbooks	12,341.00	10,386.63	.00	1,954.37
20-XXX-XXX-XXX Nonpublic Auxiliary Services	179,112.00	67,776.94	111,335.06	.00
20-XXX-XXX-XXX Nonpublic Nursing Services	17,987.00	16,026.42	1,960.58	.00
20-XXX-XXX-XXX Nonpublic Technology Initiative	4,500.00	4,343.31	24.00	132.69
20-XXX-XXX-XXX Other Special Projects	9,240.00	4,342.50	1,972.50	2,925.00
Total State Projects	223,180.00	102,875.80	115,292.14	5,012.06
Federal Projects:				
20-231-XXX-XXX IMPROVING BASIC PROGRAMS	226,080.00	122,045.40	27,591.60	76,443.00
20-240-XXX-XXX Bilingual education	42,289.00	30,035.80	3,632.20	8,621.00
20-250-XXX-XXX I.D.E.A. PART B	760,175.76	561,836.89	184,450.28	13,888.59
20-270-XXX-XXX TITLE II A, TEACHER/PRINCIPAL TRAINING RECRUITING	66,554.00	33,886.20	8,294.80	24,373.00
Total Federal Projects	1,095,098.76	747,804.29	223,968.88	123,325.59
TOTAL SPECIAL REVENUE FUNDS	1,318,278.76	850,680.09	339,261.02	128,337.65

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REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
**** VOORHEES TOWNSHIP BOARD OF EDUCATION ****
DEBT SERVICE FUNDS - FUND 40

DRAFT

Interim Balance Sheet
April 2014

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ASSETS AND RESOURCES

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ASSETS:

101	Cash in bank		2,896.75
-----	--------------	--	----------

RESOURCES:

301	Estimated revenues	2,145,030.00	
302	Less revenues	<u>(1,161,687.00)</u>	983,343.00
	Total assets and resources		<u>986,239.75</u>

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LIABILITIES AND FUND EQUITY

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LIABILITIES:

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TO THE BOARD OF EDUCATION

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**** VOORHEES TOWNSHIP BOARD OF EDUCATION ****
DEBT SERVICE FUNDS - FUND 40

DRAFT

Interim Balance Sheet
April 2014

FUND BALANCE:

Appropriated:				
753	Reserve for encumbrances - current year			--
754	Reserve for encumbrances - prior year			--
767	Debt service reserve		--	
608	Add: Increase in debt service reserve		--	
313	Less: w/D from debt service reserve		--	--
751,752,753	Other reserves			--
601	Appropriations		2,161,005.00	
602	Less: Expenditures	2,161,005.00		
603	Encumbrances	--	(2,161,005.00)	--
	Total appropriated			--
Unappropriated:				
770	Fund balance, July 1, 2012		1,002,214.75	
303	Budgeted fund balance		(15,975.00)	
	Total fund balance			986,239.75
	Total liabilities and fund equity			986,239.75

RECAPITULATION OF FUND BALANCE

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	2,161,005.00	2,161,005.00	.00
Revenues	(2,145,030.00)	(1,161,687.00)	(983,343.00)
Subtotal	15,975.00	999,318.00	-983,343.00
Less: Adjustment for prior year encumbrances	(.00)	(.00)	--
Budgeted Fund Balance	15,975.00)	999,318.00)	-983,343.00)

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**REPORT OF THE SECRETARY
 TO THE BOARD OF EDUCATION
 **** VOORHEES TOWNSHIP BOARD OF EDUCATION ****
 DEBT SERVICE FUNDS - FUND 40**

DRAFT

**Interim Statements Comparing
 Budgeted Revenue with Actual to Date and
 Appropriations with Expenditures and Encumbrances to Date
 (For 10 month period ending April 30, 2014)**

REVENUES/SOURCES OF FUNDS	<u>Budgeted Estimated</u>	<u>Actual to Date</u>	<u>Note: Over or (Under)</u>	<u>Unrealized Balance</u>
DEBT SERVICE				
40-303 Budgeted Fund Balance	15,975.00	.00	(UNDER)	15,975.00
40-5210 Transfers from Capital Reserve	983,343.00	.00	(UNDER)	983,343.00
Local Sources:				
40-1210 Local Tax Levy	789,614.00	789,614.00		.00
Total	789,614.00	789,614.00		.00
State Sources:				
40-3160 Debt Service Aid Type II	372,073.00	372,073.00		.00
TOTAL DEBT SERVICE FUND	2,161,005.00	1,161,687.00	(UNDER)	999,318.00
EXPENDITURES	<u>Appropriations</u>	<u>Expenditures</u>	<u>Encumbrances</u>	<u>Available Balance</u>
REPAYMENT OF DEBT				
40-701-510-XXX Repayment of Debt - Regular	2,161,005.00	2,161,005.00	.00	.00
TOTAL REPAYMENT OF DEBT	2,161,005.00	2,161,005.00	.00	.00

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TO THE BOARD OF EDUCATION

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**** VOORHEES TOWNSHIP BOARD OF EDUCATION ****
DEBT SERVICE FUNDS - FUND 40

Schedule of Revenues
Actual Compared with Estimated

(For 10 month period ending April 30, 2014)

DRAFT

	<u>Estimated</u>	<u>Actual</u>	<u>Unrealized</u>
DEBT SERVICE			
40-303 Budgeted Fund Balance	15,975.00	.00	15,975.00
40-5210 Transfer from Capital Reserve	983,343.00	.00	983,343.00
Revenue from Local Sources			
40-1210 Local Tax Levy	789,614.00	789,614.00	.00
Total Revenues from Local Sources	789,614.00	789,614.00	.00
Revenues from State Sources			
40-3160 Debt Service Aid Type II	372,073.00	372,073.00	.00
Total Local Repayment of Debt	2,161,005.00	1,161,687.00	999,318.00
TOTAL REPAYMENT OF DEBT	2,161,005.00	1,161,687.00	999,318.00

**REPORT OF THE SECRETARY
 TO THE BOARD OF EDUCATION
 **** VOORHEES TOWNSHIP BOARD OF EDUCATION ****
 DEBT SERVICE FUNDS - FUND 40**

DRAFT

**Statement of Appropriations
 Compared with Expenditures and Encumbrances
 (For 10 month period ending April 30, 2014)**

	<u>Appropriations</u>	<u>Expenditures</u>	<u>Encumbrances</u>	<u>Available Balance</u>
DEBT SERVICE FUNDS				
Regular Debt Service				
40-701-510-834 Interest on Bonds	471,005.00	471,005.00	.00	.00
40-701-510-910 Redemption of Principal	1,690,000.00	1,690,000.00	.00	.00
Total Regular Debt Service	2,161,005.00	2,161,005.00	.00	.00
TOTAL DEBT SERVICE FUNDS	2,161,005.00	2,161,005.00	.00	.00

Transfers in accounting period April 2014 to April 2014

<u>Date</u>	<u>Description</u>	<u>Amount</u>	<u>Remarks</u>
04/07/14	Transfer from 11-000 -261 -420E-08 to 11-000 -261 -420E-06	2,000.00	
04/11/14	Transfer from 12-000 -219 -731 -00 to 12-000 -210 -732 -00	15,263.00	
04/28/14	Transfer from 20-240 -100 -101 -01 to 20-241 -100 -101 -01	9,411.00	
04/28/14	Transfer from 20-240 -100 -320K-01 to 20-241 -100 -320K-01	1,546.00	
04/28/14	Transfer from 20-240 -100 -101 -01 to 20-242 -100 -101 -01	20,000.00	
04/28/14	Transfer from 20-240 -100 -320K-01 to 20-242 -100 -320K-01	1,873.00	
04/28/14	Transfer from 20-240 -100 -610 -01 to 20-242 -100 -610 -01	838.00	
04/29/14	Transfer from 11-000 -270 -514 -00 to 11-000 -270 -350 -00	6,000.00	
04/29/14	Transfer from 12-000 -210 -731 -00 to 12-000 -260 -732 -06	3,000.00	
04/30/14	Transfer from 11-000 -291 -270 -00 to 11-000 -223 -890 -18	4,900.00	
04/30/14	Transfer from 11-000 -262 -110A-00 to 11-000 -262 -110C-00	26,000.00	
04/30/14	Transfer from 11-000 -263 -610 -06 to 11-000 -262 -420E-06	2,000.00	
04/30/14	Transfer from 11-215 -100 -106 -03 to 11-214 -100 -106 -00	9,000.00	
04/30/14	Transfer from 12-000 -210 -731 -00 to 12-000 -260 -732 -06	7,000.00	
04/30/14	Transfer from 20-250 -200 -320N-04 to 20-250 -100 -106N-04	357.50	
04/30/14	Transfer from 20-250 -200 -320N-04 to 20-250 -200 -290N-04	27.35	
04/30/14	Transfer from 30-000 -400 -451 -07 to 30-000 -400 -339 -07	21,162.45	
04/30/14	Transfer from 30-000 -400 -454 -08 to 30-000 -400 -339 -08	6,686.06	
04/30/14	Transfer from 30-000 -400 -339C-09 to 30-000 -400 -339 -09	3,000.00	
04/30/14	Transfer from 30-000 -400 -339C-10 to 30-000 -400 -339 -10	93,244.71	

Resolution
Transfer of Funds to Capital Reserve Account and
Maintenance Reserve Account

WHEREAS, N.J.S.A. 18A:21-2-3, N.J.S.A. 18A:7G-31, and N.J.A.C. 6A:23A-14.1,14.3 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer unanticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the Voorhees Township Board of Education authorizes the transfer of unanticipated excess current year revenue and unexpended appropriations from the general fund into a Capital Reserve account and Maintenance Reserve account at year end, and

WHEREAS, the Voorhees Township Board of Education has transferred from Capital Reserve to Debt Service for re-payment of the District's debt in an amount exceeding 4.1 M in the previous four (4) budget years, and

WHEREAS, the Voorhees Township Board of Education has determined that an amount not to exceed 1.5 M is available for such purpose of transfer to the Capital Reserve account and an amount not to exceed 1 M to be transferred to the Maintenance Reserve account in addition to funds remaining in the required maintenance account;

NOW THEREFORE BE IT RESOLVED by the Voorhees Township Board of Education that it hereby authorizes the district's Assistant Superintendent for Business/Board Secretary to make these transfers consistent with all applicable laws and regulations.

Board Approval:

Ayes _____

Nays _____

Abstain _____

Frank T. DeBerardinis, Ed.D., Assistant Superintendent
for Business/Board Secretary

Date

RESOLUTION NO. _____

**Resolution Directing the Distribution of the
 Voorhees Township Board of Education
 Net Returned Surplus Funds Held in Trust by the
 BURLINGTON COUNTY INSURANCE POOL JOINT INSURANCE FUND**

WHEREAS, the Voorhees Township Board of Education, hereinafter referred to as BOARD, participated as a member district of the Burlington County Insurance Pool, Inc. (also known as the Burlington County Insurance Pool and Burlington County Insurance Pool Joint Insurance Fund), hereinafter referred to as FUND, for one or more of the FUND fiscal year beginning July 1, 1995, 1996, 1997, 1998, 2004, 2005, 2006, 2007 and/or 2008, and

WHEREAS, the FUND is a statutory filed school district joint insurance fund as defined in N.J.S.A. 18A:18B1-10 et seq., and

WHEREAS, the BOARD joined the FUND knowing that membership carries with it joint and several liability with all other member districts for each year of the BOARD's membership, and

WHEREAS, the BOARD understands that the FUND's Board of Trustees are the only persons authorized in law to make decisions as to when and how much of any available statutory surplus will be released by the FUND, and

WHEREAS, the BOARD understands that the FUND's Board of Trustees are the only persons authorized in law to make decisions as to when and how much of any projected deficit will be declared as an additional assessment due to the FUND, and

WHEREAS, the BOARD understands that Available Statutory Surplus is defined to be the amount of money in excess of the projected value of claims by line of coverage, plus an actuarially determined value for Incurred But Not Reported claims, subject to the surplus reserve calculations as defined in N.J.A.C. 11:15-4.6 et seq., and subject to review and approval by the Department of Banking and Insurance, State of New Jersey, prior to release by the Board of Trustees of the FUND, and

WHEREAS, the BOARD understands that it remains jointly and severally liable into perpetuity despite the earlier release of Available Statutory Surplus due to the possibility that a FUND year wherein a return of Statutory Surplus has been duly authorized could later be presented with a claim for which it could be responsible causing a demand for an additional assessment from each participating member district of that FUND year, and

WHEREAS, the BOARD understands that it remains jointly and severally liable into perpetuity despite the earlier collection of an additional assessment due to the possibility that a FUND year wherein an additional assessment has been duly authorized could later be presented with a need for additional assessments from each participating member district of that FUND year, and

WHEREAS, the BOARD recognizes its Share of Available Statutory Surplus authorized to be released by the FUND is as shown below:

Dollar amounts of Surplus by FUND Fiscal Year

Released by the FUND's Board of Trustees – Valued as of June 30, 2013 Financial Position

<u>Fund Fiscal Year</u>	<u>Total FUND Release</u>	<u>BOARD's Share</u>
July 1, 1995 to June 30, 1996	\$100,000	\$Not a Participant
July 1, 1996 to June 30, 1997	\$100,000	\$Not a Participant
July 1, 1997 to June 30, 1998	\$100,000	\$Not a Participant
July 1, 1998 to June 30, 1999	\$100,000	\$Not a Participant
July 1, 2004 to June 30, 2005	\$100,000	\$Not a Participant
July 1, 2005 to June 30, 2006	\$100,000	\$Not a Participant
July 1, 2006 to June 30, 2007	\$100,000	\$4,492
July 1, 2007 to June 30, 2008	\$100,000	\$4,257
July 1, 2008 to June 30, 2009	\$200,000	\$8,500
Subtotal Current Distribution	\$1,000,000	\$17,248
Aggregate Excess Loss Contingency Fund (Optional Distribution)	\$3,498,138	\$54,165
Total Distribution Available	\$4,498,138	\$71,413

, and

WHEREAS, the BOARD understands that its options for directing the distribution of its net share of released Statutory Surplus to be as follows:

1. Direct the FUND to forward a check for the BOARD's full share to the BOARD,
2. Direct the FUND to apply the BOARD's share to the BOARD's 2014-2015 premium in the next FUND fiscal year (N.J.A.C. 11:15-4.21(e)) (current FUND members only),
3. Direct the FUND to apply the BOARD's share to the FUND's Aggregate Excess Loss Contingency Fund, which provides both current member districts and former member districts with an available individual contingency balance for use in satisfying any possible need for a supplemental assessment for any year they were a member and an annual capacity to use all or a portion of a member district's available balance in offsetting future premiums, or
4. Direct the FUND to apportion the BOARD's share as a stated dollar amount among options 1, 2, & 3 above such that the sum total of allocated dollars equals the amount of the Total Distribution available to the BOARD as noted above.

NOW THEREFORE, the BOARD directs the FUND to distribute the BOARD's share of its Net Distribution as follows (check the one box that applies):

- Forward a check in the full amount to the BOARD.
- Apply the full amount to the BOARD's next 2014-2015 premium (current FUND members only),
- Apply the full amount to the BOARD's share of the FUND's Aggregate Excess Loss Contingency Fund.
- Distribute the full amount among options 1, 2 & 3 as follows:

Option 1 - \$_____, Option 2 - \$_____, Option 3 - \$_____.

BY: _____

TITLE: _____

DATE: _____

AYES: _____

NAYS: _____

ABSTAINS: _____

SB360

Budget year: 2013-14
Acct period: June 2014
Batch number: A269

**** VOORHEES TOWNSHIP BOARD OF EDUCATION ****
BATCH A269 CHECKS VOIDED

<u>Check Number</u>	<u>Void Date</u>	<u>Vendor number and name</u>	<u>Total Check Amount</u>	<u>P.O. Number</u>	<u>Account number</u>	<u>Account Amount</u>
59000 (C)	06/06/14	1372 TUMBLEWEED PRESS INC.	-479.40	2368-14	11-190 -100 -610 -11	-479.40
Total checks voided: 1			-479.40			

SB360
 Budget year: 2013-14
 Acct period: June 2014
 Batch number: A269
 Check Voiding Run

**** VOORHEES TOWNSHIP BOARD OF EDUCATION ****
 AUTOMATIC GENERAL LEDGER ENTRIES

<u>Fund</u>	<u>Account</u>	<u>Debits</u>	<u>Credits</u>
10 GENERAL FUND	101 Cash in Bank	479.40	.00
	602 Expenditures/Expenses	.00	479.40
	603 Encumbrances	479.40	.00
	753 Reserve for Encumbrances - Current Year	.00	479.40
Fund 10 totals:		----- 958.80 *	----- 958.80 *
Batch totals:		958.80 **	958.80 **

SB360

Budget year: 2013-14
Acct period: June 2014
Batch number: A312

**** VOORHEES TOWNSHIP BOARD OF EDUCATION ****
BATCH A312 CHECKS VOIDED

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<u>Check Number</u>	<u>Void Date</u>	<u>Vendor number and name</u>	<u>Total Check Amount</u>	<u>P.O. Number</u>	<u>Account number</u>	<u>Account Amount</u>
59669 (C)	06/26/14	102 BATHER, BRANDON	-3,600.00	3292-14	11-000 -291 -280 -00	-3,600.00
Total checks voided:		1	-3,600.00			

SB360
 Budget year: 2013-14
 Acct period: June 2014
 Batch number: A312
 Check Voiding Run

**** VOORHEES TOWNSHIP BOARD OF EDUCATION ****
 AUTOMATIC GENERAL LEDGER ENTRIES

132

<u>Fund</u>	<u>Account</u>	<u>Debits</u>	<u>Credits</u>
10 GENERAL FUND	101 Cash in Bank	3,600.00	.00
	602 Expenditures/Expenses	.00	3,600.00
	603 Encumbrances	3,600.00	.00
	753 Reserve for Encumbrances - Current Year	.00	3,600.00
Fund 10 totals:		----- 7,200.00 *	----- 7,200.00 *
Batch totals:		7,200.00 **	7,200.00 **

SB360

Budget year: 2013-14
Acct period: June 2014
Batch number: A313

**** VOORHEES TOWNSHIP BOARD OF EDUCATION ****
BATCH A313 CHECKS VOIDED

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<u>Check Number</u>	<u>Void Date</u>	<u>Vendor number and name</u>	<u>Total Check Amount</u>	<u>P.O. Number</u>	<u>Account number</u>	<u>Account Amount</u>
59709 (C)	06/30/14	2285 STANKOVITCH, CHERISE	-5,584.35	3290-14	11-000 -291 -280 -00	-3,600.00
				3291-14	11-000 -291 -280 -00	-1,984.35
Total checks voided:		1	-5,584.35			

SB360
Budget year: 2013-14
Acct period: June 2014
Batch number: A313
Check Voiding Run

**** VOORHEES TOWNSHIP BOARD OF EDUCATION ****
AUTOMATIC GENERAL LEDGER ENTRIES

<u>Fund</u>	<u>Account</u>	<u>Debits</u>	<u>Credits</u>
10 GENERAL FUND	101 Cash in Bank	5,584.35	.00
	602 Expenditures/Expenses	.00	5,584.35
	603 Encumbrances	5,584.35	.00
	753 Reserve for Encumbrances - Current Year	.00	5,584.35
Fund 10 totals:		----- 11,168.70 *	----- 11,168.70 *
Batch totals:		11,168.70 **	11,168.70 **

SB360

Budget year: 2013-14
Acct period: June 2014
Batch number: A326

**** VOORHEES TOWNSHIP BOARD OF EDUCATION ****
BATCH A326 CHECKS VOIDED

<u>Check Number</u>	<u>Void Date</u>	<u>Vendor number and name</u>	<u>Total Check Amount</u>	<u>P.O. Number</u>	<u>Account number</u>	<u>Account Amount</u>
59682 (C)	06/30/14	672 GENSERVE INC.	-94.90	3304-14	11-000 -261 -420E-06	-94.90
Total checks voided:		1	-94.90			

SB360
 Budget year: 2013-14
 Acct period: June 2014
 Batch number: A326
 Check Voiding Run

**** VOORHEES TOWNSHIP BOARD OF EDUCATION ****
 AUTOMATIC GENERAL LEDGER ENTRIES

<u>Fund</u>	<u>Account</u>	<u>Debits</u>	<u>Credits</u>
10 GENERAL FUND	101 Cash in Bank	94.90	.00
	602 Expenditures/Expenses	.00	94.90
	603 Encumbrances	94.90	.00
	753 Reserve for Encumbrances - Current Year	.00	94.90
Fund 10 totals:		----- 189.80 *	----- 189.80 *
Batch totals:		189.80 **	189.80 **

SB360

Budget year: 2014-15

Acct period: July 2014

Batch number: A009

**** VOORHEES TOWNSHIP BOARD OF EDUCATION ****
BATCH A009 CHECKS VOIDED

7/22/2014 8:47:38 AM

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<u>Check Number</u>	<u>Void Date</u>	<u>Vendor number and name</u>	<u>Total Check Amount</u>	<u>P.O. Number</u>	<u>Account number</u>	<u>Account Amount</u>
59855	07/22/14	Unused				.00
59854	07/22/14	Unused				.00
59853	07/22/14	Unused				.00
59852	07/22/14	Unused				.00
59851	07/22/14	Unused				.00
59850	07/22/14	Unused				.00
59849	07/22/14	Unused				.00
59848	07/22/14	Unused				.00
59847	07/22/14	Unused				.00
59846	07/22/14	Unused				.00
59845	07/22/14	Unused				.00
59844	07/22/14	Unused				.00
59843	07/22/14	Unused				.00
59842	07/22/14	Unused				.00
Total checks voided:	14		.00			

Board of Education's net returned surplus funds held in trust by the Burlington County Insurance Pool Joint Insurance Fund as shown on Attachment "FF".

16. ratifying the following Change Order:

a.	RVT Construction, Inc. 90 Dayton Avenue, #210 Passaic, NJ 07055	Change Order No. 3 Hamilton Roof Replacement Add \$699,580.00
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Motion carried, 7 ayes.

XXI. ADJOURNMENT

1. Motion by Mrs. Dunleavy, seconded by Mr. Wojdon, to adjourn the meeting at 8:25 PM.

Motion carried unanimously.

Respectfully submitted,



Frank T. DeBerardinis, Ed.D.
Assistant Superintendent
for Business/Board Secretary